



GMA Certification Group

Leaders in Certification Services

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Energy Efficiency Information Form

Please ensure you complete this form in full.

July 2026

Client Name		GMA FILE NO
Property Address		
Lot & Plan No		
Local Council		

SPECIFICATIONS REQUIRED – Please select if provided

Site Plan ☐	Floor Plan ☐	Elevations & Sections ☐
Full Window Schedule ☐	Full Lighting Schedule ☐	

QDC CREDIT

Alfresco Area – Larger than 12m ² + Ceiling R-Value downward R1.5 + Permanently Fan installed	Choose an item.
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BUILDING THERMAL PERFORMANCE

ROOF

Structural	Choose an item.	
Material	Choose an item.	
Colour	Choose an item.	
Under Roof Insulation	Choose an item.	

CEILING

Height	Choose an item.	
Insulation	Choose an item.	

EXTERNAL WALLS

Frame Material	Choose an item.	
Cladding	Choose an item.	
Colour	Choose an item.	
Wall Wrap	Choose an item.	
Bulk Insulation	Choose an item.	

INTERNAL WALLS

Wall Type	Choose an item.	
Bulk Insulation	Choose an item.	

FLOOR

Ground Floor	Choose an item.	
Upper Floor	Choose an item.	
Bulk Insulation	Choose an item.	



Liability limited by a scheme approved under Professional Standards Legislation
Member Australian Institute of Building Surveyors Professional Standards Scheme

FLOOR COVERINGS

Kitchens	Choose an item.	
Living Area	Choose an item.	
Bedrooms	Choose an item.	
Wet Area	Choose an item.	

GLAZING

Frame Type	Choose an item.	
Frame Colour	Choose an item.	
Glazing Type	Choose an item.	
Glass Type	Choose an item.	
Manufacture		
Skylight - Type/size		

BUILDING ENERGY USAGE

MINOR ELECTRICAL FIXTURERS

Downlights	Kitchens			Choose an item.		Ensuite		Choose an item.	
	Living Area			Choose an item.		WIR		Choose an item.	
	Bedrooms			Choose an item.		Media Room		Choose an item.	
	Bathroom			Choose an item.		Pantry		Choose an item.	
	Laundry			Choose an item.		Study		Choose an item.	
	WC			Choose an item.		Garage		Choose an item.	
Ceiling Fans	Kitchens			Choose an item.		Lounge Area		Choose an item.	
	Living Area			Choose an item.		Media Room		Choose an item.	
	Bedrooms			Choose an item.		Study		Choose an item.	
Exhaust Fans	Bathroom	☐	Ensuite	☐	Kitchen	☐	Other		

MAJOR ELECTRICAL FIXTURERS

Cooling Appliance	Choose an item.	Choose an item.	Make/Model	
Heating Appliance	Choose an item.	Choose an item.	Make/Model	
Water Heater	Choose an item.	Make/Model		
Cooking Appliance	Cook Top	Choose an item.		
	Oven	Choose an item.		
Swimming Pool	Volume L			
	Pump Type	Choose an item.	Star Rating	
Solar PV	Capacity kW			
Battery	Choose an item.	Storage Capacity kW		

SUBMISSION CHECKLIST



Energy Efficiency Assessment

To assist GMA in completing your Energy Efficiency Assessment, please provide the following documentation:

Required Documentation

- ☐ Contract of Engagement – Signed and Completed in full
- ☐ Pre Application Information Sheet – Signed and Completed in full
- ☐ Energy Information Form – Completed in full
- ☐ Site Plan
- ☐ Labelled & Dimensioned Floor Plan
- ☐ Window Measurements
- ☐ Door Measurements
- ☐ Elevation Measurements
- ☐ Electrical Plan



BEFORE SUBMITTING

Please ensure all documents are complete, legible and provide in PDF format where possible.



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