



402 SAINT JOSEPH ST, STE 6
RAPID CITY, SD 57701

Regular Meeting Draft Agenda

MEETING LOCATION:

RAPID VALLEY SANITARY DISTRICT
4611 TEAK DR, RAPID CITY, SD
Tuesday, July 14, 2026 3PM

1. Pledge of Allegiance. (Chair)
2. Roll Call of Members (Admin)
3. Approval of Agenda (The board cannot take official action on any item not on the agenda) (Chair)
4. Conflict of interest disclosure. (Chair)
5. Approval of minutes from May 12, 2026 meeting. (Chair)
6. Treasurer's report (Stetler)
7. Information: Executive Committee approved transfer of \$125,000 from BHCB Savings PennCo Levy Money Market to Raymond James Savings Account. (Stetler)
8. 2027 draft budget presentation (Stetler)
9. Approval: Insurance expenditures for Chubb (\$301) and SDPAA (\$1712) (Admin)
10. Information Update: Frank Henderson President Green Valley Sanitation District on member poll results of sewer project support. Mulally. Possible motion to rescind \$125,000 allocation.
11. Funding request: Resilient Headwaters and Holistic Riverscape Restoration Planning. \$35,000. Black Hills Watershed Collaborative. Lori Brown
12. Review and approve scope-of-work for contracting HDR to initiate work on protection plans for Rapid Creek 319 project (Chair)
13. Chair's comments.
14. Items from directors.
15. Items from admin. Loss control report. Chair to sign document. Updated 'Proposal Guidelines' and 'Example Proposal' for consideration.
16. Items from public.
17. Adjournment

AGENDA ITEM 1. Pledge of Allegiance. (Chair)

AGENDA ITEM 2. Roll Call of Members (Admin)

AGENDA ITEM 3. Approval of Agenda (The board cannot take official action on any item not on the agenda) (Chair)

AGENDA ITEM 4. Conflict of interest disclosure. (Admin)

Any directors with a conflict of interest for any agenda item will so state.

The WDWD bylaws were amended on 12 Feb 2019 to include defining conflict of interest disclosure as follows:

ARTICLE V – DISCLOSURE OF CONFLICT OF INTEREST

Any director who is present at a meeting at which is discussed any matter in which that director has, directly or indirectly, a private financial or property interest shall disclose such interest to the Board. Any such director shall refrain from advocating for or against the matter and shall disqualify himself/herself from voting on such matter. The Board may adopt a separate policy specifically, regarding ethical standards and practices.

AGENDA ITEM 5. Approval of minutes from May 12, 2026 meeting in blue. (chair)

Draft minutes for regular board meeting on May 12, 2026, 3 PM

An audio recording for this meeting is available at www.westdakotawater.com

CALL TO ORDER: The West Dakota Water Development District (WDWD) convened at 3:00 PM (Mountain Time).

AGENDA ITEM 1. Pledge of Allegiance. (Chair) 3:00 PM

AGENDA ITEM 2. Roll Call of Members. (Admin) 3:01 PM

Directors present: Ron Koth (Area 1), Roy Boschee (Area 2), Dan Driscoll (Area 3), Scott McGregor (Area 4), Dan Mulally (Area 5), Thomas Mack (Area 7), Mark Kline, (Area 8), Craig Kjar (Area 9)

Directors absent:, William Young (Area 6)

A quorum was declared.

Administration present: Larry Stetler (Program Administrator)

Others in attendance (as per sign-in sheet): Barry Muxen (CWA, BHEC, Sierra Club), Lori Brown (BH Watershed Collaborative), Hans Stephanson (BH Watershed Collaborative), Jay Gilbertson (East Dakota Water Development District), Chris Stover (BH Watershed Collaborative), Chuck Mordhorst (SD GFP), Jim Jones (Western Dakota Regional Water Systems), Frank Henderson (Green Valley Sanitation)

AGENDA ITEM 3. Approval of Agenda (The board cannot take official action on any item not on the agenda) (Chair)

Motion 1 by Driscoll seconded by McGregor to approve agenda (with the following addition):

Changes: reorder items 15 and 16.

Motion 1: carries unanimously on a voice vote 3:03 PM

AGENDA ITEM 4. Conflict of interest disclosure. (chair)

0 conflicts stated:

AGENDA ITEM 5. Approval of minutes from March 10, 2026 meeting. (chair)

Motion 2 by Driscoll second by Kline to approve minutes from March 10, 2026 meeting with the following change(s): item 19: ‘read’ changes to ‘rear’

Motion 2 carries unanimously on a voice vote. 3:05 PM

AGENDA ITEM 6. Treasurers Report (Stetler)

Motion 3 by McGregor seconded by Boschee to accept the treasurers report (with alterations listed below).

Motion 3 carries unanimously on a voice vote. 3:12 PM

AGENDA ITEM 7. Funding request: Resilient Headwaters and Holistic Riverscape Restoration Planning. \$75,000. Black Hills Watershed Collaborative. Presentation slides posted on website. Discussion highlighted a current lack of scope and detailed budget.

Motion 4 by McGregor seconded by Boschee to defer action until the July 14 regular meeting when additional requested clarification on budget and scope are brought forward by BH Watershed Collaborative.

Motion 4 carries Mulally opposed 4:05 PM

AGENDA ITEM 8. Authorization: Purchase name tags for Directors to use at public functions.

Motion 5 by Kline seconded by McGregor to purchase name tags for directors.

Motion 5 carries

AGENDA ITEM 9. Rescind Green Valley Sanitation District funding from 2020. \$125,000.

Motion 6 by McGregor (with no second) to rescind Green Valley Sanitation funding from 2020 in the amount of \$125,000.

Frank Henderson, Green Valley Sanitation Board President (Feb. 2026), detailed the history of this grant and updated the WD Board on current progress by Green Valley to assess the viability of project continuation. He requested this grant not be rescinded and he will return and present the newest information at the July 14 2026 regular meeting.

Motion 6 withdrawn by McGregor. 4:25 PM

AGENDA ITEM 10. Information: Update on Western Dakota Regional Water Systems by Jim Jones, engineer (AE2S). Presentation is posted on the website.

AGENDA ITEM 11. Information: Deerfield/Pactola reservoir modeling stakeholder meeting, Apr. 17, 2026. Details listed in the meeting packet.

AGENDA ITEM 12. Funding change order: \$27,000 for Barr Engineering.

Discussion was based on information outlined in Item 11. New information on reservoir operations at the Apr 17 meeting has resulted in additional efforts by Barr Engineering, estimated at \$27,000, to provide a final project report that will allow the Bureau of Reclamation (BOR) to proceed with an Operational Investigation for the Deerfield/Pactola reservoir system.

Motion 7 by Koth seconded by Kjar to approve \$25,000 additional funding to Barr Engineering to finalize the modelling project to a condition that will allow the BOR to forward the project into an operational investigation.

Motion 7 carries McGregor opposed 5:26 PM

AGENDA ITEM 13. Information: Earth Day report

AGENDA ITEM 14. Information: Erosion Control Committee projects report.

AGENDA ITEM 15: Discussion: review of request for Attorney General opinion.

Review of the letter sent to SD Attorney General for clarification on Water Development District projects, locations, and activities on private/public lands was reviewed. Comments were made by Jay Gilbertson (EDWDD) as to how they and other water districts in SD have and are functioning. He suggested that WDWDD directors write a District Priorities document stating the current beliefs of the directors and what does and what does not meet funding requirements of the district. This document will allow future boards a reference point for future district activities. Mr. Gilbertson said he would be willing to facilitate the process.

AGENDA ITEM 16: Discussion: Potential future project/funding opportunities for West Dakota.

Concerns were expressed by Driscoll about the current surplus in WD funds. Koth noted that the results of the current 319 project will identify areas where funds required to conduct stream work will easily drawdown this surplus. Additional discussion on WD tax levy requests will be explored in more detail at the 2027 preliminary budget presentation during the July 14, 2026 regular meeting.

AGENDA ITEM 17: Discussion: 2026 Director elections, petitions, and open positions.

Directors from areas 1, 3, 5, 7, and 9 expire Dec. 31, 2026. At the close of filing with the State a notification to run for office, areas 1, 3, and 5 had received notifications to run. Currently, areas 7 and 9 are vacant.

