

**Anchorage Middletown Fire & EMS
BOARD OF TRUSTEES/ 108 Urton Lane
January 20, 2026
Minutes**

I. Opening

- a. Chairperson Jim Yates called the meeting of the Board to order at 3:00 pm at AMFEMS Station #1. Trustees present were Linda Oliver, Grant Hart, Jason Karrer, Andy Downes, Jason Smith and Andrea Oser. Also present were Chief Pat Walsh, Kevin Fletcher, Mike Sutt, Frank Apanewicz, Brad Michel, Kent Kruer, Joe Wolfe, Sal Melendez, Ron Maddux, 14 others online, guests Chase Adams & Allison Pettery from Hannah Resources Group, Shannon Ran as recorder, and Bryan Dillon, general legal counsel to the Board.

II. Approval of Minutes

- a. Regular Meeting December 16, 2025

Motion by Jason Karrer to approve the minutes of the regularly scheduled December 16, 2025 meeting, seconded by Grant Hart. Motion passed unanimously.

III. Financial Reports

- a. Financial Statement: Period Ending December 31, 2025
Chief Walsh reviewed and entertained questions.

IV. Expenditure Request

V. Surplus Equipment

VI. Presentation of the HR Audit from the Hannah Resource Group.

Chase Adams and Allision Pettery presented HR audit entitled “Anchorage Middletown Fire-EMS (AMFEMS) HR Assessment Summary. They reviewed the findings of the report, made recommendations and entertained questions.

VII. Chief’s Reports- Chief Walsh

All Division reports will be included in the packet. Chief Reviewed and entertained questions. Also, Chief:

- Discussed the tuition reimbursement policy and noted reimbursements exceeded the budgeted amount for this fiscal year, and his recommendations on how to handle moving forward.
- Updated the board on the possible name change, and holding off for a few more years, but focused on rebranding the stations as promised in the first merger.

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- Updated the board on the CON boundary process;
- Updated the board on the new ethics hotline- it is active and ready to use if needed;
and
- Advised that the BOT meeting will begin traveling from station to station each meeting as per the following schedule:
- **February 17, 2026**
Station 32 - 3:00 PM
10217 Shelbyville Rd 40223
- **March 17, 2026**
Station 33 - 3:00 PM
13012 Factory Lane 40245
- **April 14, 2026**
Station 38 -3:00 PM
9514 Featherbell Blvd 40059
- **May 19,2026**
Station 31- 3:00 PM
108 Urton Lane 40223
- **June 16, 2026**
Station 34 -3:00 PM
1400 Evergreen Blvd. 40023
- **July 21, 2026**
Station 35-3:00 PM
16010 Shelbyville Rd. 40245
- **August 18, 2026**
Station 40 - 3:00 PM
8905 US Highway 42 40059
- **September 15, 2026**
Station 37 -3:00 PM
8412 Brownsboro Rd 40241
- **October 20, 2026**
Station 39 -3:00 PM
4700 Murphy Lane 40241
- **November 17, 2026**
Station 41(St. Matthews)-3:00 PM
4400 Brownsboro Rd 40207

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- **December 15, 2026**
Training Facility -3:00 PM
1350 North English St. Rd 40223

VIII. Old Business

IX. New Business

- a. Consideration and approval of a blanket approval of the policies currently in effect, as listed in the policy packet.

Motion by Andy Downes to approve and adopt the replacement policies listed in the policy packet, with said policies superseding all prior versions, seconded by Grant Hart. Motion passed unanimously.

- b. Consideration and approval of the replacement of existing policies with updated versions, as listed in the policy packet.

Motion by Andy Downes to approve and adopt the replacement policies as listed in the policy packet, with said policies superseding all prior versions., seconded by Jason Smith. Motion passed unanimously.

- c. Consideration and approval of policy edits and revisions, as detailed in the Policy Edit Approval List included in the packet.

Motion by Andy Downes to approve the policy edits and revisions as listed in the Policy Edit Approval List included in the packet, seconded by Andrea Oser. Motion passed unanimously.

- d. Consideration and approval of policies designated for archival, as listed in the policy packet.

Motion by Andy Downes to approve the policies identified for archival, as listed in the policy packet, and to direct that they be retained in accordance with records retention requirements, seconded by Jason Smith. Motion passed unanimously.

- d. Consideration and approval to extend the current Major Promotional List.

Motion by Andy Downes to approve an extension of the current Major Promotional List until the June Board meeting, seconded by Jason Karrer. Motion passed unanimously.

- e. Consideration and approval to extend the Workforce Development process for Fire and EMS Suppression Training Officer positions.

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Motion by Andy Downes to approve an extension of the Workforce Development process for Fire and EMS training officer positions through June's board meeting, seconded by Jason Karrer. Motion passed unanimously.

X. Executive Session

- a. Personnel Matters - KRS 61.810(1)(f)
- b. Real Estate Matters- KRS 61.810(1)(b)
- c. Pending Litigation- KRS 61.810 (1)(c)

Motion by Andy Downes to enter executive session to discuss Personnel Matter KRS 61.810(1)(f), Real Estate Matters- KRS 61.810(1)(b), and Pending Litigation- KRS 61.810 (1)(c) seconded by Jason Smith. Motion passed unanimously. The Board went into Executive Session at 4:19 pm.

The board returned from Executive Session at 5:45 pm, with no action taken.

Motion by Andy Downes to allow Chief Walsh to sign the resolution terminating the Purchase and Sale Agreement for the properties at Aiken and Avoca, seconded by Grant Hart. Motion passed unanimously.

XI. Open Forum

XII. Motion to Adjourn

- i. Motion to adjourn by Andy Downes, second by Linda Oliver. The motion passed unanimously.

The meeting adjourned at 5:48 pm.

Shannon F. Ran
Executive Administrative Assistant
Recording Secretary for the Board

*Supporting documents are available by request through the Fire Protection District.