# Anchorage Senior Activity Center

## Board of Directors Meeting – Minutes
## In-person and Zoom Meeting
### Wednesday, September 23, 2026
### 12pm in the Gerardy Room

Meeting Convened at: 12:00 p.m.

**I. Roll Call**:
**Present**: Kelly Stewart, Nancy Groszek, Gretchen Cuddy, Kris Warren, Jack Laasch, Steve Franklin, Bob Tannahill, Elsa Sargento, Jim Bailey, Lance Bowie (Zoom), Gordon Glaser (Endowment), and MOA representative Maureen Haggblom (Zoom).
**Staff Present**: Rebecca Parker, Stephanie Rose, Celine Kaplan and Jordan Flake
**Excused**: Micky Becker, Joe Mathis, Juna Penney

**II. Safety Moment –** Nancy reported that the handicap buttons on the fitness doors are a safety issue because they don't give someone enough time to get to the second door. Gretchen stated that bears are very active right now and everyone should secure their garbage and watch out when going outside.

**III. Agenda Approval:** Kris Warren moved to accept the agenda as published; seconded by Jack Laasch – Approved.

**IV. Past Minutes Review and Approval:** Jim Bailey moved to approve the Minutes of the August 26, 2026, Board of Director's meeting and Steve Franklin seconded – Approved.

**V. Committee Reports:**
MOA Liaison: Maureen Haggblom reported that she would be out of the office for approximately two weeks beginning the week of September 28. Darcie Montalvo, Division Manager with the Health Department, would be the contact during her absence.

Executive Committee: The Executive Committee reported that it had met and discussed finance matters, the revised bylaws, and the upcoming Board election. The revised bylaws had previously been approved by the Board and distributed for review and comment. A motion was made by Nancy Groszek and seconded by Jim Bailey to formally enact the revised bylaws. Following an opportunity for discussion, the motion passed. Ballots for the Board election will be collected and counted on October 5, with the

Secretary participating in monitoring the count. The newly elected Board members are expected to be installed at the October Board meeting, at which time Board officers will also be selected.

Endowment Report: The endowment was reported at approximately $6.533 million, representing approximately 6% growth year to date. The Board was reminded that investment volatility should be expected and that the endowment follows a long-term investment strategy. Funds are available for the next two scheduled payments of approximately $105,000 each. Discussion also focused on opportunities to increase planned giving to the endowment through wills, trusts, stock gifts, IRA distributions, and other estate-planning vehicles. The possibility of hosting an informational program on wills, trusts, and estate planning was discussed. Attorneys familiar with the organization may be invited to provide educational information to interested members and donors.

Finance Report: For August, ASAC reported a net loss of approximately $19,277. Year-to-date operations reflected a net profit of approximately $53,590, approximately $25,000 below budget. Although August resulted in a loss, it was better than the budgeted loss for the month. The Center reported approximately $125,194 in checking and $413,190 in savings, with invoices being paid as received.

The Rasmuson Foundation grant request for the replacement and updating of computers and servers remains under review. Additional information was requested by the funder, and a decision is anticipated. (This was reported at the end of the meeting as having been approved.)

Jim Bailey motioned to approve the financials, Nancy Groszek seconded. Approved.

Fitness Committee Report: The Fitness Committee reported positive feedback regarding information being made available to members. A question was raised regarding public access to Board meeting minutes. It was clarified that approved Board minutes are posted on the ASAC website after Board approval. Minutes from the current meeting will therefore not be posted until approved at the following Board meeting.

Membership Committee Report: Membership reporting showed approximately 1,271 total members, with 579 membership payments recorded for 2026 at the time of the report. The 579 figure includes new, renewing, and rejoining members and is included within the overall membership total.

ASAC is planning another Holidays Around the World event for December 4. The previous event attracted approximately 175 attendees and featured nine cultural groups. The Committee is seeking both cultural groups and sponsors for the upcoming event. Board members were encouraged to identify potential community sponsors. Management will also follow up with an immigration law firm that previously supported the event.

Facilities Committee Report:

- Steve Franklin advised the Board to anticipate increased snow-removal costs because of higher fuel and labor expenses. Staff has discussed snow-storage locations with the snow-removal contractor to reduce the likelihood of additional expenses associated with relocating accumulated snow.
- The kitchen grease trap has deteriorated and is expected to require replacement. The estimated cost is approximately $10,000–$15,000. Because a functioning grease trap is necessary for kitchen operations, the issue will continue to be monitored. Quarterly cleaning and maintenance are expected to begin in October to help extend its useful life while replacement funding is pursued. The possibility of including the replacement in future bond-funded facility work was discussed.
- The ongoing pigeon problem at the Center was discussed as both a maintenance and health concern. A proposed netting solution would cost more than $10,000 and would not guarantee elimination of the problem. The Facilities Committee will continue researching alternative approaches and recognizes that an ongoing maintenance and prevention program may be necessary.

Executive Director Report: Becky reported on several activities and upcoming initiatives.

- The Mayor will host a senior community meeting at ASAC on September 24 to hear directly from seniors regarding community needs.
- Recent facility rentals and events have been successful and have generated additional revenue for the Center. Staff members were recognized for their significant work supporting evening and weekend events.
- The Executive Director continues to work with the Mayor's Office and Assembly members regarding the Center's projected funding shortfall. ASAC is pursuing approximately $75,000–$100,000 in municipal support to help address the anticipated deficit. Meetings with Assembly members are expected within the coming weeks.

Senior Advisory Report: The Commission discussed the upcoming Commission on Aging conference and the Mayor's senior-needs meeting. Two vacancies currently exist on the Commission, and interested individuals are encouraged to apply. Strategic planning will be a focus for the Commission during October, November, and December, with an emphasis on establishing manageable priorities for the coming year. Discussion also addressed concerns regarding Medicare, nonprofit funding, workforce challenges, inflation, and the increasing demand placed on organizations serving older adults.

**VI. Old Business:** None

**VII. New Business:** The Board was reminded that officers will need to be selected following the election and installation of the new Board member.

**VIII. Good of the Order**: The Board discussed ASAC's collaboration with the University of Alaska Anchorage lecture series. Free tickets are being made available through the

Senior Center for selected lectures, including an upcoming presentation by historian John Meacham.

Nancy Groszek moved to adjourn, Jack seconded. The board meeting adjourned at 1:17 p.m.

**The next Board of Director's meeting is scheduled for October 28, 2026.**

**Committee/Staff Reports are attached.**

**Respectfully submitted,**

**Kris Warren, Secretary**