STANDARD OPERATING PROCEDURE

CRITICAL INFORMATION COLLECTION AND DISSEMINATION

BACKGROUND

All partners with the East Texas Gulf Coast Regional Trauma Advisory Council shall have information to key response partners in accordance with National Incident Management System (NIMS) recommendations.

PURPOSE

RAC-R has many types of agencies that utilize a variety of communication systems and dispatch methods to disseminate vital information on a daily basis in addition to a regional or statewide event.

PROCEDURE

- 1. EMS and First Responder Organizations
 - 1.1. Each agency has established dispatch training requirements and dispatch methods to disseminate critical information.
 - 1.2. Dispatch may be disseminated by two-way radios on VHF, UHF, or 700/800mh radio system. Most agencies have control stations in place that operate on their channel(s) and that are patched with control station(s) that operate on neighboring jurisdictions radio systems. This configuration allows for interoperability with most providers / users in the event of an incident or event.
 - 1.3. Cellular telephones may be utilized when radios are out of range to contact hospitals for patient reports.
 - 1.4. Utilization of state mandated programs such as EMSystem, WebEOC and Pulsara allows for processing and dissemination for sharing data between regional hospitals to effectuate warning, education, therapy modalities, capacities and capabilities for any mass casualty incident (MCI) event or threat.
- Healthcare Organizations such as Hospitals, Freestanding Emergency Rooms, and specialty hospitals must maintain reasonable information in the event of a mass casualty event, internal disaster or anticipated adverse weather that may necessitate evacuation.

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- 2.1. Daily operational data such as patient loads, diversion status, bed availability, personnel, supplies, and other resource information must be incorporated into the organization's daily practices.
 - 2.1.1 Per DSHS rule 157.123 (d)(1)(A-F) Acute Care Facilities must submit a daily bed report through EMSystem.
 - 2.1.2 Facilities must participate in Quarterly Hospital Reporting Drills by submitting data through EMSystem.
- 3. Public Health officers may be incorporated into any actions or notifications.
- 4. The WebEOC (web-based emergency operations center) may be used in concert with an incident command center (ICC) for a regional or local medical operations center (MOC).
- 5. State and/or Federal Health Departments will be a monitor and/or final recipient of any and all processed data.

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