SOUTHWESTERN OHIO COUNCIL OF GOVERNMENTS
MEETING MINUTES
March 25th, 2026
SWOCOG Office
Time: 9am-10am

Board Attendance: Lee Ann Emmons, Megan Manuel (Virtual), Dan Ottke, Kamarr Gage (Virtual), Leia Snyder.
Absent: John LaRock
Attendees: Sharon Travis, Amy Pond and Megan Hoying

I. Call to Order: Lee Ann Emmons called the meeting to order at 9:01am.

II. Approval of Agenda
Resolution 26-03-01 Dan Ottke motioned to approve the agenda as presented. Leia Snyder seconded; motion carried.
Roll Call: Lee Ann Emmons-yes, Megan Manuel-yes, Kamarr Gage-yes, Dan Ottke-yes, Leia Synder-yes.

IV. Review/Approve Minutes of the Annual and February Board Meeting.
Resolution: 26-03-02 Leia Snyder motioned to approve the minutes of the Annual and February 25, 2026 board meeting as presented. Dan Ottke seconded; motion carried.
Roll Call: Lee Ann Emmons-yes, Megan Manuel-yes, Kamarr Gage-yes, Dan Ottke-yes, Leia Synder-yes.

V. Financial Report
A. **March Financial Report**
Amy reviewed the financial report that was emailed to the board.

B. **COG Financial Statement: January-February 2026.**
Resolution: 26-03-03 Dan Ottke motioned to approve the COG Financial Statement as presented. Leia Snyder seconded; motion carried.
Roll Call: Lee Ann Emmons-yes, Megan Manuel-yes, Kamarr Gage-yes, Dan Ottke-yes, Leia Synder-yes.

VI. Executive Director's Report
Sharon Travis reviewed the report that was emailed to the board.

VII. Old Business:
- **A. Respite Homes:** The leases to the two homes will be up in June. At the end of the leases, Butler County will not participate in the service. The board discussed options including closing the adult home and opening the homes up to other counties. No decision was made.
- **B. Inter-RAE:** Butler County will be using SWOCOG for the service.
- **C. Updated Training Dates:** Sharon Travis shared the updated training schedule for 2026. A summer session for SSA orientation was added.

VIII. New Business:
- **A. COG Cost Savings Data:** Sharon Travis and the other COG Directors met with OACB to discuss the cost saving data for the five largest services provided by COGs; provider

compliance, investigative agent, family support services, nursing QA, and early intervention.

IX. Executive Session:
No executive session was held.

X. Adjournment: Lee Ann Emmons adjourned the meeting at 10:04am.