



Approved minutes for regular board meeting on Dec 09, 2025, 3 PM

An audio recording for this meeting is available at www.westdakotawater.com

CALL TO ORDER: The West Dakota Water Development District (WDWDD) convened at 3:00 PM (Mountain Time).

AGENDA ITEM 1. Pledge of Allegiance. (Chair) (3:00 PM)

AGENDA ITEM 2. Roll Call of Members. (Admin) (3:01 PM)

Directors present: Roy Boschee (Area 2), Dan Driscoll (Area 3), Dan Mulally (Area 5), William Young (Area 6), Thomas Mack (Area 7), Craig Kjar (Area 9), Mark Kline, 3:04PM (Area 8)

Directors absent: Ron Koth (Area 1), Scott McGregor (Area 4)

A quorum was declared.

Administration present: Larry Stetler (Program Administrator)

Others in attendance (as per sign-in sheet): Barry Muxen (CWA, BHEC, Sierra Club), Kristin Conzet (WDRWS)

AGENDA ITEM 3. Approval of Agenda (The board cannot take official action on any item not on the agenda) (Chair)

Motion 1 by Mulally seconded by Boschee to approve the agenda (with the following change(s)/addition(s)): 1) Kjar rewords item 15 as 'Discussion and vote on how to proceed on the Star Village project of the erosion control committee. 2) Mack requested via email from McGregor to postpone item 11 until January 2026.

Motion 1 carries unanimously on a voice vote. 3:09 PM

AGENDA ITEM 4. Conflict of interest disclosure. (chair)

0 conflicts stated:

AGENDA ITEM 5. Approval of minutes from October 14, 2025 meeting. (chair)

Motion 2 by Driscoll second by Young to approve minutes from October 14, 2025 meeting with the following change(s): none

Motion 2 carries unanimously on a voice vote. 3:12 PM

AGENDA ITEM 6. Treasurers Report (Chair)

Motion 3 by Kjar seconded by Kline to accept the treasurers report (with alterations listed below).

Sub-motion by Kjar seconded by Mulally requesting that Chairman Mack send a letter to Pennington Conservation District stating that the remaining funds of \$42,500 will be removed from the ledger in January 2026 unless WDWDD is notified.

Kjar stated that the \$101 remaining funds in 24_003 BARRX be removed from the ledger

That a category 'legal' for Non-Project expenses be listed in the ledger.

Motion 3 carries unanimously on a voice vote. 3:26 PM

AGENDA ITEM 7. Approval of Safety Guideline to be included on volunteer waiver form (Chair)

Motion 4 by Boschee seconded by Driscoll to approve that safety guidelines be added to the volunteer waiver form.

Motion 4 carries unanimously on a voice vote. 3:28 PM

AGENDA ITEM 8. Approve the 2026 WDWDD Meeting calendar (Chair)

Motion 5 by Driscoll seconded by Young to approve WDWDD 2026 meeting calendar with corrections below.

Kline: move July meeting to 14th

Young: move October meeting to 13th

Motion 5 carries unanimously on a voice vote. 3:32 PM

AGENDA ITEM 9. Approve payment for annual dues class C member of South Dakota Association of Rural Water Systems: \$550 (chair)

Motion 6 by Boschee seconded by Mulally to approve payment for annual dues class C member of South Dakota Association of Rural Water Systems in the amount of \$550.

Motion 6 carries unanimously on a voice vote.

AGENDA ITEM 10. Approval of payment for Western Dakota Regional Water Systems grant request: \$25,000 (Conzet)

Motion 7 by Driscoll seconded by Boschee to approve Western Dakota Regional Water Systems grant request in the amount of \$25,000.

Substitute motion by Mulally seconded by Young to postpone item to a later meeting to allow absent Directors to be present.

Amendment by Young to announce this as an agenda item at the January meeting.

Substitute motion: fails on voice vote (2 yes Mulally, Young)

Motion 7 carries unanimously on a voice vote. 3:58 PM

AGENDA ITEM 11. Discussion of ongoing attorney opinion evaluation (chair). Postponed until January 2026, see Agenda Item 3.

AGENDA ITEM 12. Discussion: of 319 project approval process (chair). Next step is to establish a meeting with DANR to discuss the proposal and next steps, stakeholders meetings, etc.

AGENDA ITEM 13. Information: Black Gap pond reclamation project (McGregor). No representative was present at the meeting.

Agenda Item 14: Discussion of continuation of meeting recordings, equipment and costs (Mulally). Mulally will research details w/external mics, etc. How will call-in work, interface w/Teams, Zoom. It was also requested to renumber Agenda to match packet order.

Agenda Item 15: Information: Star Village erosion control project (Driscoll and erosion control committee)

Reworded Agenda Item 15 (see Agenda Item 3): Discussion and vote on how to proceed on the Star Village project of the erosion control committee

Reported that Lacroix had soil delivered by Rapid City Parks and spread by volunteer firefighters. Erosion blankets and leaves were placed. Star Village had soil delivered by Rapid City Parks and leaves were spread.

Copies of the new project proposals were presented as the 1st read as part of the report by the erosion control committee.

Lengthy discussion followed regarding the wording and format of the proposals, budget lines, and development of a cover document clarifying the project setup and operation.

Motion 8 by Driscoll seconded by Boschee that the December 9 2025 meeting constitutes the 1st reading of the collaborative Star Village project and sub-proposals dated November 22, 2025 with Rapid City Parks and Tzadik. The project proposal will be a voting item during the January 2026 meeting contingent on the submittal by the erosion control committee of a cover document in the standard grant proposal format to which the aforementioned sub-proposals will be appended.

Motion 8 carries unanimously on a voice vote. 6:01PM

Agenda Item 16: Chair's comments. Chairman Mack will not run for WDWDD chair next year. He also noted that odd number directors expire Dec 2026. He will not be seeking re-election to the Directors.

Agenda Item 17: Items from directors.

Mulally noted that staff performance evaluations are due as stated in WDWDD policy. A brief discussion of Program administrator definitions was held.

Young reported that 5 state representatives visited project sites in the northern Black Hills. There will be a meeting at the Journey Museum on January 14, 2026 and showing of the riparian film series.

Driscoll reported that he discussed potential for providing donations with groups performing volunteer work in erosion projects and will submit requests for funds distribution.

Agenda Item 18: Items from admin. There is a new effort to request a 1-ye extension to the WaterSmart project that will require the request to come from WDWDD. The office received a request from WDRWS for letter of support. The email request will be forwarded to Chairman Mack.

Agenda Item 16: Items from public.

Agenda Item 17: Adjournment by Chairman Mack 5:21 PM

Respectfully submitted:

Larry D Stetler, Program Administrator

Craig Kjar, Secretary