AGENDA ITEM 17: Chair's comments. Receiving phone calls on tax levy from public.

AGENDA ITEM 18: Items from directors. Koth requested Mulally to circulate 'prioritization' documents to others.

AGENDA ITEM 18: Items from admin. None

AGENDA ITEM 19: Items from public. Mr. Muxen noted hearings on Scenic Corp request to explore for uranium. Hearing begin in Hot Springs Monday, May 18 9AM and last 5 days.

AGENDA ITEM 20: Adjournment by Chairman Mack

6:39 PM

Respectfully submitted:

Larry D Stetler, Program Administrator

Craig Kjar, Secretary

AGENDA ITEM 6: Treasurer's Report (Stetler)

West Dakota Water Development District

Statement of Financial Position

As of July 6, 2026

	↕ Total
✓ Assets	
✓ Current Assets	
✓ Bank Accounts	
BHCB ASAP Transfers BOR Federal Grant Checking	100.00
BHCB BOR WaterSMART Grant - Match	8,120.17
BHC Business Savings	649.16
BHC Main Checking Account	6,877.35
BHC Savings-PennCo Levy Money Market	167,311.22
SD DANR 319	133,333.00
Total for Bank Accounts	\$316,390.90
✓ Other Current Assets	
Raymond James CD 57203	0.00
Raymond James Savings Account	825,457.70
Total for Other Current Assets	\$825,457.70
Total for Current Assets	\$1,141,848.60
Total for Assets	\$1,141,848.60
✓ Liabilities and Equity	
✓ Liabilities	
Total for Liabilities	
✓ Equity	
Unrestricted Net Assets	724,869.35
Retained Earnings	330,003.00
Net Income	86,976.25
Total for Equity	\$1,141,848.60

West Dakota Water Development District

Activity YTD Comparison Jan1-July6 2026

May 5-July 6, 2026

TOTAL		
	↓ May 5 - Jul 6 2026	Jan 1 - Jul 6 2026 (YTD)
✓ Revenue		
Pennington County Tax Levy	124,429.13	155,862.40
Grants	6,769.05	20,975.41
Total for Revenue	\$131,198.18	\$176,837.81
Cost of Goods Sold		
Gross Income	\$131,198.18	\$176,837.81
✓ Expenditures		
✓ Project Expenses		
21-003 LaCroix Golf Course Eros...		3,225.60
22-006 Star Village Erosion Control		1,232.16
25_003_SDMX		4,951.66
25_004_CRNSTX		3,442.08
26-001-STVRCX		1,966.70
26_002_USGSX WSDHC 2026		3,000.00
26_003_EDAYX Earth Day		1,113.00
26_005_BARRSUP	24,805.00	24,805.00
24-004 BARRX Barr Water Mgmt...	10,302.97	31,926.05
Total for Project Expenses	\$35,107.97	\$75,662.25
✓ Non-Project Expenses		
Insurance Expense		375.00
Legal Fees		2,500.00
Professional Admin Services Con...	5,000.00	15,000.00
Rents	1,000.00	3,500.00
Director Stipend	800.00	2,400.00
Admin/Office Expenses	358.66	1,604.92
Professional Services/Contracts	207.09	414.18
Computer/Software Related	106.19	448.86
Director Travel/Mileage	70.44	182.50
Phone Expense	40.04	40.04
Total for Non-Project Expenses	\$7,582.42	\$26,465.50
Total for Expenditures	\$42,690.39	\$102,127.75
Net Operating Income (Period)	\$88,507.79	\$74,710.06
✓ Other Revenue		
Interest Income	2,341.23	12,266.19
Total for Other Revenue	\$2,341.23	\$12,266.19
Other Expenditures		
Net Other Revenue	\$2,341.23	\$12,266.19
Net Revenue	\$90,849.02	\$86,976.25

Figure 1. Treasurers Ledger Report

Name	WDWDD Proj. number	Grant Amount	current paid amount	Balance remaining
2026 Projects				
Collaborative erosion control project Star Village w/Rapid City	26 001 STVRCX	\$ 15,000.00	\$ 325.00	\$ 14,675.00
2026 Western Dakota Hydrology Conf. (closed)	26 002 USGSX	\$ 3,000.00	\$ 3,000.00	\$ -
2026 Earth Day Expo	26 003 EDAYX	\$ 1,100.00	\$ 1,113.00	\$ (13.00)
Collaborative erosion control project LaCroix Golf Course	26 004 LCRX	\$ 2,000.00	\$ 1,962.57	\$ 37.43
Barr Water Management Option 1 Modeling (closed)	26 005 BARRSUP	\$ 25,000.00	\$ 24,805.00	\$ 195.00
2025 Projects				
2025 Western Dakota Hydrology Conf. (closed)	25 001 USGSX	\$2,000.00	\$2,000.00	\$0.00
2025 Earth Day Expo (closed)	25 002 EDAYX	\$1,000.00	\$1,000.00	\$0.00
Collaborative erosion control project SDSMT	25 003 SDMX	\$15,000.00	\$4,951.66	\$10,048.34
Collaborative erosion control project Cornerstone Mission	25 004 CRNSTX	\$5,000.00	\$3,457.08	\$1,542.92
2024 Projects				
2024 Western Dakota Hydrology Conf. (closed)	24 001 USGSX	\$2,000.00	2,000.00	\$0.00
GFP Invasive Species Boat Inspections (closed)	24 002 GFPXX	\$20,000.00	20,000.00	\$0.00
Barr manage through the finalization of the BOR grant (closed)	24 003 BARRX	\$7,500.00	7,399.00	\$0.00
Barr Water Management Modeling of Deerfield/Pactola-system	24 004 BARRX	\$254,615.00	228,043.48	\$26,571.52
USGS Stream Gauges 2024-2027	24 005 USGSX	\$35,685.00	11,725.00	\$23,960.00
WDRWS Grant for Matching SWRMS (closed)	24 006 WDRWS	\$25,000.00	25,000.00	\$0.00
EPA Section 319 DANR Watershed Improvement Project	24 007 DANRX	\$133,333.00	0.00	\$133,333.00
2023 Projects				
USGS Stream Gauges 2023 (closed)	23 001 USGSX	\$16,080.00	\$16,080.00	\$0.00
GFP Invasive Species Boat Inspections (closed)	23 002 GFPXX	\$20,000.00	\$20,000.00	\$0.00
Rotating Basins Rotation 2023 DANR (closed)	23 003 DANRX	\$26,500.00	\$26,500.00	\$0.00
2023 Western Dakota Hydrology Conf. (closed)	23 004 USGSX	\$2,000.00	\$2,000.00	\$0.00
WDRWS Grant for Matching SWRMS (closed)	23 005 WDRWS	\$25,000.00	\$25,000.00	\$0.00
Collaborative Project for Erosion Control Raider Park (closed)	23 006 RAIDE	\$15,000.00	\$8,693.70	\$0.00
Keystone Removal of Sediment Winter Street Bridge (closed)	23 007 KEYST	\$10,000.00	\$10,000.00	\$0.00
Barr BOR Grant Application Pactola/Deerfield Model (closed)	23 008 BARRX	\$8,538.00	\$8,538.00	\$0.00
Medicine Mountain Boy Scouts Water (closed)	23 009 BOYSC	\$25,000.00	\$25,000.00	\$0.00
WaterSmart BOR Pactola/Deerfield Study (closed)	23 010 BORXX	\$100,000.00	\$0.00	\$0.00
USGS Stream Gauges 2024 (closed)	23 011 USGSX	\$16,450.00	\$16,450.00	\$0.00
2022 Projects:				
USGS Stream Gauges 2022 (closed)	22 001 USGSX 21	\$15,760.00	\$15,760.00	\$0.00
Rotating Basins Rotation 2 DANR (closed)	22 002 DANRX	\$22,000.00	\$22,000.00	\$0.00
Rapid Creek Restoration Penn Conservation District (closed)	22 003 PCDXX	\$50,000.00	\$7,500.00	\$0.00
2022 Western Dakota Hydrology Conf. April. (closed)	22 004 USGSX	\$2,000.00	\$2,000.00	\$0.00
GFP Invasive Species Boat Inspections (closed)	22 005 GFPXX	\$20,000.00	\$20,000.00	\$0.00
Collaborative project for erosion control Star Village, RC (closed)	22 006 STRRC	\$15,000.00	\$15,000.00	\$0.00
Collaborative project for erosion control Star Village, Tzadik (closed)	22 007 STRTZ	\$9,000.00	\$5,306.96	\$0.00
2020/2021 Projects:				
2021 Western SD Hydrology Conf. (closed)	21 001 USGSX 21 AZ	\$1,000.00	\$1,000.00	\$0.00
GFP Invasive Species Boat Inspections (closed)	21 002 GFPXX 21 AO	\$10,000.00	\$10,000.00	\$0.00
Erosion Control Project at LaCroix Golf Course (closed)	21 003 RCXXX 21	\$12,000.00	\$12,000.00	\$0.00
Erosion Control of Exposed Soils N. of Star Village, Weger (closed)	21 004 STRWE 21	\$10,000.00	\$8,746.64	\$0.00
Erosion Control of Exposed Soils N. of Star Village, Tzadik (closed)	21 005 STRTZ 21	\$15,000.00	\$7,516.18	\$0.00
Repair of Living Lab SDSMT (closed)	21 006 SDSMT	\$5,000.00	\$4,336.52	\$0.00
Phase II TerraSite Inventory Impervious Areas in RC (closed)	21 007 TERRA	\$24,950.00	\$24,950.00	\$0.00
USGS Stream Gauges (closed)	20 001 USGSX 19 AZ	\$15,600.00	\$15,600.00	\$0.00
USGS Water Quality Monitoring of Canyon Lake (closed)	20 002 USGSX 19 AO	\$18,000.00	\$18,000.00	\$0.00
SDSMT Impervious Areas in RC (closed)	20 003 SDSMT 20 AO	\$24,871.00	\$20,965.57	\$0.00
Banner Next Steps for Missouri River Water (closed)	20 004 BANNER 20 AZ	\$24,500.00	\$24,500.00	\$0.00
Revegetation Exposed Soils on SDSMT (closed)	20 005 SDSMT 20 AO	\$24,800.00	\$24,800.00	\$0.00
Trinity Eco Park Drainage Improvement (closed)	20 006 TRINI 20 AO	\$24,500.00	\$24,500.00	\$0.00
Town of Keystone (closed)	20 007 KEYSTO 20 AO	\$25,000.00	\$25,000.00	\$0.00
Green Valley Sanitary District (Interstate Engineering)	20 008 GVSDW 20 AO	\$125,000.00	\$0.00	\$125,000.00
Banner Missouri Water Needs Assessment task 1 (closed)	20 009 BANNER 21 AO	\$79,030.00	\$79,030.00	\$0.00
USGS Stream Gauges 2020 (closed)	20 010 USGSX	\$15,600.00	\$15,600.00	\$0.00
TOTAL PROJECT OBLIGATIONS				\$ 335,350.21

