

**Anchorage Middletown Fire & EMS
BOARD OF TRUSTEES/ 108 Urton Lane
June 23, 2026
Minutes**

I. Opening

Chairperson Jim Yates called the meeting of the Board to order at 1:00 pm at AMFEMS Station #31. Trustees present were Grant Hart, Jason Karrer and Andy Downes. Linda Oliver arrived at the beginning of the executive session. Also present were Chief Pat Walsh, Deputy Chiefs Kevin Fletcher, Mike Sutt and Brad Michel, other AMFEMS members and visitors, and Bryan Dillon, general counsel to the Board.

II. Approval of Minutes

Motion by Andy Downes, Second by Jason Karrer, to approve the minutes of the May 20 meeting with the correction that Grant Hart was appointed to replace Andy Downes as Board treasurer *effective May 20*. Motion passed 4-0.

Motion by Andy Downes, Second by Grant Hart, to approve the minutes of the May 7 and May 14 Board meetings, and the May 27 Report of Disciplinary Hearing. Motion passed 4-0.

III. Financial Reports

Financial Report ending May 31, 2026

Chief Walsh reviewed the financial reports for the period ending May 31, 2026 and entertained questions.

IV. Station 36 Presentation by Architects and contractor.

Chief Joe Wolfe introduced Dana Mitchell and John Storm of Prime AE Engineering, and Dan Polston of Sullivan Cozart. Mr. Mitchell appeared by video and delivered a power point presentation providing details of the project, including photos and floor plans, discussed construction issues and answered questions. A groundbreaking is scheduled for July 7, 2026, at 1:00 pm. Construction will start upon MSD approval of the erosion control, expected to be within two weeks of the groundbreaking.

V. Surplus Equipment

There was no surplus equipment.

VI. Expenditure Requests

There were no expenditure requests.

VII. Chief's Report – Chief Walsh

Chief's Updates – 100% of the recruits passed their training for the '25-'26 fiscal year. The department will switch to the 48-96 shift schedule beginning Sunday, June 28. The Kentucky Fire Academy starts at AMFEMS on July 1 and will continue in Owensboro on July 6. 202 individuals applied for the Academy and 5

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were accepted. The Quint 33, damaged in an accident, is undergoing evaluation in Ohio. The new Quint 33 will have its final inspection at the end of June. Chief Walsh was excited to announce that AMFEMS raised approximately \$180,000 for the Crusade for Children, and thanked all members of the department for their part in making this happen.

VIII. Old Business

- a. Trustee Election.** The firefighter trustee election will take place on June 27, 2026, between 11 am and 2 pm at Station 31, and will be conducted by Trustees Downes and Karrer. Board counsel Bryan Dillon will monitor the vote counting.
- b. Station 36 Financing Resolution.** A commitment letter from Republic Bank was provided with the 4/21/26 Board package. Motion by Andy Downes, second by Grant Hart, to approve the \$19.5 million financing proposal from Republic Bank as set out in the Republic commitment letter. The \$19.5 includes \$10 million for station 36 financing, a \$5 million Line of Credit, and \$4.5 million for master commitment for future funding. Future tax receipts will be designated to pay the debt service on this financing package. Motion passed 4-0.

IX. New Business.

- a. Educational Assistance Policy.** Chief Walsh discussed the revised Educational Assistance Policy (HR 2403, provided in the Board package), pointing out that the budget for this program has been increased from \$45K to \$90K, and the benefit amount has been capped at \$4,000 per member per fiscal year.
- b. Adoption of Policies.** Motion by Andy Downes, second by Jason Karrer, to approve the policies set forth in the 6/23 meeting agenda, with the exception of HR policies 2505 (Illness and Disability: Non Job Related), 2506 (Illness and Disability: Job Related), and 2604 (Alcohol and Drug Free workplace), which were pulled for further review before consideration by the Board, and with the modification of HR-2416 Banked Time, increasing the amount of banked time allowed from 40 hours to 80 hours and 72 hours to 86 hours. Motion passed 4-0.
- c. Approval of Job Descriptions.** Motion by Andy Downes, second by Jason Karrer, to approve all job descriptions set forth in the 6/23 meeting agenda. Motion passed 4-0.

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X. Open Forum

There were no questions or comments for Open Forum.

X. Executive Session

Motion by Andy Downes, second by Grant Hart to enter Executive Session to discuss personnel matters pursuant to KRS 61.810(1)(f), pending or proposed litigation pursuant to KRS 61.810(1)(c), and real estate matters pursuant to KRS 61.810(1)(b). Motion passed 4-0. The board went into Executive Session at 1:59 pm. Trustee Oliver arrived by telephone at this time.

The Board went on break at 2:00 p.m. and returned to executive Session at 2:05 p.m.

The Board returned from Executive session at 3:13 pm with no action taken.

Motion by Andy Downes, second by Grant Hart, to approve the revised Chief's contract (file name "Updated Contract Clean v3 6.23.26.docx"), and to authorize Chairperson Yates to sign on behalf of the department. Motion passed 5-0.

X. Motion to Adjourn

Motion by Andy Downes, Second by Jason Karrer to adjourn. The motion passed 5-0.

The meeting adjourned at 3:16 pm.

Bryan J. Dillon
General Counsel to the Board

*Supporting documents are available by request through the Fire Protection District.