



Saint Philip Catholic Church  
Falls Church, Virginia

**EXCUSE LETTER FOR FIRST COMMUNION CANDIDATES**

To Whom It May Concern,

This letter is to inform you that \_\_\_\_\_ (name of student) is required to attend the 2026 First Communion Retreat to be held on Wednesday, April 23<sup>rd</sup>, 7:45 am – 3:00 pm, and sponsored by St. Philip Catholic Church. The retreat is an important component in the preparation process for the Sacrament of the Eucharist. I kindly ask that you excuse him/her for being absent from school on April 23<sup>rd</sup>, 2026.

Should you have any questions, please do not hesitate to contact me through the Religious Education Office at RE@stphilipfc.org, or 703-573-1899.

Thank you for your understanding,

Rev. Denis M. Donahue, *Pastor, St. Philip Catholic Church*

Student's Name: \_\_\_\_\_

Student's Grade: \_\_\_\_\_

Parent's Name \_\_\_\_\_

Parent's Signature: \_\_\_\_\_

Date: \_\_\_\_\_