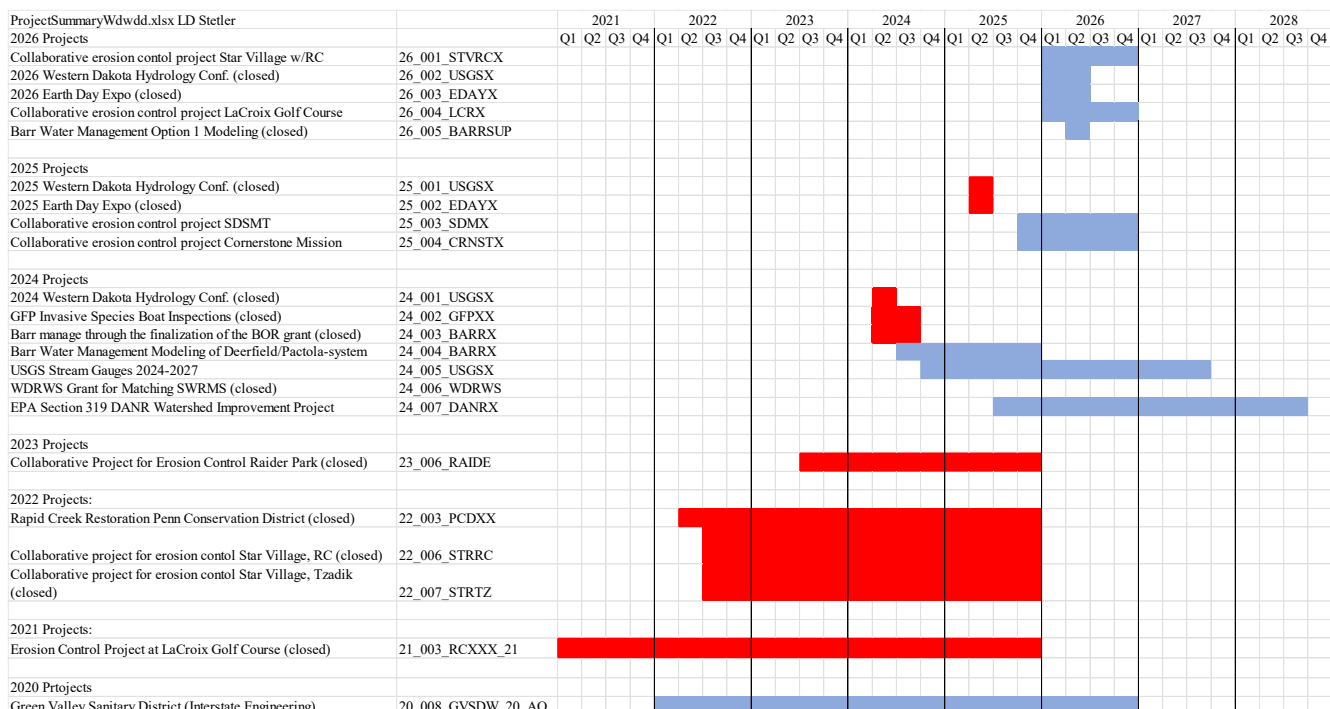


Figure 3. Project Timeline (Red = Closed).

AGENDA ITEM 7: Information: Executive Committee approved transfer of \$125,000 from BHCBSavings PennCo Levy Money Market to Raymond James Savings Account. (Stetler)

AGENDA ITEM 8: 2027 draft budget presentation (Stetler)

West Dakota Water Development District - 2027 (WDWDD2027 Budget.xlsx)				
Proposed Means of Finance				
Revenue		2026	2027	
Property Tax Levy Received YTD (2025 payable in 2026)		\$ 155,274.83	\$ 283,277.00	
+ Interest (savings acct)		\$ 587.57		
Revenue received YTD	7/7/2026	\$ 155,862.40		
Projected tax revenue for 2025, payable in 2026		\$ 264,755.00		
Funds on Hand (savings, checking, Levy, and CDs) 7/7/2026		\$ 1,000,295.43		
+ Projected revenue not received for 2026		\$ 109,480.17		
Projected Funds end of 2026 (plus interest)		\$ 1,109,775.60		
- Project liabilities		\$ 304,741.86		
- non-disbursed Budgeted Admin Costs		\$ 41,996.02		
Projected Carry-over for 2027			\$ 763,037.72	
+ Projected 2027 Tax Revenue (2026 payable in 2027)			\$ 283,277.00	
+ Interest income estimate			\$ 30,000.00	
+ grants estimate			\$ 50,000.00	
Total 2026 projected revenue			\$ 363,277.00	
2026 Projected Funds Available			\$ 1,126,314.72	
			TOTAL 2027 NON-PROJECT EXPENDITURES BUDGET	
			\$ 66,188.00	
			TOTAL 2027 PROJECT BUDGET	
			\$ 318,795.64	
			TOTAL 2027 BUDGET	
			\$ 384,983.64	
			TOTAL PROJECTED REMAINING FUNDS AT END OF 2027	
			\$ 741,331.08	
			assuming current project liabilities	

