

**Anchorage Middletown Fire & EMS  
BOARD OF TRUSTEES/ 108 Urton Lane  
November 18, 2025  
Minutes**

**I. Opening**

- a. Chairperson Jim Yates called the meeting of the Board to order at 1:00pm. at AMFEMS Station #1. Trustees present were Linda Oliver, Grant Hart, Jason Karrer, Andy Downes and Andrea Oser. Also present were Chief Pat Wlash, Joe Wolfe, , Kevin Fletcher, Brad Michel, Pam Henehan, Matt Gollsby, Frank Apanenwicz, Kent Kruer, Rhett Miller, Sal Melendez, 22 others online, guests David Byer, Shannon Hamilton from Sites & Harbison Shannon Ran as recorder, and Bryan Dillon, general legal counsel to the Board.

**II. Approval of Minutes**

- a. Regular Meeting October 21, 2025

**III. Financial Reports**

- a. Financial Statement: Period Ending October 31, 2025  
Chief Walsh reviewed and entertained questions.

**IV. JT Prime Design Form Presentation for Station # 36**

**V. Expenditure Request**

**VI. Surplus Equipment**

**VII. Chief's Reports- Chief Walsh**

- All Division reports will be included in the packet. Chief Reviewed and entertained questions.

**VIII. Old Business**

**IX. New Business**

- a. Approval of the listed job descriptions provided in packet.  
Tabled until next meeting.
- b. Approval of the Suppression Captain Resolution.  
Motion by approve the Suppression Captain Resolution by Andy Downes and seconded by Jason Karrer. Motion passed unanimously.
- c. Approval of opening applications to fill the facilities technician I and/or II.  
Tabled until next meeting.
- d. Approval to fill the fleet service supervisor positions.  
Tabled until next meeting.

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**X. Expenditure Request**

**XI. Executive Session**

a. Personnel Matters - KRS 61.810(1)(f)

Motion by Andy Downes to enter executive session to discuss personnel matters pursuant to KRS 61.810(1)(f) seconded by Grant Hart. Motion passed unanimously. The Board went into executive session at 2:23pm

Out of Executive Session at 5:43pm, with no action taken.

**XII. Open Forum**

**XIII. Motion to Adjourn**

- i. Motion to adjourn at 5:50 p.m. by Andy Downes, second by Jason Karrer. The motion passed unanimously.

Shannon F. Ran  
Executive Administrative Assistant  
Recording Secretary for the Board

\*Supporting documents are available by request through the Fire Protection District.