

Visitor Authorization Letter

TO: Store Leadership
FROM: Corporate Social Responsibility – Corporate Office
SUBJECT: Visitor Authorization

This letter is to authorize local Clubs of Boys & Girls Clubs of America (BGCA) the authority to help participate in the 2026 Boys & Girls Clubs of America (BGCA) fundraiser by talking to Associates, greeting Customers, and/or manning the Customer Information Table. All Club kids must be accompanied by a Club representative, parent, or guardian.

On the day of the visit, please check in the visitors from your local BGCA Club per the Visitor Verification process. Review the visitors' identification and document the required information in the Store Visitor Log. Under 'Work Order #' write 'Vendor Authorization Letter.'

Upon completion of their visit, the BGCA representatives will come to the front of the Store where the MOD will perform a Code 50 and update the Store Visitor Log with their time out. This letter is valid from **Saturday, January 31, 2026** through **Sunday, March 29, 2026**.

Regards,

Julie Vennewitz-Pierce

Ross Corporate Social Responsibility

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