

Highland Lodge Donation Request Form

Thank you for your interest in partnering with Highland Lodge! We aim to support meaningful, local causes that align with our values of community, sustainability, and hospitality. Please complete the form below to be considered for a donation.



♦ Organization Information

Name of Organization:

Contact Name & Title:

Email Address:

Phone Number:

Mailing Address:

♦ Eligibility & Request Details

☐ Are you a registered 501(c)(3) nonprofit?

☐ Yes ☐ No

(If yes, please attach proof or provide EIN.)

☐ What type of donation are you requesting?

☐ Cash donation

☐ Gift certificate to Highland Lodge

☐ In-kind donation (goods/services)

☐ Other: _____

☐ What is the timeframe for this donation request?

Start Date: _____ End Date: _____

◆ **Fundraising Purpose**

Please describe the mission of your organization and who this fundraiser is intended to support:

☐ Is this event open to the public?

☐ Yes

☐ No

☐ Will event proceeds benefit only this organization or will they be shared with another entity or individual?

☐ Sole beneficiary

☐ Shared

If shared, please explain: _____

◆ **Additional Information**

Event Name (if applicable):

Event Date & Location:

Estimated number of attendees:

Marketing or promotional opportunities for donors (optional):

☐ Have you or your organization done business with Highland Lodge before?

☐ Yes

☐ No

If yes, please describe briefly: _____

☐ Will Highland Lodge be publicly acknowledged for this donation (e.g., in programs, social media, event signage)?

☐ Yes

☐ No

If yes, how? _____

◆ **Attachments (if applicable)**

☐ IRS 501(c)(3) verification letter

☐ Event flyer or promotional materials

☐ Any additional documentation you'd like us to review

We review donation requests once per month. Please submit this form at least 30 days before your event date.

Submit Electronically to: Stay@highlandlodge.com