



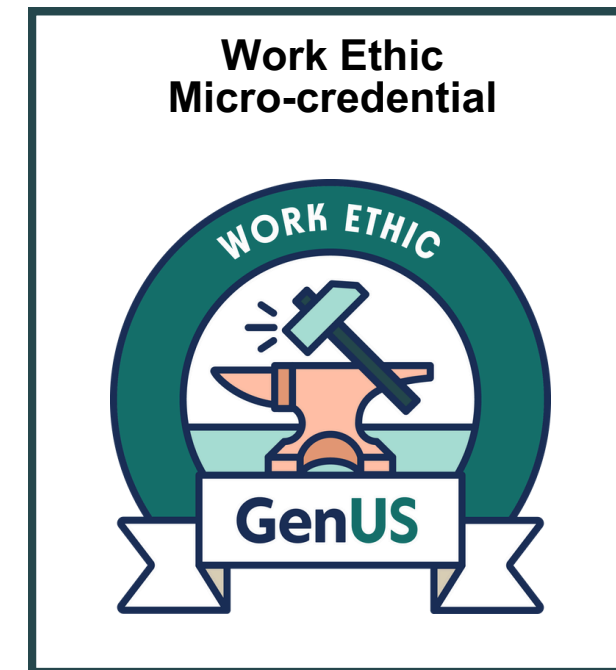
## Job & Career Ready Credential

*Awarded as a digital badge*

Ten hours of employer engagement activities are required to earn the Job & Career Ready Credential.



These Micro-credentials stack to earn a Job & Career Ready Credential. A Micro-credential is awarded as a digital badge. Students submit **Evidence of Learning** for the required **skills** to earn a Micro-credential.



### Skills

- Feedback:** Demonstrate the ability to accept and implement feedback, including constructive criticism.
- Listening to Understand:** Demonstrate awareness of the value of listening to understand in the workplace.
- Openness:** Demonstrate understanding of the value of openness in the workplace.

### Skills

- Cover Letter:** Compose a professional cover letter.
- Interview Skills:** Articulate aligned skills through participation in the interview process.
- Job Application:** Produce a professionally completed job application.
- Resume:** Develop a professional resume.

### Skills

- Employer Expectations:** Demonstrate understanding of workplace policies and procedures.
- Professional Attire:** Identify professional attire appropriate for various work settings.
- Verbal Communication:** Demonstrate the ability to speak professionally in a work setting.
- Written Communication:** Demonstrate the ability to write professionally in a work setting.

### Skills

- Emotional Regulation:** Demonstrate techniques that promote emotional regulation.
- Task Completion:** Demonstrate understanding of the role of behavior, emotions, and thoughts in task completion.

### Skills

- Basics of Work Ethic:** Demonstrate the ability to exhibit a strong work ethic in the workplace.
- Produce Results:** Demonstrate understanding of what it means to produce results in the workplace.