

Customer Moving and Packing *Checklist*



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Don't miss a step—use Smart Move's packing checklist

A simple, customer-friendly guide you can actually use.

6–8 Weeks Before Your Move

- Walk through your home and declutter—donate, toss, or keep.
- Measure doorways, stairs, and rooms in your new place.
- Start a small “moving folder” on your phone or laptop.
- Take photos of valuables for your records.
- Begin gathering supplies.

4–6 Weeks Before Your Move

- Start packing the easy areas: guest rooms, seasonal items, décor, books.
- Make a simple inventory list.
- Notify schools and start updating your address where needed.
- Confirm utility transfers for both homes.

3-4 Weeks Before

- Pack living room décor, media, and non-essential electronics.
- Pack extra bedding, off-season clothing, and anything stored under beds.
- Start using up freezer and pantry items.
- Confirm utility transfers for both homes.

2 Weeks Before

- Pack kitchen items you won't need over the next two weeks.
- Wrap fragile items carefully (dishes, glasses, serving ware).
- Pack bathroom backups, decorative items, and non-essential office items.
- Back up important computer files.

1 Week Before

- Finish packing kitchen and bathroom items (leave just a few essentials).
- Pack garage, outdoor items, and tools.
- Prepare your "essentials" bag: chargers, toiletries, medications, 1-2 outfits, documents, laptop, snacks, and basic tools.
- Back up important computer files.

2-3 Days Before

- Pack the last items except your absolute daily essentials.
- Empty the fridge and freezer.
- Do laundry and take out trash.
- Set aside items that need special care so our movers can prep them properly.

If you're uneasy about packing TVs, artwork, mirrors, or other fragile items, our team is here to help. We offer specialized "last-mile" packing services for these delicate pieces, ensuring you don't have to stress about their protection.

Moving Day

- Dress comfortably and keep your essentials bag with you.
- Do a final walkthrough: closets, cabinets, storage areas, garage, attic, and basement.
- Show the movers special-care items and the load/unload path.
- Before leaving, lock up, turn off lights, take photos, and leave keys as directed.

*If you've chosen **Smart Move** for your relocation, our team is here to assist with light packing, securing furniture, and wrapping everything using our high-quality materials to ensure your belongings travel safely.*



Helpful Extras From Smart Move

Comprehensive Packing Solutions for Your Needs

Whether you require full-home packing services or assistance with specific rooms, fragile items, or heavy furniture, Smart Move is here to help. Our experienced team ensures that packing and lifting are done with care and precision, making your move organized and stress-free.

FREE Moving Consultations

If you're uncertain about where to start or which services best suit your move, a quick call with our team can help. We'll work together to plan your move and develop a clear, efficient strategy tailored to your specific needs.

Flexible Scheduling & Support

Moves don't always adhere to a strict timetable. That's why Smart Move provides flexible scheduling and transparent communication before, during, and after your relocation. We adapt to your timeline to ensure that everything arrives safely and punctually.

Customer Care You Can Count On

At Smart Move, we prioritize customer satisfaction above all else. We tackle every move with professionalism, meticulous attention to detail, and utmost respect for your belongings. From the initial quote to the final item delivered, our aim is to ensure a seamless, dependable, and enjoyable moving experience.



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Labeling System Guide

Color Code by Room

- Green = Kitchen
- Blue = Master Bedroom
- Red = Living Room
- Yellow = Kids' Rooms
- Purple = Bathroom
- Orange = Garage/Storage
- Pink = Office

Label Each Box With

- Room destination (in large letters)
- General contents
- Box number (for inventory)
- "FRAGILE" or "THIS SIDE UP" if needed

Pro Tip: Label boxes on TOP and SIDES so you can see labels when stacked!



Symbol System

- ★ = Unpack first (priority)
- ☽ = Not urgent
- 脆弱 = Fragile/Handle with care
- ↑↑ = This side up

Packing Tips to Remember

- **Heavy items in small boxes** (books, tools, canned goods)
- **Light items in large boxes** (linens, pillows, lampshades)
- **Pack heavier items at bottom**, lighter on top
- **No box over 50 pounds** (if you can't lift it comfortably, it's too heavy)
- **Fill empty spaces** to prevent shifting
- **Take photos of electronics** before disconnecting
- **Pack plates vertically like** records with padding
- **Use suitcases for heavy items** (they're designed for it!)
- **Don't empty drawers with light items** (secure with stretch wrap)
- **Keep cleaning supplies separate** for final clean

Notes

Need help moving? Smart Move's got you.

From expert advice to hands-on moving support, we're here whenever you need us.

One conversation is all it takes to get moving with confidence.



**Scan for your
free quote**

