

Minutes

Institutional Review Board for Treatment of Human Subjects

October 6, 2025

PRESENT: Luke Kriley, Sarah Sutton, Jan Todd, Shawn Keough, Kaira Hayes, Jerald Spotswood, Gwen Spade, Bryan Jones

ABSENT: David Westfall, Matt Shepherd

The meeting was called to order by Chair Sarah Sutton at 3:30 p.m. via Zoom.

Chair Sutton discussed the issues with a specific IRB application that prompted the full-board meeting; A request for a waiver of informed consent, minors being involved, date given for the length that the data would be kept, and no mention of direct quotes being de-identified. After discussion from all present board members, Jan Todd motioned to approve the application under the conditions that direct quotes would be de-identified, data be stored in a secure depository, and all of the other issues were deemed to be non-factors. Kaira Hayes seconded the motion. It was voted unanimously 5-0 for expedited approval.

The meeting was adjourned by Chair Sutton at 4:05 p.m.

Bryan Jones

October 7, 2025