Budget Data				6-Jul-26	
Expenditures		2026	2026	2026	2027
Board of Directors		Budget	Disbursed to date	Proposed Budget	
Salary/Per Diem		\$ 6,300.00	\$ 1,600.00	\$ 7,200.00	
Travel		\$ 1,000.00	\$ 112.06	\$ 1,000.00	
Total Director Expenses		\$ 7,300.00	\$ 1,712.06	\$ 8,200.00	
Administration					
Insurance (SDPAA, Chubb, Western Surety)		\$ 2,388.00	\$ 375.00	\$ 2,388.00	
Legal Notices		\$ 500.00	\$ -	\$ 500.00	
Legal Services		\$ 5,000.00	\$ 2,500.00	\$ 5,000.00	
Office Rent		\$ 6,000.00	\$ 3,000.00	\$ 6,000.00	
Memberships, Conferences		\$ 6,000.00	\$ -	\$ 6,000.00	
Admin (Furniture, Equipment, Office Supplies, travel, web site, phone, QB)		\$ 4,000.00	\$ 1,604.92	\$ 4,000.00	
Total Administration Expenses		\$ 23,888.00	\$ 7,479.92	\$ 23,888.00	
Contingency Fund					
Admin. Contingency Fund		\$ 5,000.00	\$ -	\$ 5,000.00	
Professional Services Fees					
Administration contract (Stetler)		\$ 30,000.00	\$ 15,000.00	\$ 31,000.00	
Total Expenditures (non-project)		\$ 66,188.00	\$ 24,191.98	\$ 68,088.00	
Admin Unspent Budget to date		\$41,996.02			
Projects					
		2026 Budget	2026 disbursed project	Proposed Budget 2027	
Collaborative erosion control project Star Village w/Rapid City		26 001 STVRC \$ 15,000.00	\$ 325.00	\$ 14,675.00	
2026 Western Dakota Hydrology Conf. (closed)		26 002 USGSX \$ 3,000.00	\$ 3,000.00	\$ 3,000.00	
2026 Earth Day Expo (closed)		26 003 EDAY \$ 1,100.00	\$ 1,113.00	\$ 1,100.00	
Collaborative erosion control project LaCroix Golf Course		26 004 LCRX \$ 2,000.00	\$ 1,962.57	\$ 37.43	
Barr Water Management Option 1 Modeling (closed)		26 005 BARRS \$ 25,000.00	\$ 24,805.00	\$ -	
Collaborative erosion control project SDSMT		25 003 SDMX \$ 15,000.00	\$ 4,951.66	\$ 10,048.34	
Collaborative erosion control project Cornerstone Mission		25 004 CRNST \$ 5,000.00	\$ 3,457.08	\$ 1,542.92	
Barr Water Management Modeling of Deerfield/Pactola-system		24 004 BARRJ \$ 50,000.00	\$ 31,926.05	\$ 18,073.95	
USGS Stream Gauges 2024-2027		24 005 USGSX \$ 11,985.00	\$ -	\$ 11,985.00	
EPA Section 319 DANR Watershed Improvement Project		24 007 DANR \$ 50,000.00	\$ -	\$ 133,333.00	
Green Valley Sanitary District (Interstate Engineering)		20 008 GVSDV \$ 125,000.00	\$ -	\$ 125,000.00	
Total 2026 project budget				\$ 318,795.64	
Total Projects		\$ 303,085.00	\$ 71,540.36	\$ 318,795.64	
			Total 2026 budget	\$ 386,883.64	
Project unspent 2026 Budget to date		\$231,544.64	Total 2026		
Unspent 2026 budget to date		\$273,540.66	disbursed to date	\$ 95,732.34	

2026 Tax Levy Request

Due By: 10/01/2026

West Dakota Water District
Thomas Mack
314 E Tallent St
Rapid City SD 57701

Daytime Phone #: 606-394-2685

District Email: wdodd0@outlook.com

Check box or boxes below to levy maximums allowable:

☐ Estimated max tax dollars available: \$283,277

☐ Opt Out Dollars available: \$0

Opt Out Expires in:

OR

Write in specific dollar amounts below if different than above:

General Fund:	\$		
Other Fund:	\$		
Impose New Tax:	\$	Approve Date:	
Opt Out Tax \$'s:	\$		
New Opt Out:	\$	Approve Date:	
Total:	\$		

Signature

Date

AGENDA ITEM 9: Approval: Insurance expenditures for Chubb (\$301) and SDPAA (\$1712) (Admin)

CHUBB®

Endorsement

Renewal

Effective Date :	09/01/2026
Policy Number :	9912-67-50
Policyholder :	WEST DAKOTA WATER DEVELOPMENT DISTRICT
Policy Period :	09/01/2026 to 09/01/2027
Name of Company :	FEDERAL INSURANCE COMPANY
Issue Date :	05/11/2026

It is agreed that the Policy is amended as follows:

In consideration of the payment of premium of \$301, this Policy is renewed for a further period of 12 months beginning at 12:01 AM on 9/1/2026 and ending at 12:01 AM on 9/1/2027 standard time at the Policyholder's address as shown in the Insuring Agreement.

All other terms and conditions of the policy remain unchanged.



Authorized Representative

South Dakota Public Assurance Alliance

2026 Anniversary Rating Supplement

West Dakota Water Development District

NOTE: If a complete renewal packet is not received by the due date indicated, we will auto-renew the policy with a 3% increase in liability and inflation guard increase in property. No other changes will be accepted throughout the year.

Governmental General Liability

Due: July 10, 2026

Member Information

Submitted May 26, 2026

Name	West Dakota Water Development District	Contact	Larry Stetler, Contractor/Administration
Address	PO Box 6365, Rapid City, SD 57709	Telephone	605-394-2685

	Previous August 24, 2025	Effective August 24, 2026
General Liability Limit	\$1,000,000	_____
Deductible	\$0	_____
 Employees & Officials		
Full Time Employees	0	_____
Part Time Employees	0	_____
Elected Officials	9	_____
 Population	7,448	_____

Financials

Please include 2026 Budget

Total Operating Expenditures	\$274,359	_____
Deductions		
Capital Improvements	\$0	_____
Independent Contractors Expenses	\$30,000	_____
Welfare Benefits (Not Administration)	\$0	_____
Debt Service	\$0	_____
Police Expenditures	\$0	_____
Total Deductions	\$30,000	_____
Adjusted Operating Expenditures	\$244,359	_____
Total Operating Expenditures - Total Deductions		
 Liquor Receipts		
On-Sale	\$0	_____
Off-Sale	\$0	_____
Receipt On/Off Sale	\$0	_____

AGENDA ITEM 10: Information Update: Frank Henderson President Green Valley Sanitation District on member poll results of sewer project support. (Mulally) Possible motion to rescind \$125,000 allocation.

AGENDA ITEM 11: Funding request: Resilient Headwaters and Holistic Riverscape Restoration Planning. \$35,000. Black Hills Watershed Collaborative. Lori Brown (Young)

1) Problem or Opportunity Statement:

The Upper Rapid Creek Watershed is a vital ecological, cultural, and economic engine for the Black Hills region. It supplies municipal drinking water to Rapid City and Ellsworth Air Force Base. This watershed has experienced significant hydrologic modification and channelization over the decades, and continues to face land-use and development pressure. These alterations have disrupted the natural fluvial processes that once sustained the creek's ecological function. The US Forest Service now considers 100% of the watershed "functioning at risk".

Despite the compounding stressors that threaten Rapid Creek, this watershed represents a significant opportunity to improve water conservation, water quality, and the beneficial use of water resources. Process-based restoration (PBR) offers a proven, low-tech framework for recovering natural stream function by addressing the root causes of degradation rather than treating symptoms with costly engineered solutions. However, before any restoration work can be responsibly designed or implemented, a rigorous assessment is needed to characterize current stream conditions, identify limiting factors, evaluate the reach's recovery potential, and prioritize intervention sites.

The Black Hills Watershed Collaborative proposes to conduct a process-based restoration assessment of Upper Rapid Creek to fill this critical knowledge gap. This assessment will provide the scientific and technical foundation necessary to guide future restoration investments, protect downstream water quality and supply, and ensure that the limited conservation dollars available are directed toward actions most likely to produce lasting, self-sustaining improvements to this valued watershed resource.

2) Objective of Project

Traditional restoration practices typically focus on a Rosgen style "form-based" approach. This type of restoration can be cost-prohibitive, difficult to scale and often does not include biology as a process-driver. This type of restoration may be appropriate in certain situations but is not an effective tool for large-scale headwater restoration projects.

The objective of this project is to conduct a Process-Based Restoration assessment to evaluate: 1) current stream and riparian conditions, 2) identify causality of degradation, 3) examine reach specific process-drivers, and 4) determine the reach's restoration potential. The assessment will produce a prioritized, reach-specific restoration framework that identifies candidate reaches for investment, and identify appropriate low-tech intervention strategies to guide future restoration efforts that improve water quality, floodplain connectivity, and aquatic habitat within the WDWDD service area.

