

Application for a Building Permit

Building Act 1993 Building Regulations 2018 Regulation 24 – Form 1

To (BUILDING SURVEYOR)

CodeHQ Pty Ltd	Registration Number CBS-U 71338	Address Suite 1.01A, Building 2 (West), 327 Police Road MULGRAVE VIC 3170
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PROPERTY DETAILS

Number	Street Road	City / Suburb	Postcode
Lot/s	LP/PS	Vol.	Folio
		Allotment Area (m ²)	New Building Floor Area (m ²)
Municipal District	Section	Parish	County
		Crown Allotment	

FROM: APPLICANT (OWNER / AGENT OF OWNER)

Name	Telephone
Postal Address	Email
Contact Person	Mobile
Address for Serving and Giving Documents	
Indicate if the applicant is a lessee or licensee of Crown land to which this application applies	Contact Person: Telephone:
Lessee responsible for building work	Indicate if a lessee of the building, of which parts are leased by different persons, is responsible for the alterations to a part of the building leased by that lessee

OWNER (ONLY IF AGENT OF OWNER IS LISTED ABOVE)

Name	Telephone
Postal Address	Email
Contact Person	Mobile

NATURE OF BUILDING WORK (TICK IF APPLICABLE OR GIVE OTHER DESCRIPTION)

CONSTRUCTION OF A NEW BUILDING	<input type="checkbox"/>	ALTERATIONS TO AN EXISTING BUILDING	<input type="checkbox"/>
REMOVAL OF A BUILDING	<input type="checkbox"/>	CHANGE OF USE OF AN EXISTING BUILDING	<input type="checkbox"/>
EXTENSION TO AN EXISTING BUILDING	<input type="checkbox"/>	RE – ERECTION OF A BUILDING	<input type="checkbox"/>
CONSTRUCTION OF SWIMMING POOL/SPA	<input type="checkbox"/>	CONSTRUCTION OF POOL/SPA BARRIER	<input type="checkbox"/>
DEMOLITION OF A BUILDING	<input type="checkbox"/>	OTHER _____	<input type="checkbox"/>

PROPOSED USE OF BUILDING

I INTEND TO CARRY OUT THE WORK AS AN OWNER BUILDER

BUILDER (If OWNER BUILDER SPECIFY)

Name	Telephone
Postal Address	Email
Contact Person	Mobile
Building practitioner registration no.	ACN/ARBN

[If the builder is carrying out domestic building work under a major domestic building contract, attach an extract of the major domestic building contract showing the names of the parties to the contract in relation to the proposed building work and a copy of the certificate of insurance (if applicable).]

NATURAL PERSON FOR SERVICE OF DIRECTIONS, NOTICES AND ORDERS (If BUILDER IS A BODY CORPORATE)

Name	Telephone
Postal Address	Email

BUILDING PRACTITIONER OR ARCHITECT ENGAGED TO PREPARE DOCUMENTS FOR THIS PERMIT

[List any building practitioner or architect engaged to prepare documents forming part of the application for this permit.]

Name	Category / Class	Registration Number
Name	Category / Class	Registration Number
Name	Category / Class	Registration Number

SOCIAL HOUSING

Does any of the building work include the construction of social housing as referred to in regulation 281B?

[Indicate Yes if the building work, which is the subject of this application, includes the construction of social housing or if other building work, which is the subject of a related staged building permit, includes the construction of social housing.]

COST OF BUILDING WORK

Is there a Contract for the Building Work? (Circle)	If Yes state the, Contract Price	
	If No, state the Estimated Cost of Building Work (INCL. the cost of labour and materials and attach details of the method of estimation)	

STAGE OF BUILDING WORK (If APPLICATION IS TO PERMIT A STAGE OF WORKS)

Extent Of Stage	Value Of Work For This Stage \$	Cost of work for the whole of the building work \$
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SIGNATURE

Agent / Owner (Cross out which one is not applicable)	Date
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By signing this Application Form, you agree that the provision of our service will be subject to our terms of appointment which are detailed at www.codehq.com.au.

Our terms provide that in the event where your overdue account is referred to a collection agency and/or law firm, you will be liable for all costs which would be incurred as if the debt is collected in full, including legal demand costs.

As the terms may change, we suggest that you check our website prior to making further applications.