



**Approved Minutes for regular board meeting on May 13, 2025, 3 PM**

*An audio recording for this meeting is available at [www.westdakotawater.com](http://www.westdakotawater.com) (Note time in lower right corner of the video is 24-hour format and is Mountain Time zone.)*

**CALL TO ORDER:** The West Dakota Water Development District (WDWDD) convened for a regular board meeting at the Rapid Valley Sanitary District, Rapid City, SD. Chair Mack called the meeting to order at 3:00 PM (Mountain Time).

**AGENDA ITEM 1. Pledge of Allegiance. (Chair) (3:00 PM)**

**AGENDA ITEM 2. Roll Call of Members. (Admin) (3:00 PM)**

Directors present: Ron Koth (Area 1), Roy Boschee (Area 2), Dan Driscoll (Area 3), Scott McGregor (Area 4), William Young (Area 6), Thomas Mack (Area 7), Mark Kline (Area 8), Craig Kjar (Area 9).

Directors absent: Area 5 is vacant at meeting start.

A quorum was declared.

Administration present: Larry Stetler (Program Administrator)

Others in attendance (as per sign-in sheet): Barry Muxen (CWA, BHEC, Sierra Club), Robin Witkop (Ranch at Black Gap), Jim Hayward.

**AGENDA ITEM 3: Approve and swear-in Dan Mulally as Director, Area 5. (Chair)**

**Motion 1 by Driscoll seconded by Kjar to approve the swearing in of Dan Mulally as Director, Area 5.**

**Motion 1 carries unanimously on a voice vote. (3:06 PM)**

**AGENDA ITEM 4: Approval of Agenda (3:07 PM)**

**Motion 2 by McGregor seconded by Young to approve agenda.**

**Motion 2 carries unanimously on a voice vote. (3:07 PM).**

**AGENDA ITEM 5: Conflict of interest disclosure. (Admin)**

**McGregor recused for agenda item 15**

**AGENDA ITEM 6: Approval of minutes from Mar. 11, 2025 meeting. (Chair)**

**Motion 3 by Kline and seconded by Boschee to approve the minutes from Mar 11, 2025 meeting with the following changes: Correct name spelling—'Jamie' to 'Jaime' on attendees.**

**Motion 3 carries. (3:09 PM)**

**AGENDA ITEM 7: Treasurer's Report. (Koth)**

**a. Ledger Report**

Year to date: including bank and investment accounts: \$902,094.80

Total non-project expenditures are \$19,723.82.

Total project expenditures are \$66,059.45.

Total expenditures are \$85,783.27.

**b. Projects report**

Total project unpaid obligations are \$720,496.39.

Expected tax levy payable in 2025 is \$264,775.

Koth stated that Raymond James CDs have matured and the total investment balance is in a single interest-earning account. Koth and Stetler stated that new reporting options for these reports are being developed with available tools in QuickBooks.

**Motion 4 by Driscoll seconded by McGregor to approve the treasurer's report.**

**Motion 4 carries unanimously on a voice vote. (3:17 PM)**

**AGENDA ITEM 8: Acquisition of the treasurer surety bond as per SD codified law 46A-3B-11 acquired with Western Surety Company, Apr 29, 2025 (Koth)**

**AGENDA ITEM 9: Admin approval for renewing 'westdakotawater.com' web domain.**

Stetler briefed the Directors on Tout Advertising suggestions on securing the domain name using a new provider, Hover, instead of the current GKG

**Motion 5 by McGregor seconded by Koth to approve renewing the westdakotawater domain name.**

**Substitute motion by Mulally to allow admin to secure the best option for WDWDD for both .com and/or .gov domains. Second by Driscoll. Young commented on positive aspects of a .gov doain.**

**Substitute motion 5 carries. (3:36 PM)**

**AGENDA ITEM 10: Discussion of a priority ranking systems based on water quality for erosion control projects. (Boschee)**

It was noted, for example, people living on streams might receive a higher priority based on sediment yield reduction.

**AGENDA ITEM 11: Discussion by erosion control committee (ECC) of current erosion projects and looking toward future projects. (Driscoll, ECC)**

Driscoll reviewed current activities at Raider Park, Star Village, and LaCroix Links. Koth raised potential WDWDD liability concerns with erosion projects using rented equipment and volunteers. Stetler mentioned that WDWDD is currently covered by SD Assurance for equipment up to \$75,000. WDWDD is not covered for personal liability/injury.

**Motion 6 by McGregor seconded by Young directing the Executive Board to explore the expanded scope of liability insurance for WDWDD.**

**Motion 6 carries. (4:30 PM)**

**AGENDA ITEM 12: Discussion of water quality, quantity, security. (Young) (4:31 PM)**

Provided information about projects in riparian areas of Paha Sapa (Black Hills) using beaver dam analogues.

**AGENDA ITEM 13: Earth Day review, sponsorship by WDWDD. (McGregor/Driscoll) (4:43 PM)**

Discussion of booth activities at Earth Day and overview of public interest and providing information about WDWDD and projects. It was reported to have been a successful venture with recommendation to continue our involvement.

**AGENDA ITEM 14: Discuss Pennington Conservation District work on Rapid Creek restoration project. (Mack) (4:50 PM)**

Representatives from Pennington Conservation District were unable to be at the meeting. They are being rescheduled to provide an update on activities at the July 2025 meeting.

**AGENDA ITEM 15: Discussion of activities at the Ranch at Black Gap. (Driscoll) (4:56 PM)**

Report by Driscoll and Robin Witkop on recent construction activities at the Ranch at Black Gap. Future plans and permitting discussed with updates to be provided to WDWDD at appropriate times.

**AGENDA ITEM 16: Chair's Comments. (5:06 PM)**

Mack reported on recent informational meetings attended including the Western South Dakota Hydrology Conference and a BOR WaterSMART meeting.

**AGENDA ITEM 17: Items from directors. (5:07 PM)**

Young reported on several items including a) planning to attend a range conservation camp in June, b) a meeting with Rapid City and the potential plans to develop restoration/sustainability plans for Rapid Creek, c) planning a series of public seminars and field trips with many agencies and groups, the 1<sup>st</sup> to be June 18 at the Journey, and d) monthly creek cleanups. June 14<sup>th</sup> is the next event.

Koth noted that Rapid Creek restoration and water management plans are ongoing.

Mulally noted that the Keystone project has culminated and will make a presentation during the July meeting.

**AGENDA ITEM 18: Items from admin. (5:20 PM)**

Stetler commented on ongoing efforts to obtain access to government websites required for management of Federal grant monies.

**AGENDA ITEM 19: Items from public. (5:24 PM)**

**AGENDA ITEM 20: Adjournment. (5:25 PM)**

Meeting was adjourned by Chairman Mack.

Respectfully submitted:

Larry D Stetler, Program Administrator

Craig Kjar, Secretary