Three core documents will be produced: 1) a written assessment report documenting findings, methods, and restoration recommendations; 2) a prioritized reach map and associated GIS products identifying candidate restoration sites and intervention types; and 3) conceptual restoration design recommendations providing implementation sequencing and estimated scope for future project phases. Approximately 300 miles of perennial and intermittent stream reaches

will be included in the assessment. See attachment 1 for a map of geographic scope and list of basins.

3) Recognition of WDWDD for this gift

The WDWDD logo will be included on the website as a formal partner and will receive recognition on social media. Name and logo will be included at all public meetings and on developed print materials and associated reports. Additional recognition can be added at the request of the board.

4) Expected Outcomes

Process Based Restoration is rooted in a physics-based approach, and is not limited to how we design projects, it is how we think about stream systems. Much of our historic understanding of stream systems emphasized the relationship between the amount of stream flow, the slope of the channel, and the amount and size of sediment (Lane 1955); biology was not included in this equation. Biology is often described as an outcome of physical processes, rather than a co-equal driver.

This PBR assessment will treat geology, hydrology, and biology as co-equal process-drivers, and will be based on the understanding that a stream may be dominated by any of these three drivers depending upon landscape setting and geographic location. This multifaceted perspective integrates biological processes, and allows for a deeper understanding of dynamic stream systems and the potential outcomes from restoration actions. This assessment provides for a clearer understanding of the relationship between process-drivers and allows for the selection of restoration strategies that address both adverse impacts from past disturbance, and increased resilience to future disturbances.

Relevance to restoration outcomes: Ecological recovery requires some degree of biological uplift and re-establishment of a healthy and functional ecosystem. The rate at which restoration happens depends on biological recolonization compared to the frequency of physical or biological disturbance.

This assessment provides a framework in which restoration trajectories can be evaluated in a way that is not limited to a linear outcome. In restoration many outcomes are possible, but some are *more probable* than others due to the relative influence of geology, hydrology, and biology. Basing a watershed restoration plan on a foundation of understanding of those drivers helps practitioners develop realistic expectations for restoration success and appropriately evaluate progress towards project goals through time, while also allowing for the incorporation of future disturbances. With this foundation assessment we can better evaluate the relative influence of the process-drivers for a given landscape setting and the impacts of specific management interventions.

The assessment “Scope of Work” will include the following analysis:

- **Physical and Biological Setting Characterization:** Desktop review of available GIS data, aerial imagery, LiDAR, and existing reports to document the physical and biological

context of Upper Rapid Creek, including watershed characteristics, flow regime, and relevant aquatic species. This establishes the foundation for reach classification and informs restoration priorities relative to water quality and aquatic habitat values.

- **Valley Bottom and Channel Geometry / Longitudinal Profile Analysis:** Field survey and desktop analysis will characterize channel shape, cross-sectional geometry, bed slope, degree of incision, and channel-floodplain connectivity across the assessment area. Longitudinal profiles derived from LiDAR and NHD data will be used to identify slope breaks, areas of hydrologic modification, and reaches with elevated restoration potential. This establishes the geomorphic baseline necessary to distinguish between degraded and reference-condition reaches.
- **Reach Classification:** Assessment findings will be synthesized into a spatially explicit reach classification that describes distinct reach types based on valley confinement, channel gradient, substrate, and vegetation community. For each reach type, intact and degraded condition variants will be described, establishing expectations for properly functioning riverscapes and identifying key indicators of condition for each type.
- **Condition Assessment:** A combination of remote and field-based surveys will be used to assess riverscape condition across the assessment area. Key indicators including channel planform, incision and channel-floodplain connectivity, geomorphic unit diversity, riparian vegetation extent and composition, and low-tech restoration suitability will be evaluated by reach type. Drone-derived orthomosaics will be used where feasible to map inundation extents, instream structures, and riparian areas to validate remote assessments.
- **Hydrology and Flow Regime Analysis:** Available streamflow records and hydrologic data will be reviewed to characterize the natural flow regime, with particular attention to alterations associated with upstream impoundments, diversions, and channelization. This analysis will identify where altered hydrology is a primary driver of channel degradation and will inform the feasibility and expected response of restoration interventions.
- **Riparian Vegetation Condition Assessment:** Field and remote assessment of the riparian corridor will document canopy cover, species composition, invasive species encroachment, and the extent of riparian areas relative to valley bottom width. Changes in riparian community structure will be evaluated as both an indicator of condition and a constraint on restoration trajectory.
- **Prioritization Framework and Restoration Recommendations:** Reach condition, recovery potential, site accessibility, land use context, and natural recovery trajectory will be integrated into a prioritization framework to identify candidate restoration reaches. The framework will evaluate factors including current condition, proximity to high-quality reference reaches, infrastructure conflicts, and the level of effort required to achieve target conditions. Priority reaches will be assigned recommended restoration approaches scaled to their reach type and limiting factors.

5) Project timeline

- Aug 2026: Contract signed with Anabran Solutions (Contractor)
- December 2026: Intermediate results provided by contractor

- Spring 2027: Field validation and site visits with contractor
- Aug 31 2027: Final deliverables form contractor

6) Significant project milestones and associated deliverables

Associated deliverables: This assessment will directly be used in US Forest Service and SDGFP 2027 project planning and implementation. It will serve as a foundation document for stream restoration planning for conservation partners for the next five to seven years. This assessment overlaps with stream reaches that are currently permitted under NEPA, and through USACE for restoration activities. USFS has a target of six miles of stream restoration to be completed in the assessment geography in 2027. The assessment also aligns with DANR watershed protection planning for Rapid Creek and will be used as a planning document for the development of 319 project funding.

7) Overall Budget

See Attachment 2 for a detailed budget. Total project amount: \$75,000. Funding request: \$35,000

8) Project Partners and contributions cash and in-kind

Project Partners and contributions: See Attachment 2 for detailed budget

- a) Black Hills Area Community Foundation: \$35,000 cash
- b) US Forest Service, in-kind labor: USFS will commit 160 hours of staff time. Staff will work directly with the contractor, work will include supporting the analysis of LiDAR data, and providing riparian condition data and analysis. USFS cannot make financial contributions at this time due to current administration policies. They remain committed to the objectives and will be providing technical expertise.
- c) South Dakota Dept. of Ag and Natural Resources: Implementation partner
- d) South Dakota Game Fish and Parks, in-kind labor and materials: GFP has committed \$8,000 for monitoring equipment intended to directly inform assessment and support field validation of outcomes

9) Billing method and schedule

Quarterly payment requested. Invoices will include a performance report, detailed expenses and other significant updates as needed. The Black Hills Area Community Foundation will provide administrative support for all financial management and reporting needs.

10) Final project deliverable

BHWC will provide a final presentation to the board. All data, analysis, and complete assessment reports will be shared with WDWDD and made available to any other public entities, including universities, government agencies, etc.

