AFFILIATE APPLICATION

Organizational Information

If the organization operates more than one center location, please complete pages 1–2 for each location.

Date of Application: _____

Name	**Legal Name:** _____ **Date of Formation:** _____ **State of Formation:** _____ ☐ Business Corporation ☐ Nonprofit Corporation ☐ LLC ☐ Partnership **Assumed Name (if any):** _____ **Date Filed:** _____
State/Federal Tax Status	Is the organization registered as a charitable organization with the applicable state authority (MN Attorney General's office, WI Dept. of Financial Institutions, or ND Secretary of State)? SD does not require charitable registration. ☐ Yes ☐ No ☐ N/A (SD) Recognized by the IRS as a tax-exempt organization? ☐ Yes ☐ No **If so, date of IRS Determination Letter:** _____
Financial	**Approximate annual income:** _____
Insurance	**General Liability Provider:** _____ **Professional Liability Provider:** _____

Center Type(check all that apply)	☐ Pregnancy Resource Center ☐ Pregnancy Medical Clinic ☐ Main Branch ☐ Satellite ☐ Metro Location ☐ Suburb Location ☐ Rural/Non-Metro Location ☐ ICU Mobile
Contact Information	**Physical Address**

	Street Address: _____ **City / State / Zip:** _____ **Phone:** _____ **Email:** _____ **Mailing Address (if different)** **Street Address:** _____ **City / State / Zip:** _____

Center Information

Executive Director	**Name:** _____ **Email:** _____ **Phone:** _____
Executive Director Employment	☐ Volunteer ☐ Paid If paid: ☐ Exempt ☐ Non-exempt **Date Hired:** _____ **Hours worked / Week:** _____
All Paid Staff	Are all paid staff compensated according to applicable federal, state, and local labor laws? ☐ Yes ☐ No

Staff Positions

Check all that apply, then list each staff member below.

- Medical Director, Nurse Manager, Client Services Manager, Nurse, RDMS, Sonographer, Life Coach, Client Advocate, Office Manager, Social Worker, Youth Outreach, Professional Counselor, Marketing Director, Development Director, Clerical Support, Bookkeeper

Name	Email

Services

Hours / days center is open to see clients: _____

Indicate all services the center provides:

- ☐ Pregnancy Testing (under a Medical Director)
- ☐ Options Education
- ☐ Life Coaching
- ☐ Ultrasound services
- ☐ STD testing
- ☐ STD treatment
- ☐ Community referrals/networking
- ☐ Maternity home
- ☐ Adoption agency
- ☐ Material aid
- ☐ Men's program
- ☐ College campus satellite
- ☐ Mobile unit
- ☐ On-site physician services for pregnancy confirmation and consultation
- ☐ On-site physician services for prenatal care
- ☐ Off-site partnership with physician/ultrasound provider
- ☐ Adoption support
- ☐ Host homes/Shepherding homes
- ☐ After abortion support
- ☐ SRA education in schools
- ☐ Sexual Integrity Program
- ☐ Childbirth preparation classes
- ☐ Incentive programs
- ☐ Resale/thrift store

Pregnancy Test Procedures

Who provides pregnancy tests?

- ☐ Nurses or other medical professionals
- ☐ Trained designated staff under standing orders from the Medical Director

Board Information

List each board member below, including position, term start, and term length.

Name	Position	Term Start (Year)	Term Length
	Board Chair		
	Vice Chair		
	Secretary		
	Treasurer		

Other Affiliations

Organization	Current / Former (dates)
Heartbeat International	
National Institute of Family & Life Advocates (NIFLA)	
CareNet	
PMC Network	
Other: _____	

Send the completed application and signed Affiliate Agreement to:

Elevate Life, 2626 East 82nd St, Ste 210, Bloomington, MN 55425 • 651-291-9473

An invoice will be sent for the $150 affiliate fee after approval.

Elevate Life's Mission Statement

Elevate Life is a life-affirming, non-profit organization that provides its affiliated network of pregnancy resource centers and clinics the support and services needed to thrive and build up a culture of life in the communities they serve.

Elevate Life's Organizational Values

We believe in:

☐ the inherent dignity, sanctity, and right to life of each person, from conception to natural death

☐ the right of women and men considering abortion to receive comprehensive, truthful information in a respectful and compassionate way

☐ the importance of fertility awareness and education, and the effectiveness and dignity of natural forms of family planning

☐ the importance of every affiliate to consistently address the needs of the whole person – physical, emotional, spiritual, social, and economic – when providing services

☐ our affiliates, their commitment to excellence, and their power to change and save lives for the good of their communities

Affiliate Standards

As an affiliate of Elevate Life's network of pregnancy resource centers or clinics, Affiliates will operate according to the following:

Affiliates will fully comply with both federal and state laws and regulations governing nonprofit organizations.

Affiliates will operate according to their Articles of Incorporation and By-laws.

Affiliates will not perform, or provide a referral for, abortion services.

Affiliates will not advertise or use any form of communication that might mislead the public as to the services rendered by it, including without limitation the language used on its websites, advertisements, promotional materials, or elsewhere.

Affiliates will provide medical services:

☐ under the authority and direction of a licensed physician in good standing with the applicable state licensing board, and

☐ by licensed healthcare professionals trained within the scope of practice

All client materials containing medical content are approved by a physician prior to use by the affiliate.

Client information is held in strict and absolute confidence. Releases and permissions are obtained appropriately. Client information is only disclosed as required by law and when necessary to protect the client or others against imminent harm.

Medically accurate information on options such as parenting, adoption, and abortion is provided in a respectful, compassionate way.

The pregnancy center does not recommend, provide, or refer for contraceptives. However, education on abortion and all forms of contraception is provided by trained professionals.

Staff members having contact with clients will complete Elevate Life's Center Services ELITE training either in person or online before seeing clients.

Affiliates will carry both general and professional liability insurance, as well as medical liability when offering medical services (including pregnancy testing, ultrasounds, and STD/STI tests).

Affiliates comply with applicable legal and regulatory requirements regarding employment, fundraising, financial management, taxation, and public disclosure, including the timely filing of all applicable government reports.

The board oversees a director who implements board policy and manages center operations. Any paid staff are compensated according to applicable local, state, and federal labor laws.

Use of Artificial Intelligence in Client-Facing Operations. Affiliates may use artificial intelligence (AI) tools to support administrative efficiency, but AI may not be used as the sole or unsupervised source for client-facing documents, medical or educational content, center policies, or client programs. Any AI-generated or AI-assisted material used with clients, referral partners, or outside organizations (including insurers and regulators) must be reviewed and approved by a qualified human reviewer prior to use — physician review for medical content, and Executive Director or board review for policies and programs — consistent with the Affiliate's existing standards for reviewed and approved materials. Elevate Life may request evidence of this review as part of its ongoing best-practices oversight of the network.

Webinar Participation. Each Affiliate's Executive Director or designated senior staff member will attend a minimum of two (2) Elevate Life webinars per calendar year (e.g., Workshop Wednesday or equivalent Elevate Life-hosted training) as a condition of continued affiliation, to help ensure Affiliates stay current on legal, medical, and operational best practices across the network.

Policy Review Access. Affiliates agree to make their organizational policies and procedures — including client services, medical oversight, and data confidentiality policies — available to Elevate Life for review upon request, to support consistency with Elevate Life best practices across all Affiliates.

Termination by Elevate Life. Elevate Life may terminate an Affiliate's affiliation at any time, for any reason or no reason, in its sole discretion, effective upon written notice to the Affiliate. Termination does not entitle the Affiliate to a refund of any dues or fees paid to Elevate Life.

Ownership and Use of Training Materials. All training curricula, policies, templates, webinars, presentations, and other materials provided by Elevate Life remain the sole property of Elevate Life. Affiliates may use these materials only in connection with their own affiliated operations. Affiliates may not copy, distribute, sublicense, sell, or otherwise share Elevate Life's training or materials with any non-affiliated organization or individual, including other pregnancy resource center networks, during or after the term of affiliation.

Affiliation is renewed annually.

BY SIGNING AND SUBMITTING THIS APPLICATION,

Affiliate certifies that its board of directors and Executive Director are in agreement with the Affiliate Standards. Additionally, Affiliate agrees it may withdraw its affiliation (without refund) at any time and for any reason by contacting Elevate Life's office manager at officemanager@elevatelifusa.org and requesting that its affiliation be terminated. Elevate Life reserves the right to revoke or deny the affiliate status of Affiliate if Elevate Life determines, in the exercise of its sole discretion, that such action is warranted for any reason, including but not limited to the failure of Affiliate to operate within the Affiliate Standards set forth above.

Board Chair Name: _____

Signature: _____ **Date:** _____

Executive Director Name: _____

Signature: _____ **Date:** _____

Elevate Life

Executive Director Name: _____

Signature: _____ **Date:** _____