

Refund and Cancellation Policy

Effective Date: May 2026

Purpose

Tab Recreation strives to provide high-quality recreational programming while maintaining responsible stewardship of organizational resources. Registration fees help cover facility rentals, equipment, uniforms, officials, insurance, staffing, and program expenses that are often incurred before a season or event begins.

This Refund and Cancellation Policy outlines how refunds, credits, and cancellations are handled for Tab Recreation programs and events.

Registration Refunds

Full Refund Eligibility

Participants may request a full refund, less any non-refundable processing fees charged by third-party registration providers, if the request is submitted before registration closes and prior to team formation, roster creation, uniform ordering, or program preparation activities. A \$10 administrative fee will be deducted from all approved participant-initiated refunds.

Partial Refund Eligibility

Refund requests submitted after team formation, roster assignment, uniform ordering, or program preparation may be eligible for a partial refund at the discretion of Tab Recreation.

Any approved refund may be reduced to account for expenses already incurred by the organization, including but not limited to:

- Uniforms and apparel
- Equipment purchases
- League fees
- Insurance costs
- Administrative expenses
- Facility reservations

No Refunds After Program Start

Unless otherwise required by law or approved by Tab Recreation due to extraordinary circumstances, refunds will not be issued after a program's first scheduled practice, game, class, session, or event.

Medical Withdrawals

Participants who are unable to participate due to a documented medical condition or injury may submit a written refund request.

Requests should include:

- Participant name
- Program name
- Explanation of circumstances
- Supporting documentation when applicable

Approved medical withdrawals may receive a partial refund or account credit based on the timing of the withdrawal and expenses already incurred.

Program Cancellations by Tab Recreation

If Tab Recreation cancels a program before it begins due to insufficient enrollment, facility issues, staffing limitations, weather-related impacts, or other operational circumstances, participants will receive one of the following:

- A full refund, or
- A program credit toward a future Tab Recreation program

The method of reimbursement will be determined by Tab Recreation.

Weather and Facility Closures

Tab Recreation makes every effort to conduct scheduled activities whenever safely possible.

Practices, games, classes, and events may be canceled, delayed, shortened, postponed, or relocated due to:

- Severe weather
- Unsafe field conditions
- Facility closures

- Public safety concerns
- Utility interruptions
- Other circumstances beyond organizational control

Because many program expenses remain fixed regardless of weather impacts, weather-related cancellations do not automatically qualify for refunds.

Whenever possible, make-up sessions may be scheduled, but make-up sessions are not guaranteed.

Missed Practices, Games, Classes, or Events

Refunds, credits, discounts, or make-up sessions will not be provided for participant absences due to:

- Scheduling conflicts
- Vacations
- Illness
- Transportation issues
- Personal commitments
- Other individual circumstances

Participants are responsible for attending scheduled activities.

Uniforms and Equipment

Uniforms, apparel, and equipment purchased or distributed as part of a registration are generally non-refundable once ordered, customized, distributed, or used.

If a refund is approved after uniforms have been ordered, the cost of the uniform may be deducted from the refund amount.

Volunteer and Coaching Changes

Tab Recreation reserves the right to make changes to:

- Coaches
- Volunteers
- Team assignments

- Practice schedules
- Game schedules
- Facilities
- Program formats

Such changes do not qualify participants for refunds.

Special Events, Camps, Clinics, and Tournaments

Refund policies for camps, clinics, tournaments, and special events may differ from seasonal program policies.

Specific refund terms, when applicable, will be communicated during registration for those events.

Unless otherwise stated, no refunds will be issued within seven (7) days of a camp, clinic, tournament, or special event.

Account Credits

In certain situations, Tab Recreation may issue an account credit in place of a cash refund.

Credits:

- May be used toward future eligible Tab Recreation programs.
- Are non-transferable unless approved by Tab Recreation.
- Have no cash value.
- May expire after a designated period.

Refund Request Process

All refund requests must be submitted in writing.

Please include:

- Participant name
- Program name
- Parent/guardian name (if applicable)
- Reason for request
- Contact information

Requests may be submitted to:

Tab Recreation
418 E. 34th Street
Indianapolis, IN 46205

Email: reggie.martin@tabrecreation.org

Submission of a refund request does not guarantee approval.

Exceptional Circumstances

Tab Recreation understands that unforeseen circumstances can occur. Requests involving extraordinary hardship, family emergencies, military obligations, or other unique situations may be reviewed on a case-by-case basis.

Any exceptions to this policy are made solely at the discretion of Tab Recreation.

Policy Changes

Tab Recreation reserves the right to modify this Refund and Cancellation Policy at any time. Updated policies will be posted on the organization's website and become effective upon publication.

Our Commitment

As a nonprofit organization, Tab Recreation works to balance fairness to participating families with responsible management of the resources that support our programs. We appreciate your understanding and partnership as we serve youth, families, and the community.