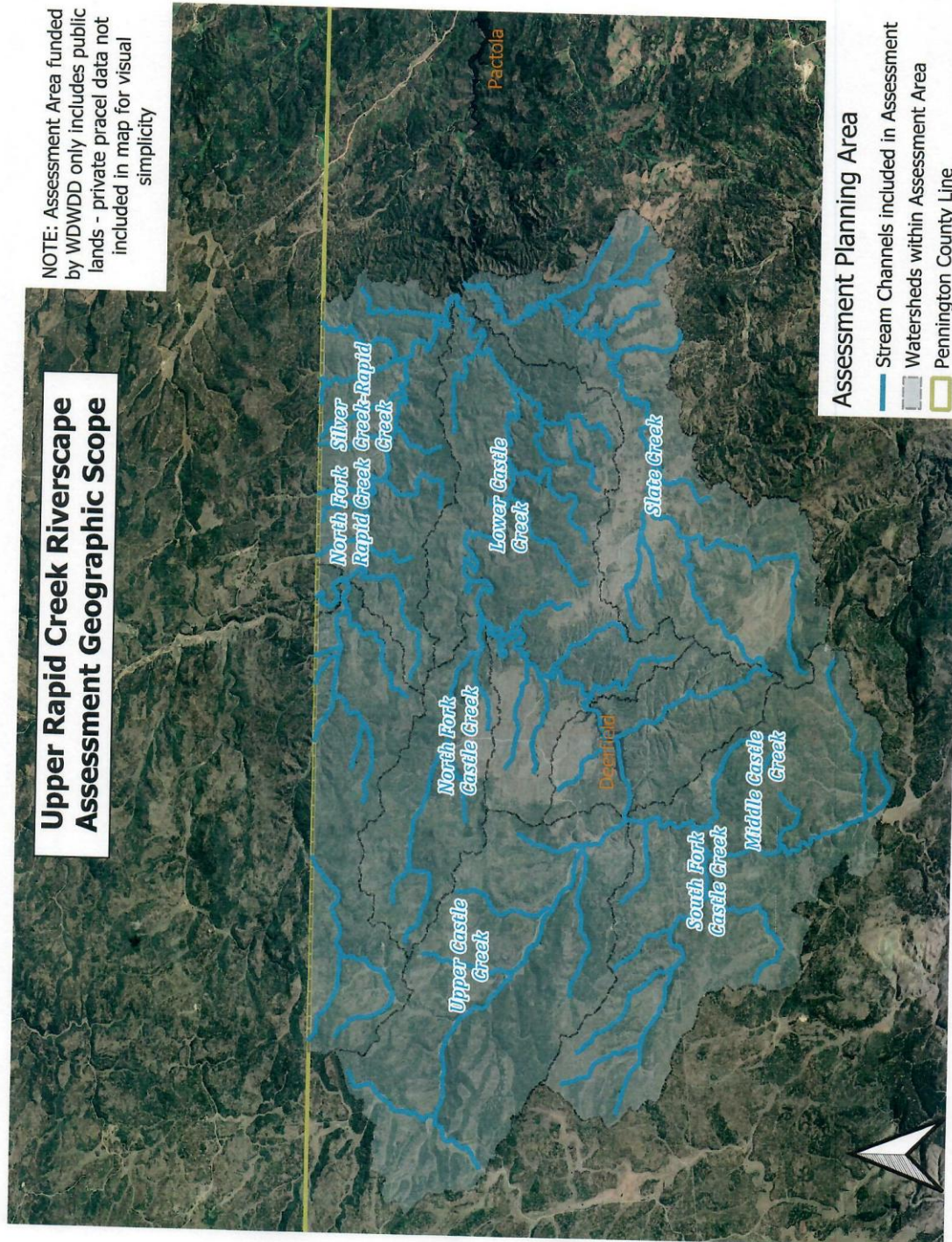
11) Intellectual property rights

- a) NA

12) Signature page - Attachment 3

Attachments

- Attachment 1: Map of Geographic Scope of Work
- Attachment 2: Budget
- Attachment 3: Signature Page
- Attachment 4: Willow Creek Restoration Assessment, provided as example of final product - *Not included - 63 pgs.*



Upper Rapid Creek Assessment: Detailed Budget

See below for Budget Justification, cash and in-kind contributions and specific WDWDD funding request

Project Period: Aug 2026 - July 2027

Project total budget: \$75,000

Funding request from WDWDD: \$35,000 (50% of total budget)

Category: Labor	Total cost	Cash	WDWDD ask
Principal Ecologist / Senior Scientist 250 hrs @ \$142/hr - Watershed assessment, reach classification, project oversight	\$35,500	\$16,430	\$19,070
Project Manager 50 hrs @ \$134/hr - Contract management, tracking, reporting	\$6,700	\$3,082	\$3,618
GIS / Geospatial Analyst 137 hrs @ \$100/hr Reach mapping, spatial data products	\$13,700	\$6,302	\$7,398
Field Technician / Restoration Specialist 100 hrs @ \$91/hr - Field surveys, site visits	\$9,100	\$4,186	\$4,914
Operational/overhead	\$5,000	\$5,000	
Total	\$75,000	\$35,000	\$35,000

- 1) Labor rates reflect preferred contractor: Anabran Solutions 2026 standard rates. All labor charged to this project is specific to Rapid Creek watershed restoration planning deliverables.
- 2) Budget figures are estimates subject to adjustment upon execution of a formal contract.

Budget Justification

Labor - all labor provided via contractual services with Anabran Solutions

Principal Ecologist / Senior Scientist

The Principal Ecologist will provide technical leadership for the watershed assessment, reach classification, and restoration planning. Hours budgeted at \$175/hour, reflecting the senior-level expertise required to lead a multi-reach geomorphic and ecological assessment of this complexity. This individual will oversee all field reconnaissance, lead the condition assessment methodology, and ensure the scientific rigor of all deliverables.

Project Manager

The Project Manager is responsible for scheduling and coordination across internal teams and with partner agencies, scope of work includes contract compliance, invoicing, and on time delivery of all project milestones.

GIS / Geospatial Analyst

The GIS Analyst will develop and maintain all spatial data products, including drainage network delineation, reach classification layers, condition mapping, beaver habitat inventory, and the restoration prioritization map.

Field Technician / Restoration Specialist

The Field Technician will support all field validation activities including reach condition surveys, photo documentation, drone flights, and GPS data collection.

Operational/Overhead

The Black Hills Watershed Collaborative as the project sponsor will be responsible for contract management, tracking deliverables, invoicing, and effective communications. \$5,000 in cash will be provided for the additional labor cost related directly to the project deliverables.

Attachment 3: Signature Page

By signing below, the parties agree to the scope, budget, and deliverables outlined in this proposal, subject to execution of a formal contract upon WDWDD Board approval.

Applicant	
Signature:	
Name:	
Title:	
Date:	

WDWDD Official	
Signature:	
Name:	
Title:	
Date:	

AGENDA ITEM 12: Review and approve scope-of-work for contracting HDR to initiate work on protection plans for Rapid Creek 319 project. Cory Foreman (Chair)



July 6, 2026

Dear Larry Steler,

On behalf of HDR Engineering, Inc., we are pleased to submit the enclosed draft scope of work for the Rapid Creek Watershed Protection Plan Project for consideration by the West Dakota Water Development District Board at its July 14, 2026 meeting. The scope of work has been prepared to support development of watershed protection plans for Rapid Creek Segment 2, extending from Pactola Reservoir to Canyon Lake, and Segment 3, extending from Canyon Lake through Rapid City.

The proposed work is intended to provide a practical and collaborative framework for identifying watershed priorities, evaluating existing water quality and watershed conditions, and developing implementation strategies that support long-term protection and improvement of Rapid Creek. The scope recognizes the importance of Rapid Creek as a valuable community, recreational, and natural resource and is structured to support meaningful engagement with the District, local stakeholders, regulatory partners, and other interested parties throughout the planning process.

HDR appreciates the opportunity to continue supporting the District's efforts to protect and enhance water resources within the Rapid Creek watershed. We look forward to discussing the enclosed scope of work with the Board and District staff and welcome any comments or direction that may help refine the project approach prior to authorization.

Sincerely,
Cory Foreman, P.E.

A handwritten signature in black ink that reads 'Cory Foreman'.

Cory Foreman, P.E.
Dakota/Wyoming Area Water Resources Section Manager
Associate Vice Principal

hdrinc.com

703 Main Street, Suite 200, Rapid City, SD 57701-2788
(605) 791-6100



**West Dakota Water Development District
Rapid Creek Watershed Protection Plan Project
Rapid City, SD**

ENGINEERING PROPOSAL

1. PROJECT BACKGROUND AND PURPOSE

The Rapid Creek Watershed Project Segment 1 is a three-year watershed protection and implementation effort focused on improving and protecting water quality in the Rapid Creek watershed in the Black Hills of South Dakota. Rapid Creek supports important recreational, fisheries, domestic water supply, agricultural, and ecological uses. Portions of Rapid Creek are fully supporting designated beneficial uses, while downstream segments are impaired for pollutants including *E. coli* bacteria and total suspended solids.

The purpose of this scope of work is to define the watershed protection planning activities for Rapid Creek Segments 2 and 3. The work will identify existing conditions, potential threats to water quality and beneficial uses, priority protection needs, stakeholder coordination requirements, and recommended actions to guide future watershed protection efforts.

2. PROJECT GOALS AND OBJECTIVES

The overall goal of the watershed protection planning effort is to develop practical, stakeholder-informed plans that protect high-quality waters, address existing and potential sources of pollution, and guide future implementation priorities within Rapid Creek Segments 2 and 3.

