SOUTHWESTERN OHIO COUNCIL OF GOVERNMENTS
MEETING MINUTES
September 24, 2025
SWOCOG Office
Time: 9:00 Am-10:00 AM

Board Attendance: John LaRock, Lee Ann Emmons, Leia Snyder, Megan Manuel, Dan Ottke, Kamarr Gage.

Attendees: Sharon Travis, Amy Pond and Megan Hoying

I. Call to Order: John LaRock called the meeting to order at 9:05 AM.

II. Approval of Agenda

Resolution 25-09-01 Lee Ann Emmons motioned to approve the agenda as presented. Dan Ottke seconded; motion carried.

III. Review/Approve Minutes of the July 2025 Board Meeting.

The draft minutes needed to be amended to show that roll call was take for the fiscal resolution

Resolution: 25-09-02 Dan Ottke motioned to approve the minutes of the July 23,2025 Board Meeting as amended. Leia Snyder seconded; motion carried.

IV. Financial Report

A. **September Financial Report**

Amy reviewed the fiscal report that was emailed to the board.

B. **COG Financial Statement: January-August 2025.**

Resolution: 25-09-03 Dan Ottke motioned to approve the COG Financial Report and Statement as presented. Megan Manuel seconded; motion carried.

C. Draft 2026 SWOCOG Operational Budget

The board reviewed the draft budget. Questions will be sent to Amy Pond before the next meeting. The board will be prepared to vote on the budget at the October meeting.

V. Executive Director's Report

Sharon Travis reviewed the report that was emailed to the board.

VI. Old Business:

A. Community Navigation- 2026 Proposal

The board discussed the community navigation proposal from the University of Cincinnati Freeman Center. Amy Pond presented the cost based on percentage of usage from each county. Sharon Travis asked if the counties would be able to do a 2-year contract, they agreed a 1-year contract would be the best option.

Resolution: 25-09-04 Megan Manuel motioned to approve the community navigation 2026 proposal totaling $96,000 for a period one year. Leia Snyder seconded; motion carried.

VII. New Business:

A. Budget Contingency Policy

Sharon Travis explained the new 4.9 budget contingency policy

Resolution: 25-09-05 Lee Ann Emmons motioned to approve the 4.9 Budget Contingency Policy. Dan Ottke seconded; motion carried.

SOUTHWESTERN OHIO COUNCIL OF GOVERNMENTS
MEETING MINUTES
September 24, 2025
SWOCOG Office
Time: 9:00 Am-10:00 AM

VIII. Executive Session:
No executive session was held.

IX. Adjournment: John LaRock adjourned the meeting at 10:06 AM.