

**Anchorage Middletown Fire & EMS
BOARD OF TRUSTEES/ 108 Urton Lane
March 18, 2025
Minutes**

I. Opening

- a. Chairperson Jim Yates called the meeting of the Board to order at 4:30 pm. at AMFEMS Station #1. Trustee presents were Andy Downes, Jason Karrer and Linda Oliver. Also present were David Beyer, Chief Walsh, Deputy Chief Brooks, Deputy Chief Michel, Deputy Chief Sutt, Deputy Chief Wolfe, FF Sciortino, Sgt. Justice, Capt. Durtche, Deputy Chief Tyler, FF Kulas, Major Willen, Jonathan Ricketts, Angels Webster, Major Schewe, PIO Melendez, Major Maddux, Shannon Ran as recorder, and Bryan Dillon, general legal counsel to the Board.

II. Approval of Minutes

A. Regular Meeting March 18, 2025

B. Special Meeting March 20, 2025

Motion by Andy Downes to approve minutes from the March 18 Regular Meeting and the March 20 Special Meeting, seconded by Linda Oliver. Motion passed unanimously.

Motion by Linda Oliver to appoint Andy Downes as treasurer, seconded by Jason Karrer. Motion passed unanimously

b. Financial Reports

- a. Financial Statement: Period Ending March 31, 2025

Chief Walsh reported there was nothing out of the ordinary to report.

c. Expenditure Requests

Nothing currently

d. Surplus Equipment

- a. Nautilus 7000 PT Step Mil- Age Unknown
- b. Precor EFX 546 Elliptical – Age unknown
- c. Nautilus NE 2000 Elliptical- MFG. 2005

Motion to surplus the above listed fitness equipment by Andy Downes, seconded by Jason Karrer. Motion passed unanimously.

e. Chief's Reports - Chief Walsh

All Division reports were included in the packet.

Chief Walsh reported on the recent storms that hit the county, introduced the new PIO, gave an update on the budget review process, reported that a survey went out to glean policy committee interest, and reported that the training academy is set to start the first week of June.

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f. Old Business

a. Approval of Telework policy

Motion by Andy Downes to table the policy until the policy committee works on it, seconded by Linda Oliver. Motion passed unanimously.

g. New Business

a. Review amendment of patient care report policy

b. Review of controlled substance policy

Motion to table above polices until next meeting for more time to review by Adny Downes, seconded by Jason Karrer. Motion passed unanimously.

h. Open Forum

i. Executive Session

a. Personnel Matters- KRS 61.810(1)(f)

b. Real Estate Matters- KRS 61.810(1)(b)

c. Pending Litigation-KRS 61.810(1)(c)

Motion to enter an executive session to discuss the above items a through c by Andy Downes, seconded by Linda Oliver. Motion passed unanimously. The Board went into an executive session to discuss these matters at 4:42 p.m.

The Board returned from executive session at 7:19 p.m. with no action taken

Motion by Andy Downes to suspend the employee with the DUI case for 120 days without pay, seconded by Jason Karrer. Motion passed unanimously.

Motion by Andy Downes to switch to Policy Tech software ASAP, seconded by Jason Karrer. Motion passed unanimously.

Motion by Andy Downes to allow Chief Walsh to hire individuals for positions on his command staff, with Board approval, without going through the normal hiring process, seconded by Jason Karrer. Motion passed unanimously.

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j. Motion to Adjourn

Motion to adjourn at 7:23 pm by Andy Downes, seconded by Jason Karrer. The motion passed unanimously.

Shannon F. Ran

Executive Administrative Assistant
Recording Secretary for the Board

*Supporting documents are available by request through the Fire Protection District.