

*Ad Infinitam Dei Gloriam*

*"For the Infinite Glory of God"*



ST. VINCENT PALLOTTI  
HIGH SCHOOL

2025 - 2026

STUDENT HANDBOOK  
& CALENDAR



# 2025-2026 STUDENT HANDBOOK & CALENDAR

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[www.pallottihs.org](http://www.pallottihs.org)

PROPERTY OF \_\_\_\_\_

*The information in this book was the best available at press time.  
Any changes in information or additions will be announced through daily  
school announcements or published on the PHS website.*

*The policies contained in this student handbook have been created for the safety and welfare of our community, as well the physical, mental, and spiritual health of our students and faculty. St. Vincent Pallotti High School operates under the sponsorship of the Pallottine Missionary Sisters and follows the tenets and directives of the Roman Catholic Church. The interpretation of any policies will be based on that policy's adherence to Catholic Church teaching.*

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*"Seek God, and you will find God. Seek God in all things, and you will find God in all things.*

*Seek God always and you will find God always." – Saint Vincent Pallotti*

## SCHOOL HISTORY AND PROFILE

Founded in 1921 and sponsored by the Pallottine Missionary Sisters, St. Vincent Pallotti High School was the first coeducational Catholic, college preparatory, secondary school in the Washington area. Pallotti pursues its mission of promoting academic excellence and building Christian character in a small community atmosphere of approximately 420 students.

The School is fully accredited by the State of Maryland, the Middle States Association of Colleges and Schools, and the Association of Independent Maryland Schools (AIMS).

## ST. VINCENT PALLOTTI & THE PALLOTTINE MISSIONARY SISTERS

Our school's patron, St. Vincent Pallotti, was a Catholic priest who lived in Rome from 1795-1850. Despite being small in stature and often in ill health, St. Vincent accomplished an incredible amount in his lifetime. He founded a night school for workers and their families, ran a youth group for young men in a rough neighborhood in Rome, worked as a chaplain in the military hospital and the local prison, was a beloved seminary professor, founded an orphanage, started the first known food stamp program, and worked in numerous other ministries. He is considered the pioneer of lay ministry because he dedicated himself to involving people from all walks of life in the ministry of the Church.

St. Vincent founded the Sisters of the Catholic Apostolate (SAC) in 1835 to run an orphanage for girls who lost their parents in a cholera epidemic. Later, a group of the sisters formed a new congregation, the Missionary Sisters of the Catholic Apostolate, to carry their work of charity and evangelization throughout the world. These "Pallottine" Missionary Sisters came to America in 1912. Among many other ministries, the sisters acquired the Catholic high school in Laurel, Maryland, then known as St. Mildred's Academy, and have administered the school ever since. The sisters later renamed the school after their patron, St. Vincent Pallotti.

## MISSION AND PHILOSOPHY

### Mission

*We aspire to remain true to the spirit of our patron, St. Vincent Pallotti, to educate and form young men and women "to revive faith and rekindle charity" in the world.*

## Philosophy

We believe...	Therefore we...
God can be found in all things	<ul style="list-style-type: none"> <li>▪ Encourage students to seek God in all that they do</li> <li>▪ Provide a broad and challenging college-preparatory curriculum</li> <li>▪ Guide students to develop themselves spiritually, morally, academically, artistically, and physically</li> </ul>
In the Gospel of Jesus Christ and the truth of the Catholic faith	<ul style="list-style-type: none"> <li>▪ Incorporate faith into every aspect of school life</li> <li>▪ Teach students to pray and develop a personal relationship with God</li> <li>▪ Promote character, virtue, and integrity</li> </ul>
All are children of God	<ul style="list-style-type: none"> <li>▪ Cultivate a diverse community which welcomes               <ul style="list-style-type: none"> <li>○ men and women of all faiths</li> <li>○ racial and ethnic diversity</li> <li>○ international students</li> <li>○ dialogue between people of differing ideas and opinions</li> <li>○ students with different learning styles and abilities</li> </ul> </li> </ul>
All are called to be apostles	<ul style="list-style-type: none"> <li>▪ Promote community service, especially towards those most in need</li> <li>▪ Equip and inspire students to share the gospel</li> <li>▪ Develop and encourage student leadership</li> </ul>
In the importance of family	<ul style="list-style-type: none"> <li>▪ Teach our students to love and respect one another as family</li> <li>▪ Maintain a school size where students feel cared for and personally known</li> <li>▪ Welcome students' families into the life of the school and partner with them in developing their children</li> </ul>
God has a plan for each of us	<ul style="list-style-type: none"> <li>▪ Help students recognize and discern their vocation</li> <li>▪ Meet students where they are in their academic, social, and spiritual development and help them grow to their fullest potential</li> </ul>

# ST. VINCENT PALLOTTI BOARD OF DIRECTORS, ADMINISTRATION, FACULTY & STAFF 2025-2026

## BOARD OF DIRECTORS

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# ACADEMICS

*"Catholic education aims not only to communicate facts, but also to transmit a coherent, comprehensive vision of life, in the conviction that the truths contained in that vision liberate students in the most profound meaning of human freedom."*

*- Pope St. John Paul II*

## CURRICULUM

Pallotti's curriculum focuses on giving students a strong liberal arts education that is grounded in Christian faith and that prepares them for college and for life. Students establish a strong academic foundation through the study of the traditional core subjects (religion, English, math science, social studies, and foreign language) while also having the opportunity to explore interests in a wide variety of other subjects.

## GRADUATION REQUIREMENTS

Each student must fulfill the Maryland State Department of Education requirements, as well as other Pallotti requirements, to graduate. These requirements include a minimum of 27 credits:

### Academic Requirements:

- **Religion**-Each student must earn 1 credit in Religion during each year enrolled at Pallotti.
- **English**-4 credits: Each student must earn 1 credit in English during each year enrolled at Pallotti and total a minimum of 4 credits.
- **Mathematics**-4 credits: Each student must earn 1 credit of Mathematics during each year enrolled at Pallotti and total a minimum of 4 credits.
- **Science**-3 credits: Students must complete 3 credits of laboratory sciences, including 1 credit of Biology and Chemistry.
- **Social Science**-3 credits: Students must complete, including US History and American Government
- **Foreign Language**-2 credits: Students must complete 2 credits in one language; students are strongly encouraged to take at least three years of a single language.
- **Health**- 1/2 credit
- **Physical Education**-1/2 credit
- **Fine Arts**-1/2 credit
- **Technology Education**-1/2 credit (usually satisfied by Pallotti Transitions)
- **Electives**-5 credits.

**Explanation of "credits"** - Students will receive 1 credit for classes that meet every day\* for the full length of the school year. (approximately 120 hours). Students will receive a half credit for classes that meet every day\* during a single semester or that meet every other day for the full year (approximately 60 hours). Students shall receive 2 credits for classes that meet two periods every day\* for the full length of the school year. (approximately 240 hours). (\*excepting rare special schedule days where not all class periods are held).

### **Additional Graduation Requirements:**

- **Christian Service:** Students must complete a minimum of 20 hours during each year enrolled at Pallotti.
- **Retreats:** Students must attend their class retreat each year they are enrolled at Pallotti. See the section of the handbook on retreats for extenuating circumstances.

## **COURSE LEVELS**

**College Prep:** All standard level courses are college preparatory. They are designed to academically challenge all Pallotti students in preparation for higher education.

**Honors** courses offer a more rigorous level of instruction. They often move at a faster pace and require more work of the students. There are academic requirements set by each department for students to place into honors courses.

**Advanced Placement Courses (AP)** are the highest-level courses offered at Pallotti. Students can earn college credit through the successful completion of the class and a passing grade on the national AP exam. AP students must take the national AP exams in May and must pay the exam fee on or before the date of their first AP exam. If a situation arises where the student cannot sit for the national exam, they will then be required to take a final exam for the course at a later date, with the weight of that exam being 20% of the semester grade. If a student is caught cheating on an AP exam, they will receive a zero for the Semester 2 exam grade, along with being subject to other consequences.

## **SPECIAL ACADEMIC PROGRAMS**

**The Steve Edmonds Education Instructional Center** (a.k.a. the Learning Center) is designed for students who receive academic accommodations as they prepare for college. Admission to the Center requires the submission of psychological, psycho-educational, and educational testing documenting specific learning and/or behavioral disorders prior to enrollment. Enrollment in this program is limited and there is an additional cost.

The Center aids in the development of learning strategies and promotes study skills through daily instruction in test taking, memorization, reading, note taking, organization, and time management. Students in the Center are only required to complete one year of Foreign Language. However, students are advised that many universities (including all Maryland state schools) require at least two or more years of the same language.

**Accelerated Science at Pallotti (ASAP)** is designed for students with a special aptitude and interest in science. The program allows students to complete their core science classes ahead of schedule and take more AP and elective science courses in grades 10-12.

**Engineering** is a four-year program designed to allow students to explore engineering as a career field and to prepare them to enter a college engineering program. The program uses curriculum from Project Lead the Way. Students who complete either four years of Engineering courses or a combination of Engineering and AP Computer Science courses spanning four academic years will be awarded an Engineering Program Certificate at graduation.

**The Pallotti Arts Academy** is designed to prepare students for entrance into college and university arts programs. The program provides an intensive, pre-professional training in the areas of visual arts, dance, theatre, musical theatre, vocal and/or instrumental music combined with a rigorous, college preparatory curriculum. Students that complete 4 years in the Arts Academy will earn an Arts Academy certificate. Entrance to the program is by audition/portfolio submission only.

**Admission:** Students wishing to enroll in the Arts Academy must go through the Arts Academy application process and be accepted. The application process includes an audition for performing arts disciplines and a portfolio submission for visual arts.

**Scheduling:** Students in the Arts Academy take 8 classes per day rather than the typical course load of 7 classes. This allows them to have two back-to-back classes each day in their arts concentration through all four years of high school. To accomplish this, the Arts Academy students eat lunch during the homeroom period and do not have a homeroom. Students in the performing arts disciplines will have additional rehearsals and/or private lessons, which may be scheduled, after school or during the school day. Classes, lessons, and rehearsals for the Arts Academy are curricular and take precedence over extracurricular activities. However, the Arts Academy works closely with coaches and moderators to ensure students can participate in a wide range of activities while at Pallotti.

**Fee:** In order to support the additional courses and the faculty needed to offer them, there is an annual \$1400 fee for Arts Academy enrollment.

**Certificate:** Students that complete 4 years in the Arts Academy will earn an Arts Academy Certificate. Transfer students with extensive previous experience will be evaluated on a case-by-case basis. Students who are enrolled in the Arts Academy for less than 4 years will be recognized at graduation for their participation.

### **Arts Academy disciplines**

**Vocal and Instrumental Music:** The Music track is designed to prepare students for the competitive and demanding process required for acceptance into collegiate and conservatoire music programs. Students will receive instruction in Music Theory, Music History, Performance and Practice pedagogical techniques, large and small ensemble groups of multiple genres, and individualized private lessons.

**Theatre:** The Theatre track is designed to prepare students for full participation in any type of theatrical production at the collegiate and professional levels and offers a full range of courses in all areas of the theatrical arts, both on and off the stage. Musical Theatre is an optional concentration that also includes overlapping course work with the Dance and Music departments in the Arts Academy.

**Visual Arts:** The Visual Arts track provides students with foundational instruction in drawing, painting, digital art, ceramics and sculpture. Students' progress to advanced techniques as they explore areas of interest while preparing a college level portfolio. Students are encouraged to artistically display their intellectual and emotional interests as they develop as an artist.

**Dance:** The Dance track students will study dance skills and techniques in a curriculum that is progressive and demanding of increasing levels of accomplishment and finesse. Students learn a wide variety of dance styles including ballet, modern, jazz, and hip-hop. As they progress, students also study dance composition, and advanced students choreograph and direct routines. The program aims to prepare students for any audition experience such as collegiate auditions, commercial dance/industry auditions, and Broadway auditions.

Students are not automatically re-enrolled in the Arts Academy each year. We recognize that the curriculum is demanding and time consuming and may not be a good fit for all students even if they were initially accepted into the program. Each student's continued enrollment in the Arts Academy will be evaluated on a yearly basis. Students and parents will receive written evaluations quarterly that will be helpful in identifying areas where the student is doing well and areas where growth is needed. The quarter 4 end-of-year evaluation will also be used as a means for recommending or not recommending re-enrollment in the Arts Academy.

## NATIONAL HONOR SOCIETY

“The National Honor Society (NHS) is the nation’s premier organization established to recognize outstanding high school students. More than just an honor roll, NHS serves to recognize those students who have demonstrated excellence in the areas of scholarship, service, leadership, and character.” ([www.nhs.us/about](http://www.nhs.us/about))

Each year during the spring semester, the Pallotti NHS chapter invites sophomores and juniors who have maintained a weighted cumulative GPA of 3.50 or above to apply for membership. Invitations are sent out in mid-February and are due in early March. Late applications will not be accepted. Applications are reviewed by a selection committee with input from the whole faculty. The process is highly selective, and only students who show strength in service, going beyond the minimum 20 hour/year service requirement, leadership and character in addition to strong academics are selected. Students not selected during their sophomore year may re-apply during their junior year.

NHS members are required to attend NHS meetings throughout the year and support NHS service projects. In particular, NHS members are required to act as peer tutors during lunch or after school as assigned. They will receive service hours for tutoring. NHS members must complete at least 10 hours of service per academic year that are directly tied to NHS-sponsored activities.

NHS members are expected to be role models for their classmates and maintain the highest level of academic integrity. Students found responsible for an honor code violation or other serious disciplinary infraction may be subject to dismissal from NHS.

## GRADING POLICIES

**How Grades Are Calculated:** The school year is divided into four marking periods or quarters. Report cards are issued at the end of each quarter. The semester grade is comprised of two quarter grades (40% each) and an exam grade (20%). For semester-length courses, the final grade is the semester grade. For full-year courses, the final grade is the average of the two semester grades:

Quarter 1 Grade (40%)	Semester 1 Grade (50%)	Final Grade
Quarter 2 Grade (40%)		
Semester 1 Exam (20%)		
Quarter 3 Grade (40%)	Semester 2 Grade (50%)	
Quarter 4 Grade (40%)		
Semester 2 Exam (20%)		

Note: Some classes have a final project in lieu of an exam. Others have neither an exam nor a project. For these classes, the semester grade is determined by averaging the two-quarter grades. Teachers will indicate in the course syllabus if there is no semester exam.

The final grade determines whether or not a student passes a course and receives credit. The teacher alone evaluates the quality of student performance. Grade requirements for each class are detailed in a course syllabus distributed at the beginning of each course.

**Grade Scale and Grade Points:** Grade letters, percentages, and grade point values are listed below. Due to their rigor, Honors and AP courses are respectively weighted 12.5 % and 25% higher than College Prep courses in terms of grade points.

Percentage	Grade Letter	Grade Points		
		College Prep	Honors	AP
96-100	A+	4.0	4.5	5.0
90-95	A	4.0	4.5	5.0
86-89	B+	3.5	3.9375	4.375
80-85	B	3.0	3.375	3.75
76-79	C+	2.5	2.8125	3.125
70-75	C	2.0	2.25	2.5
60-69	D	1.0	1.125	1.25
0-59	F	0.0	0.0	0.0

**How GPA's Are Calculated:** The student's Grade Point Average (GPA) is calculated as follows

**Quality Points for Course = Grade Points for Course x Credits for Course**

*(e.g. If a student earned an "A" in Psychology, which is a semester-length course, she would earn 2 quality points: 4.0 grade points x 0.5 credits = 2.0 quality points)*

$$\text{GPA} = \frac{\text{SUM}(\text{Quality Points for All Courses})}{\text{SUM}(\text{Credits Attempted for All Courses})}$$

The student's cumulative GPA is only updated once each year in June when all courses have been completed and credit has been awarded.

**Transfer Student GPA's:** When a student transfers into Pallotti with credits from another school, the student's GPA will be re-calculated using Pallotti's grade weighting system. Note: Pallotti cannot grant credit for a course in which no credit was awarded at the previous school, even if the grading scale at the school is different than Pallotti's.

**Maximum Grade:** While bonus points might be available on particular assignments, the highest possible grade for a term (i.e. quarter, semester, or final) is 100.

**Incompletes:** When there are extenuating circumstances that justify it (e.g. a student is absent for a week or more at the end of a marking period), a student may be assigned a grade of "I" or Incomplete. Incompletes must be pre-approved by the Assistant Principal for Academics and must be resolved by a date agreed upon by the Assistant Principal and the teacher based on the circumstances of the student. Generally, this date will be no later than two weeks after the end of the marking period, but may be sooner. It is the student's responsibility to complete all missing work by the agreed upon date. Once the date has passed, the "I" will be changed to a numeric grade with zeros being assigned to any work not completed. Students will only be granted incompletes for serious reasons and not simply because they failed to complete their work on time.

**Grade Questions:** Students or parents with questions about a grade (whether it is a grade for an assignment or for a term or exam) should notify the teacher as soon as possible and no later than two weeks after the grade has been posted on PlusPortals. Grade questions not addressed within this time frame will not be eligible for a grade change.

## CREDIT

Students who earn a final grade of 60 or above in a course will be awarded credit for that course. Credits are awarded on the following basis:

- **0.5 credits** are awarded for a one semester course that meets every day or a yearlong course that meets every other day (minimum instructional time: 60 hours).
- **1 credit** is awarded for a yearlong course that meets every day (minimum instructional time: 120 hours).
- **2 credits** are awarded for a yearlong class that meets 2 periods every day (minimum instructional time: 240 hours)

All credits will be awarded in June at the conclusion of the academic year. **Any failed course(s) must be made up before the next school year begins.** Students who are not “on track” to earn enough credits to graduate on time may be subject to academic dismissal.

**Recovering credit:** Students who fail a course are required to take a credit recovery course over the summer.\* This may be done through a summer school or through an online class. (Students with plans to participate in college athletics should be aware that the NCAA has strict requirements for which online courses they will accept. Student-athletes should confirm with the School Counseling Department that a given online course is NCAA approved before beginning it.) Students will not be permitted to re-take failed courses during the school year at Pallotti. Students who successfully complete a summer course will receive credit, but the original failing grade will not be removed from their academic record and the new grade will not replace the old grade in the student’s GPA.

*\*If a student has failed a significant number of courses, such that it is not possible to make them all up in one summer, the student’s situation will be reviewed by the administration to determine whether the student will be permitted to return to Pallotti. If the student is permitted to return, the Assistant Principal for Student Affairs will put together a plan for making up the courses over two summers.*

### Outside Credits:

Students who wish to take new/additional courses through summer school or online classes to fulfill graduation requirements or advance to a higher level in a particular subject area must receive pre-approval from the School Counseling Department and the Assistant Principal for Academics. New courses will only be accepted for credit if they are *original credit* courses, not *credit recovery* courses.

**Grade Improvement:** Students may only receive credit for a course once. Students may not re-take a course for which they have already received credit for the purpose of trying to improve their grade.

**Changing course levels:** As a rule, students may not change course levels (e.g., move from Honors Biology to College Prep Biology or vice versa) during the school year once add/drop period has passed. Change is only for students who have consistently sought help from their teacher and complete their homework assignments, but still have a grade average below 70. In a situation where a course level change is approved by Administration mid-year, any grades already earned in the original course will be moved to the gradebook for the new course. Only the latter course will appear on the student’s transcript and the grade in the class will be weighted accordingly.

**Withdrawals:** No credit will be granted for full-year courses if the student withdraws from the course prior to the end of the year. The withdrawn course will remain on the student’s transcript, noted by a “W”. If the student withdraws after completing at least one marking period in the course, they will receive a “WP” if they are passing at the time of withdrawal or a “WF” if they are failing (i.e. grade below 60) at the time of withdrawal. A “WF” counts as a failing grade on the student’s transcript and will be factored into the GPA.

## ACADEMIC AWARDS

**The Principal's List:** Awarded each quarter and semester to students who have achieved a GPA of at least 4.0 with no grades below 70.

**High Honors:** Awarded each quarter and semester to students who have achieved a GPA of at least 3.5 with no grades below 70.

**Honor Roll:** Awarded each quarter and semester to students who have achieved a GPA of at least 3.2 with no grades below 70.

**Academic Letter:** Awarded when The Principal's List and/or High Honors are attained for all four quarters of the school year. Honor pins will be awarded to students who continue to meet the criteria.

**Graduating With Honors:** Students who meet the following requirements will be recognized at graduation as graduating with honors: (1) complete a minimum of eight Honors and/or A.P. classes, including at least two Advanced Placement courses; (2) maintain at least a 3.5 cumulative GPA.

**The Pallotti Medal:** Awarded to the student who earned the highest cumulative GPA\* for his/her class during the school year. This is the highest academic honor that a student can receive.

**Valedictorian/Salutatorian:** Honors awarded to the highest ranking and second highest-ranking senior respectively. Final ranking is made at the close of Quarter III for seniors based on cumulative GPA\*, calculated to the 3<sup>rd</sup> decimal place. In the event a tie occurs, the first tiebreaker will be Pallotti seniority. The second tiebreaker will be the rigor of the courses taken, starting with the senior year and progressing backward until the tie is broken.

\*Due to the different number and weighting structure of credits required for the Arts Academy program, core Arts Academy classes (designated with "AA" on the "Courses Offered" page in this handbook) are not factored into the GPA calculation for the purposes of determining the recipients of the Pallotti Medal, the Salutatorian award, or the Valedictorian award.

## PROTECTED TIME

The school day ends at 2:30pm. From 2:30 – 3:15pm, we have the Pallotti 'Protected Time.' During this time, no sports practices and no play or musical practices will be held. Instead, it is daily time dedicated to the academic improvement of our students. Students are encouraged to use this time to complete homework, make-up tests, or see teachers for individual tutoring or study sessions. Teachers are normally available from **2:30-3:15pm** after school in their rooms for students who need extra help. Students should be mindful that teachers will sometimes have meetings or other responsibilities that may preclude them from being available on a given day. Students are encouraged to schedule appointments with teachers and/or to see teachers on the days they have indicated on their course syllabus they will be available after school for help.

## STUDENT-TEACHER-PARENT COMMUNICATION

**The Chain of Communication:** If a student or parent has questions or concerns about a grade, assignment, or class, the *student* should first speak directly with or email the teacher. This encourages students to take personal responsibility for their grades and allows them to practice important communication skills they will need in college and life. If this does not resolve the question or concern, the parent should then contact the *teacher*. In most cases, issues can be resolved by following these steps. Should a parent still have concerns after communicating directly with the teacher, the parent should bring his or her concern to the Assistant Principal for Academics.

**PlusPortals:** Current academic, disciplinary, and attendance information for a student can be viewed on PlusPortals, the learning management website where teachers post updated assignments, grades and resources for their classes. While teachers may use a variety of websites to have students complete work (e.g. Google Classroom, Quia, etc.), the link, due date, and grade for every assignment will be posted on PlusPortals so that there is only one site where students and parents need to go to find a student's assignments and grades. By clicking on the *name* of any course, students and parents can access the teacher's page for that class. By clicking on the *grade* for any course, students and parents can see detailed grade information. Students are responsible for checking their assignments daily, and parents are encouraged to regularly check their student's grades.

**Parents can set PlusPortals to automatically email them a report on their student's grades** at an interval of their choosing (e.g. weekly, monthly, etc.). To activate this option, click on your name at the top of the page and select Email Notifications.

Parents and students can access PlusPortals from the school's web site: [www.pallottihs.org](http://www.pallottihs.org) or by going to [www.plusportals.com/pallottihs](http://www.plusportals.com/pallottihs). Note: Each parent must have a unique email address and login credentials to access PlusPortals. The login instructions are provided by the Technology Department.

#### GRADE SYMBOL KEY FOR PLUSPORTALS

Symbol	Grade	What it Means
I	Incomplete	The assignment was not turned in but is excused and can be made up for full credit (within the grace period). This grade counts as a zero until the assignment is turned in.
N	No Credit	The assignment was not turned in and is <u>not</u> excused. The assignment may or may not be able to be turned in late for partial credit depending on the late policy of the particular teacher. See the course syllabus for the late work policy. This grade counts as a zero.
X	Exempt	The student has been exempted from the assignment. It does not need to be made up. This grade has no weight and does not affect the student's overall grade in the class.
[Blank]		This assignment either has not yet been collected, or it has been collected but not yet graded. This grade has no weight and does not affect the student's overall grade in the class.

**Pallotti Gmail:** Each Pallotti student is given a Google Apps for Education account. This gives the student an online Google Drive for storing documents, a Pallotti Gmail account, and access to Google Docs, Sheets, Slides and other tools. It is each student's responsibility to know his or her login information for Google, which will be provided by the Technology Department. Please note: while we are able to set up the accounts to make the Google username the same as a student's username for PlusPortals (firstname.lastname##@pallottihs.info), the password will initially be different. After the initial login, the student may set his or her own password.

The Pallotti Gmail account will be one of the primary ways that the school and teachers disseminate information to students. Students are responsible for checking their Pallotti Gmail daily or setting it up to automatically forward to a personal account that they check daily.\* Students must also know their Google login information in order to submit their service hours.

(\*Please note that this Gmail account is not the same as the email tab that is included in PlusPortals. Emails sent to a student's Gmail account will not appear in the PlusPortals email tab.)

## ACADEMIC SUPPORT: TUTORING

In addition to seeing their teachers during the protected hour, students in need of tutoring may request a peer tutor from the National Honor Society. NHS tutors are available to meet at lunch (schedule permitting) or after school. Students may sign up for peer tutoring by contacting the NHS moderator.

## EXTRACURRICULAR ELIGIBILITY

Because Pallotti strives to develop each student's mind, body, and spirit, participation in extracurricular activities is an important part of the Pallotti experience. However, participation in these activities is a privilege, not a right, and the school has a responsibility to ensure that each student remains in good standing academically. Student-athletes in particular should be mindful that the NCAA requires students to maintain a 2.30 GPA in their core subjects in order to be eligible to participate in Division I athletics in their first year of college. Pallotti has therefore established the following extracurricular eligibility policy which applies to participation in athletics, the fall and spring drama productions\*, SGA, Model UN, the Robotics Team, and other activities as may be specified by the administration.

*\* Students in the Arts Academy, for whom participation in the fall and spring drama productions is a curriculum requirement (not an extracurricular activity), will be permitted to participate in these productions even if they do not meet the eligibility requirements.*

A student will become ineligible if he or she:

- Falls below a 2.00 GPA
- Has two or more failing grades
- Does not recover credit for a failed class by the start of the next school year

A student who is ruled ineligible will be barred from extracurricular participation, including all games, competitions, practices, and off-season workouts. Students who are ineligible at the time of athletic tryouts or drama auditions will be allowed to try out or audition if the coach or director permits it. However, coaches and directors will be notified that the student may not begin participating in practices or rehearsals until eligibility has been regained, and this may impact whether the student is selected for the team or play.

### **Eligibility at the start of the school year:**

Any student who failed a course in the previous school year at Pallotti must take a credit recovery course through a summer school or an approved online provider. Students who fail to complete their credit recovery by the start of the fall athletic season will be given an ineligibility warning and a notice will be sent to their parents and coaches. Any student who has not completed credit recovery for a failed course by the first day of classes for the new school year will immediately become ineligible and will remain ineligible until the school receives official records indicating successful completion of credit recovery.

### **Eligibility during the school year:**

Students' grades will be assessed at the midpoint and at the end of each quarter throughout the school year. Students who have 2 or more failing grades for the quarter or whose GPA for the quarter is below a 2.00 when mid-quarter deficiencies or end-of-quarter report cards are issued will immediately become ineligible. Students who are ruled ineligible will be reassessed at approximately two-week intervals corresponding to the dates listed below. A student who meets the eligibility standards on the reassessment date will regain eligibility. A student who does not meet the eligibility standards will continue to be ineligible until the next reassessment date.

### Eligibility Evaluation Schedule:

All students will be assessed for eligibility:	Ineligible students may regain eligibility:
9/24/25 Quarter 1 deficiencies issued	10/8/25, 10/30/25
10/30/25 Quarter 1 report cards issued	11/13/25, 11/24/25
11/24/25 Quarter 2 deficiencies issued	12/8/25, 12/19/25, 1/8/26, 1/22/26
1/22/26 Quarter 2 report cards issued	2/5/26, 2/18/26
2/18/26 Quarter 3 deficiencies issued	3/4/26, 3/18/26, 3/25/26
3/25/26 Quarter 3 report cards issued	4/14/26, 4/28/26
4/28/26 Quarter 4 deficiencies issued	5/12/26, (5/26/26 – post season only)

A student may also forfeit eligibility due to academic, attendance, disciplinary problems or other reasons determined at the sole discretion of the school.

NCAA RULES AND REGULATIONS:

[www.eligibilitycenter.org](http://www.eligibilitycenter.org)

## COURSE REGISTRATION & CLASS SCHEDULES

**Course Registration:** Each year in March, students select their courses for the following year. The guidance counselors visit classrooms and advise all students on how to select their courses. Then students, in consultation with their teachers and parents, fill out a course request form. Students requesting an honors or AP course must obtain the signature of their current teacher in that discipline indicating that the student has met the qualifying standards set by the department. Students may only take courses for which they have met the prerequisites laid out in the course catalog on the Pallotti website. Students who fail to turn in their course request forms by the announced deadline or who fail to obtain the required signatures may not have their course requests approved and will not receive priority in scheduling.

**Schedule Conflicts:** At Pallotti, we work hard to try to allow every student to take all of the classes that he or she requests. However, as a small school with a large variety of course offerings, many classes are only offered during one or two periods each day. Thus, there inevitably arise situations in which two or more of a student's requested classes conflict with one another. In this situation, the School Counseling Department will try to schedule the student into the alternate classes he or she listed on the course request form. If no alternate courses were listed or those selected do not fit the student's schedule, the School Counseling Department will work with the student and his or her parents to select appropriate replacement courses.

**Changing Classes:** Students should reflect carefully before requesting their courses. Requests for changes after schedules are set are often difficult to accommodate due to conflicts and classes that are already full. Students will not be permitted to switch classes in order to get or avoid a specific teacher or to have class with their friends. However, if there are legitimate academic reasons for switching classes, students may request a change in their schedule within the first two weeks of a course. **Students who switch classes are responsible for any work they have already missed in the course into which they switch**, so students are strongly urged to make any needed changes as early in the semester as possible.

## 2025-2026 COURSES OFFERED

### BUSINESS

- Business
- Marketing
- Personal Finance

### ENGINEERING

- Engineering Essentials
- Intro. to Engineering Design\*
- Civil Engineering & Architecture\*
- Computer Integrated Manufacturing\*

### ENGLISH

- American Literature\*
- British Literature\*
- Honors Literary Criticism\*
- Introduction to Literature and Composition\*
- Senior Literature
- Yearbook
- AP English Literature\*\*

### MATHEMATICS

- Foundations For Algebra
- Algebra I Part B
- Algebra I\*
- Algebra II with Trigonometry Concepts
- Algebra II with Trigonometry\*
- Calculus
- Financial Algebra
- Geometry\*
- Pre-Calculus\*

- AP Calculus AB\*\*
- AP Calculus BC (online)\*\*
- AP Statistics (online)\*\*

### MODERN & CLASSICAL LANGUAGE

- French I, II\*, III\*, IV\*
- Mandarin I, II, III\*, IV\*
- Spanish I, II\*, III\*, IV\*
- AP French\*\*
- AP Spanish\*\*

### PHYSICAL EDUCATION

- Contract Physical Education
- Health
- Introduction to Dance
- Physical Education
- Strength & Conditioning
- Women's Fitness
- Intro to Sports Medicine

### RELIGIOUS STUDIES

- Church History and Sacraments
- Ethics: Catholic Moral and Social Teaching\*
- Foundations of Faith & Scripture
- The Mission of Jesus & the Church

### SCIENCE

- Earth & Space Science
- Biology\*
- Chemistry\*
- Food Chemistry

- Human Anatomy & Physiology
- Marine Biology
- Zoology
- AP Biology\*\*
- AP Chemistry\*\*
- AP Environmental Science\*\*

### SOCIAL STUDIES

- American Government\*
- Global Issues
- Psychology
- Sociology
- United States History\*
- World History\*
- World Religions
- AP American Government\*\*
- AP European History\*\*
- AP Psychology\*\*
- AP United States History\*\*

### TECHNOLOGY/COMPUTER SCIENCE

- Digital Art
- Graphic Design
- Intro. to Computer Programming
- Game Design
- Pallotti Transitions
- Intro to Cybersecurity
- AP Computer Sci. Principles\*\*
- AP Computer Science A\*\*

## FINE ARTS

### DANCE

- