

Important Memo from

CATHEDRAL LETTER CONCEPTS



CATHEDRAL
LETTER CONCEPTS

regarding your contribution envelopes :

Over the past several weeks, we have heard from many of our church customers regarding mailing delays and the challenges they create for both parish staff and parishioners. We appreciate your feedback and have carefully considered the best path forward. Based on what we have heard from you, we would like to offer the following solution.

As we continue working to improve our production and mailing schedules, the mailing of your July offertory envelopes will be delayed. Rather than receiving July envelopes late, we believe this is an opportunity to **reset our schedule by skipping July envelopes** and resume regular mailings with your August envelope packets.

Cathedral Letter Concepts will not be sending monthly envelopes for July in order to catch up production for its 3,000+ customers. Please use a previous month's envelope or any plain envelope for your offering and write your name on it and we will credit your number.

Our goal is to ensure that your August envelopes are delivered on time and that we remain on schedule moving forward. We are committed to restoring the reliable service you expect and deserve.

We are currently moving forward with producing your August packets.

We appreciate your patience, understanding, and partnership as we work through this transition. Thank you for your trust and support.

Sincerely,
The Cathedral Letter Concepts Team

