

Submitting Medication Requests Through the Portal

To help us serve you more efficiently, please keep the following in mind when sending forms or medication requests through the patient portal:

- Follow the **step-by-step guide** provided below for submitting a medication request. (If you need assistance, our staff will be happy to walk you through the process.)
 - Sign-in to patient portal
 - Click on X at the bottom right hand of the screen
 - Click on request a refill
 - Click on medication and select correct medication in the drop down list
 - Click submit