Specific objectives include:

- Develop a protection plan for Rapid Creek Segment 2, extending from Pactola Reservoir to Canyon Lake.
- Develop a protection plan for Rapid Creek Segment 3, extending from Canyon Lake through Rapid City.
- Evaluate water quality concerns, hydromodification, streambank erosion, adjacent land use, urban runoff, recreational use, fisheries considerations, and other potential watershed stressors.
- Identify priority areas and recommended actions to protect beneficial uses and guide future implementation efforts.
- Coordinate with project partners, agencies, landowners, and stakeholders during development of the protection plans.



3. SCOPE OF SERVICES

TASK 1 – WATERSHED ASSESSMENT FOR RAPID CREEK SEGMENTS 2 AND 3

Subtask 1.1. Assess the Watershed: A watershed characterization will be completed for the Rapid Creek watershed area encompassing Segment 2, from Pactola Reservoir to Canyon Lake, and Segment 3, from Canyon Lake through Rapid City. The assessment will describe current watershed conditions, summarize available water quality and watershed data, identify potential threats and stressors, and establish the technical foundation for two separate watershed protection plans. Segment 2 will be evaluated with a focus on maintaining existing beneficial uses and protecting high-quality water, fisheries, recreation, and domestic water supply uses. Segment 3 will be evaluated with a focus on existing impairment concerns, including *E. coli*, urban runoff, stormwater influences, streambank condition, public recreation, and other watershed stressors.

This assessment will differ from a traditional impaired-water watershed assessment because development of a watershed model is not currently anticipated or needed for this phase. The work will emphasize collecting, organizing, and summarizing available GIS spatial data, hydrologic and water quality data, land use information, stream condition information, fisheries and instream habitat information, stormwater and infrastructure information, and other available data needed to characterize existing conditions and inform future protection activities.

Subtask 1.1 Outline:

1. Literature review of available Rapid Creek watershed studies, water quality reports, TMDL or assessment information, previous planning documents, municipal stormwater information, and relevant state and federal watershed information.
2. Spatial data compilation and GIS review, including lidar/topography, soils, land use/land cover, ownership, infrastructure, stormwater infrastructure, outfalls, parks and recreation areas, floodplain, riparian corridor, and other available spatial datasets.
3. Hydrologic and water quality data review using available stream gage, monitoring station, municipal, and agency datasets to summarize flow conditions, water quality trends, impairment considerations, and key protection needs across Segments 2 and 3.
4. Review of stream condition, hydromodification, floodplain connectivity, streambank erosion, recreational access, fisheries, aquatic habitat, and other physical watershed conditions relevant to the two segments.



5. Identification of potential pollutant sources, watershed stressors, protection needs, and priority areas that should be evaluated further during stakeholder engagement and plan development.
6. Development of an initial stakeholder and partner list for Segment 2 and Segment 3 to support targeted engagement and plan review.

Assumptions:

- Water quality analysis above Pactola Reservoir will not be completed as part of this assessment. Water quality analysis above Pactola Reservoir can be included as an optional item in addition to this scope and fee if desired. For the purposes of the Rapid Creek Watershed Protection Plan, Rapid Creek below Pactola will serve as the upstream boundary condition in terms of discharge and water quality.
- Three sets of watershed figures will be created as part of this project -one above Pactola Reservoir, one below Pactola Reservoir to Canyon Lake, and one downstream of Canyon Lake to the Water Reclamation Facility discharge.
- Literature review will include a review of and summaries of up to 10 past watershed evaluations or hydrologic research documents.
- Available agency, municipal, and public datasets will be used to characterize the watershed areas associated with Segments 2 and 3; new water quality sampling, watershed modeling, engineering design, or BMP implementation are not included.
- Existing monitoring locations and available data will be used to summarize hydrologic and water quality conditions.
- The assessment will provide a shared technical foundation for both watershed protection plans while recognizing that each segment has different water quality conditions, stakeholders, and implementation needs.

Deliverables:

- Watershed Characterization technical report summarizing key findings from data gathering and analysis for Rapid Creek Segments 2 and 3.
- Initial stakeholder and partner list organized by segment.
- Summary of watershed stressors, potential pollutant sources, protection needs, and priority areas to inform stakeholder engagement and plan development.
- Monthly invoicing and progress updates provided via email.

TASK 2 – STAKEHOLDER ENGAGEMENT AND GOAL SETTING

Subtask 2.1A. Build Partnerships for Segment 2: Stakeholder engagement and buy-in will be critical to developing a practical watershed protection plan for Rapid Creek Segment 2,



extending from Pactola Reservoir to Canyon Lake. Engagement will build from the watershed assessment and will focus on protection priorities, existing beneficial uses, fisheries and recreation considerations, domestic water supply considerations, and stakeholder-supported actions needed to maintain high-quality water conditions.

1. Develop watershed fact sheet materials summarizing Segment 2 watershed assessment findings, existing conditions, segment-specific concerns, and protection opportunities.
2. Develop an ArcGIS Online-based comment map or project information page, if appropriate, to support Segment 2 stakeholder review and comment.
3. Facilitate coordination with Segment 2 stakeholders, including West Dakota Water Development District, South Dakota Department of Agriculture and Natural Resources, South Dakota Department of Game, Fish and Parks, City of Rapid City, Black Hills Fly Fishermen, and U.S. Forest Service.
4. Hold Segment 2 stakeholder coordination meetings or workshops to review assessment findings, discuss protection goals, identify priority actions, and build support for future watershed management activities.

Subtask 2.1B. Build Partnerships for Segment 3: Stakeholder engagement and buy-in will be critical to developing a practical watershed protection and implementation plan for Rapid Creek Segment 3, extending from Canyon Lake through Rapid City. Engagement will build from the watershed assessment and will focus on urban watershed concerns, bacteria impairment, stormwater influences, stream condition, public recreation, fisheries considerations, and feasible implementation opportunities.

1. Develop watershed fact sheet materials summarizing Segment 3 watershed assessment findings, existing conditions, segment-specific concerns, impairment considerations, and protection or implementation opportunities.
2. Develop an ArcGIS Online-based comment map or project information page, if appropriate, to support Segment 3 stakeholder review and comment.
3. Facilitate coordination with Segment 3 stakeholders, including West Dakota Water Development District, South Dakota Department of Agriculture and Natural Resources, City of Rapid City, South Dakota Department of Game, Fish and Parks, Black Hills Fly Fishermen, Trout Unlimited, and Rapid Valley Sanitation District.
4. Hold Segment 3 stakeholder coordination meetings or workshops to review assessment findings, discuss protection and implementation goals, identify priority actions, and build support for future watershed management activities.



Subtask 2.2A. Set Water Quality and Protection Goals for Segment 2: Based on stakeholder input and review of current water quality standards, monitoring data, and watershed conditions, goals will be established for Rapid Creek Segment 2. Segment 2 goals will focus on maintaining existing water quality, protecting beneficial uses, identifying acceptable thresholds for change, and outlining procedures to recognize harmful trends before impairment occurs.

Subtask 2.2B. Set Water Quality, Protection, and Implementation Goals for Segment 3: Based on stakeholder input and review of current water quality standards, impairment information, monitoring data, and watershed conditions, goals will be established for Rapid Creek Segment 3. Segment 3 goals will focus on reducing bacteria loading, addressing relevant pollutants and watershed stressors, improving stream condition where feasible, protecting recreational and fisheries uses, and identifying measurable indicators that can be used to evaluate progress over time.

Assumptions:

- Documentation of subtask 2.2A and 2.2B will be in the form of meeting minutes and summary notes. The complete process will be completed in Task 3 as part of the final watershed protection plan reports.
- One, 4 hour, workshop will be held for each segment
- Up to 3 meetings will be held with each stakeholder group for each segment.

Deliverables:

- Watershed fact sheets for Rapid Creek Segment 2 and Segment 3 summarizing assessment findings, existing conditions, segment-specific concerns, and protection or implementation opportunities.
- Meeting minutes from Segment 2 and Segment 3 stakeholder coordination meetings or workshops.
- PDF's of powerpoint presentations used in each workshop.

