



48thth PPC Meeting Minutes | Summary and Action Plans: **Thursday, 25 September 2025**

PPC Meeting Updates/Highlights:

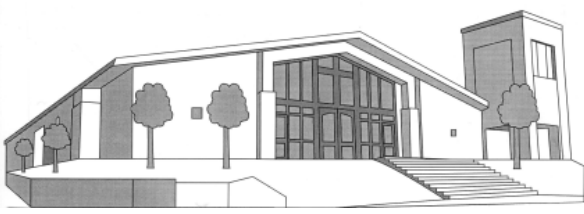
- The meeting was led by Vivian as moderator, with various updates and discussions covering construction projects, parish events, and outreach initiatives.
- The PPC reviewed plans for the parish hall renovation and a proposed shade system for the church entrance, while also discussing successful jubilee events and fundraising activities including the gala event.
- Deacon Nestor reported on worship and plans to re-energize committees, while Brother Bert discussed driveway repairs. Noel shared updates on the faith formation program, including a decrease in enrollment but new organizational structures in place.
- Father Ray mentioned introducing Alpha for adult formation.
- The meeting also covered a new business item regarding nominations for outreach ministry recognition in Catholic San Francisco magazine, with Sally and Deacon Nestor highlighting the significant work of the Legion of Mary and St. Vincent de Paul in outreach efforts.
- The conversation ended with discussions about upcoming celebrations, potential pilgrimages, and plans for highlighting unique parish activities for the Archdiocese of San Francisco, with various action items assigned to committee members. Father Ray expressed gratitude for the parish's efforts in organizing the founding anniversary celebrations and encouraged continued engagement in the final months of the Jubilee year, emphasizing Pope Leo's call to be vessels of peace.

1. Building Update on Bathroom Renovation (Design Phase)

- Deacon Nestor presented a detailed update on the parish hall restroom renovation project, outlining the revised architectural and engineering fees.
- Discussed the need for additional structural and plumbing work to comply with 2022 California Building Code requirements, with Greg Roja's firm proposing a revised scheme and fee structure.
 - Restroom areas had to be expanded further than initially planned.
 - Expansion involved a load-bearing wall, increasing structural work.
 - Selection of wall-hung water closets added wall thickness requirements for carrier assemblies.
 - **Revised Total Fees**
 - *Original Architectural/Engineering Services Fee: \$63,855*
 - *Additional Fee Request: \$7,500*
 - ***New Total A/E Services Fee: \$71,355***
- Deacon Virgil presented plans for a 17x30 foot shade structure, estimated to cost \$80,000, which would provide shelter for parishioners and enhance the church's entrance.

Action Plan(s):

- Deacon Virgil to share shade structure design with PPC for feedback the shade system proposal with the PPC for feedback and noted that the design would need to consider the church's cross-shaped upper portion and maintain the gable slope.
 - To obtain Chancery approval for shade structure plan.
 - To verify structural supports and installation requirements with U.S. Shades.
- Follow-up on a fee discrepancy for a renovation project and pursuing approval for a shade system at the church entrance.



St. Augustine Catholic Church

Parish Pastoral Council (PPC)

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2. Jubilee Update (September/October)

- Discussed plans for closing the Jubilee year in January, with Father Ray suggesting focusing on global peace as a key theme.
- Deacon Nestor shared his experience of attending a moving Salve Regina sing-along at a seminary, which inspired the group to consider implementing a similar practice.
- Vivian reported on the successful August Jubilee events, including nine (9) Novena masses, multiple evening activities, and a tent setup that raised about \$9k.

Action Plan(s):

- Vivian proposed projecting lyrics for the Salve Regina song during the month of the Rosary, allowing the congregation to learn and sing it instead of reciting the prayer. **[Done/this is being projected daily.]**

3. Post Fiesta/Gala Update

- Discussed that the upcoming gala event has sold 548 tickets and is preliminary estimated to raise about \$92k through donations, sponsorships, and souvenir programs.
- Deacon Nestor suggested creating a time capsule to be opened on the parish's anniversary, which was supported by the group.
- Discussed creating content for a 9:00AM mass, with a focus on highlighting unique parish activities for the Archdiocese of San Francisco. It has been agreed to explore what makes their ministries special, particularly the Legion of Mary, St. Vincent de Paul, and the traveling vocational cross.
- Vivian suggested enhancing existing programs and gathering information on unique aspects of their outreach efforts.
- Rita reported on the success of a recent overnight pilgrimage that attracted participants from 14 parishes, including participants from Canada.
- Discussed plans for an upcoming gala event, which reached 548 attendees, close to the target of 550.

Action Plan(s):

- Assigned action items to Sally for St. Vincent de Paul, Deacon Nestor for Legion of Mary, and Elsa for the traveling vocational cross, with Vivian offering to discuss potential enhancements with Elsa.
- Bert to discuss mission pilgrimage ideas with St. Augustine Part 2 planning group; Future discussion on potential future pilgrimages and the positive impact of a recent trip; explored ideas for January's jubilee celebration, including a potential pilgrimage to San Diego mission churches.
- Parish Council to plan **January closing rite for Jubilee Year**, focusing on Pope Leo's message of global peace.
- Parish Council to consider time capsule burial for 55th anniversary, to be opened on 100th anniversary.