SOUTHWESTERN OHIO COUNCIL OF GOVERNMENTS
MEETING MINUTES
October 22, 2025
SWOCOG Office
Time: 9:00 Am-10:00 AM

Board Attendance: John LaRock, Lee Ann Emmons, Leia Snyder, Megan Manuel, Dan Ottke, Kamarr Gage.

Attendees: Sharon Travis, Amy Pond and Megan Hoying

I. Call to Order: John LaRock called the meeting to order at 9:05 AM.

II. Approval of Agenda

Resolution 25-10-01 Lee Ann Emmons motioned to approve the agenda as presented. Kamarr Gage seconded; motion carried.

III. Review/Approve Minutes of September 24, 2025, Board Meeting.

Resolution: 25-10-02 Dan Ottke motioned to approve the minutes of September 24, 2025, Board Meeting as presented. Leia Snyder seconded; motion carried.

Megan Manuel entered the Board Meeting at 9:07.

IV. Financial Report

A. **October Financial Report**

Amy reviewed the financial report that was emailed to the board. Amy Pond stated that FSS requests for the year 2026 will now end on November 30th, 2026.

B. **COG Financial Statement: January-September 2025.**

Resolution: 25-10-03 Dan Ottke motioned to approve the COG Financial Statement as presented. Megan Manuel seconded; motion carried.

C. 2026 SWOCOG Operations Budget

The board reviewed the proposed 2026 SWOCOG Operations Budget.

Resolution: 25-10-04 Lee Ann Emmons motioned to approve the 2026 SWOCOG Operations Budget as presented. Kamarr Gage seconded; motion carried.

V. Executive Director's Report

Sharon Travis reviewed the report that was emailed to the board.

VI. Old Business:

None

VII. New Business:

A. FSS Chart

Amy Pond reviewed the FSS chart that was emailed to the board.

VIII. Executive Session:

Lee Ann Emmons motioned to adjourn into executive session to consider the appointment, employment, promotion and compensation of a public employee. Dan Ottke seconded; motion carried. The board adjourned at 9:50.

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Roll Call: John LaRock-yes, Lee Ann Emmons-yes, Leia Snyder-yes, Megan Manuel-yes, Dan Ottke-yes, Kamarr Gage-yes

Executive session adjourned at 10:06. No action taken

IX. Adjournment: John LaRock adjourned the meeting at 10:06 AM.