TASK 3 – WATERSHED PROTECTION PLAN DEVELOPMENT

Subtask 3.1. Prepare a Segment 2 Watershed Protection Plan: Building on the watershed assessment and Segment 2 stakeholder input, a separate watershed protection plan will be prepared for Rapid Creek Segment 2. The plan will identify potential future risks, protection strategies, priority areas, and implementation actions to maintain water quality and beneficial uses between Pactola Reservoir and Canyon Lake. The plan will



incorporate applicable watershed planning elements, including identification of potential causes and sources of future impairment, recommended management measures, implementation priorities, milestones, information and education needs, and monitoring considerations.

Subtask 3.2. Prepare a Segment 3 Watershed Protection and Implementation Plan:

Building on the watershed assessment and Segment 3 stakeholder input, a separate watershed protection and implementation plan will be prepared for Rapid Creek Segment 3. The plan will identify likely causes and sources of impairment, recommended management measures, technical and financial assistance needs, information and education activities, implementation schedule, milestones, evaluation criteria, and monitoring considerations. The plan will be structured to guide future activities that reduce pollutant sources, improve stream condition, and protect designated uses from Canyon Lake through Rapid City.

Assumptions:

- Summary of existing watershed, water quality, land use, fisheries, recreation, hydromodification, and stream condition information relevant to each segment.
- Identification of potential pollutant sources, watershed stressors, and priority protection needs.
- Recommended protection actions and future implementation priorities for each segment.
- Stakeholder coordination documentation specific to the Segment 2 and Segment 3 protection plan partner groups.

Deliverables:

- Watershed protection plan for Rapid Creek Segment 2.
- Watershed protection plan for Rapid Creek Segment 3.

5. SCHEDULE

Protection planning work shall be completed during the project period from August 1, 2026, through August 31, 2028. The schedule shall include data review, stakeholder coordination, identification of priority concerns, development of draft protection plan materials, partner review, and preparation of final Segment 2 and Segment 3 protection plans.

6. PERMITTING AND COMPLIANCE



Permitting is not anticipated as part of the watershed protection planning scope. However, the protection plans may identify future implementation actions that could require permits or regulatory review, including water rights, local approvals, Section 401 water quality certification, Section 404 permits, stormwater construction permits, threatened and endangered species review, and historic or cultural resources review.

From: Foreman, Cory <cory.foreman@HDRinc.com>
Sent: Monday, July 6, 2026 11:34 AM
To: West Dakota <WdWdd0@outlook.com>
Subject: RE: Bid Request

Larry,

Attached is the current draft Scope of Work (SOW) for your review and board consideration.

Please note that this document is still in draft form and is being provided for preliminary discussion purposes. Based on our current understanding of the project scope, the estimated project cost is presently anticipated to be in the range of \$220,000 to \$240,000. We are continuing to refine the scope and budget and will provide updates as additional information becomes available.

Please let me know if you have any questions or if there is any additional information you would like included prior to board review.

Thank you!

Cory Foreman, PE

D 605.791.6111 M 605.381.0024

hdrinc.com/follow-us

AGENDA ITEM 13: Chair's comments

AGENDA ITEM 14: Items from directors

AGENDA ITEM 15: Items from admin. Loss control report. Sign document (Chair). Revised Funding Guidelines and example.

Improvement Recommendations - SDPAA

for West Dakota Water Development District (6/22/2026)

Special Districts - Larry Stetler

Name of Person _____

Completing Form: _____ Title: _____

Priority A

It is recommended that this entity contact the Government Practices Hotline (1-888-313-0839) for civil legal issues that a local government may encounter. This service is intended to support, not replace, the existing legal advisor. Topics that can be addressed through this service include: elections, planning/zoning, Tax Increment Financing, regulatory compliance, conflicts of interest for public officials and public employees, open meetings, public records requests and other general governmental issues. Please see the GPH brochure for more information.

Date Completed: _____ **If Not, Target Date (Please Explain)** _____

West Dakota Water Development District Grant Proposal Guidelines

Grant proposals/requests must be submitted to WDWDD administrator or a director at least 15 days prior to the meeting at which the request will be made

Grant and project proposal requests to West Dakota Water Development District (WDWDD) must be in accordance with our mission statement as stated below:

West Dakota Water Development District supports entities that furnish financial, educational or other aid necessary to any project within the District that encourages:

- *better utilization of our water resources through water conservation*
- *proper water management*
- *evaluation and protection of our water quality, putting water to beneficial use for domestic, municipal, industrial, and irrigation as well as recreational purposes.*

Grant/Proposal requests to WDWDD should include the following sections:

1. Problem or opportunity statement.
2. Project objectives and partners.
3. Project location(s) and the methods and resources to be used for project work.
4. Expected outcomes of the funded project, or its portion of larger efforts.
5. Project timeline with significant milestones.
6. Grant amount requested in a detailed project budget table including labor, labor rates, materials, equipment rentals/expenses, and any applicable overhead. Include detailed listing of all partner contributions whether financial or in-kind.
7. Billing method and schedule, i.e., periodic invoices upon completion of each deliverable, monthly or one-time payment, etc. This can be included on the budget table.
8. Final project deliverables that include a final presentation to the WD board and project summary document/report for WDWDD records
9. Intellectual property rights if applicable
10. Recognition that WDWDD will receive for the grant funding (mentions on social media, websites, newsletters, newspapers, public meeting, etc.)
11. Signature page to be signed by the grantee and a WDWDD official

Grant/Project proposal requests to WDWDD should not exceed 3-5 pages in length for items listed as numbers 1-4 above. Item numbers 5-11 are not included in the page limit. Refer to the 'example proposal' document for additional instructions and formatting.

Requests exceeding a certain amount as defined in our policy document will require 2 votes at separate meetings.

The following is a formatting example with additional text for content.



From: Organization name, logo, etc. submitting proposal.

To: West Dakota Water Development District
402 Saint Joseph St. Ste 6
Rapid City SD 567701

Proposal Title: Grant/Proposal Request Title Line

Proposal Summary:

300 word maximum summary statement that briefly details the proposed project scope, location, lead organization/agency, additional partners/in-kind support/financiers, and proposed dates of work. Briefly describe the portion of the project work where the requested funds will be expended. At the summary end, provide the total project dollar amount and the total amount requested from West Dakota Water Development District (WDWDD).

The following text illustrates typical format of proposal/grant application documents. All items listed in the 'Grant Guidelines' document are included with additional information for each item.

1. Problem Statement: Use this section to briefly describe the project site and events that have occurred to create the need for WDWDD funding.
2. Project Objectives and Partners: This section will build from section I with additional details on strategies utilized to address the stated problem that will result in the final condition such that the Problem has been remediated or adequately addressed. Specify the project lead organization or agency, and all groups involved either financially or as in-kind support.
3. Project Location(s), Methods, and Resources: Define the proposed project site(s) using maps, graphics, or photos such that the reader can adequately discern the issues being discussed and visualize the scope of proposed work. Once the site has been characterized, discuss the methods that are to be used for the project. If the project is purely analytical, specify the methods of analysis, such as data sources, software and computer requirements, personnel specialties required, etc. If this is a field-based project, what land disturbance/tools/equipment are required, what personnel are to be utilized and associated specialties required, what are permit or licensing requirements, etc. List all resources required and where they are to be acquired. Partner resources should be defined here, such as a listing of personnel, equipment, or in-kind support to be utilized for the project.
4. Expected Outcomes: Specify the expected project outcome(s) for that portion where WDWDD funds were utilized. Address long-term assessment or maintenance requirements and who the responsible parties are.
- 5-7. These items typically are graphical in nature. Construct a timeline of primary milestones that will be used to measure project progress through to completion. Prepare a detailed budget table that lists all categories of funding expenditures utilizing WDWDD funding. Timelines and budget could be on the same table. Billing may also be included on the budget. Specify if billing is all upfront, periodic, or at the project end. Include a text line as to preferable billing methods.
- 8-10. Items 8-10 can be all included in a final summary paragraph after the budget.
11. Signature page should be on a separate page at the end of the proposal with a format similar to the following:

AUTHORIZED SIGNATURES:

In witness hereto, the parties signify their agreement by affixing their signatures hereto.

Name, Chairman WDWDD	Date
Name, Project contact person for lead organization/agency	Date

AGENDA ITEM 16: Items from public.

AGENDA ITEM 17: Adjournment