

SOUTHWESTERN OHIO COUNCIL OF GOVERNMENTS

MEETING MINUTES

May 24, 2023

Meeting Location- SWOCOG office

Attendance: Lisa Guliano, President (Butler CBDD), Dan Ottke, Secretary/Treasurer (Clermont CBDD), Leia Snyder (Hamilton CBDD), Pamela Combs (Montgomery CBDD), Megan Manuel (Warren CBDD), Sharon Travis (SWOCOG), and Amy Pond (SWOCOG)

- I. Call to Order:** Lisa Guliano called the meeting to order at 9:07 AM.
- II. Approval of Agenda**
Resolution 23-05-01 Dan Ottke motioned approval of the agenda as presented; Leia Snyder seconded; motion carried.
- III. Review/Approve Minutes of the April 2023 Board Meeting**
Resolution: 23-05-02 Leia Snyder motioned to approve the minutes of the April 26, 2023 Board Meeting as presented; Megan Manuel seconded; motion carried.
- IV. Financial Report**
COG Financial Statement: January-April 2023
Amy Pond reviewed the COG financial report.
Resolution: 23-05-03 Dan Ottke made a motion to approve the COG Financial Report as presented, Megan Manuel seconded; motion carried.
- V. Executive Director's (e-mailed)**
Sharon Travis reviewed the report that was emailed to the Board.
- VI. Old Business**
 - A. Strategic Plan
Resolution: 23-05-04 Pamela Combs motioned to approve the 2023-2025 Strategic Plan as presented, Leia Snyder seconded; motion passed.
- VII. New Business**
 - A. Policies- The board reviewed the following policies:
 - 1.1 Affirmative Action/EEO- Revised
 - 1.2 Application Process and New Hires- Revised
 - 1.3 Background Investigations for Employment- Revised
 - 1.4 Employment at Will- Review**Resolution: 23-05-05** Dan Ottke made a motion to approve revised policies 1.1, 1.2, and 1.3 and the renewal of policy 1.4. Megan Manuel seconded; motion passed.
- VIII. Executive Session**
None
- IX. Adjournment:** Lisa Guliano adjourned the meeting at 9:41 AM.