



turas nua

A proud part of the FRS Co-Op

Job Start Information Pack

Congratulations on Your New Job!

Welcome to the next exciting chapter of your career! We've put together this handy guide to help you hit the ground running and make the most of your new opportunity.

Everybody's story matters.

Intreo
Partner



How Turas Nua Can Support You

If you move into full-time employment while on programme with Turas Nua, you will no longer need to attend appointments with your Caseworker. For this to happen, you will need to have closed your Jobseeker's Claim and we will need the following details:

- New Employer
- Employer Registration Number (ERN)
- Start Date

In Employment Support

Your Caseworker will continue to support you while you transition into your new job, and to help you advance further, when you are ready.

Our services include:

- Guidance on returning to work
- Advice on benefits you may be entitled to
- Access to our client portal, TN Connect
- A range of online courses via our FLEX learning system
- Access to our Employer Services team, who have links to local employers if you decide to look for new employment
- CV refreshing and interview preparation

Closing Your Jobseeker's Claim

You must inform your local Intreo office of the date you will start your new job to ensure you receive any jobseeker's payment due up to that date.

The easiest way to do this is by using your **MyGovID** to login into your **MyWelfare.ie** account.

Social Welfare Supports

Even though you are closing your Jobseeker's Claim, you may still be eligible for some of your existing benefits and supports such as your Medical Card, Housing Assistance Payment and Back to School Clothing & Footwear Allowance.

Additionally, you might qualify for new payments, including:

- Supplementary Welfare Payment
- Working Family Payment
- Back to Work Family Dividend

For more information and to check your eligibility, contact your local Intreo office.





Understanding Employment Taxes

Most employers in Ireland use the PAYE (Pay as You Earn) system. This means your employer deducts the tax you owe directly from your wages or salary and sends it to Revenue.

There are 3 types of tax you can expect to pay:

- Income Tax
- PRSI (Pay Related Social Insurance)
- USC (Universal Social Charge)

You may be entitled to various tax credits that can reduce the amount of tax you pay, depending on your personal circumstances. To learn more about tax credits, visit **Revenue.ie**.



Starting Your New Job

It is important that Revenue is notified of your new job as early as possible to avoid paying Emergency Tax. If this is your first job, you are responsible for registering these details. Any further jobs, will be registered by your new employer.

1. Sign into **myAccount** on **ros.ie**. You can login using your **MyGovID** details or by registering your information on the website.

2. Register the details of your new job by clicking on the PAYE Services tab and selecting Add Job or Pension Details. You will need:

- Your employer's registration number (ERN)
- Employment Commencement Date
- Frequency of your salary or wage payment



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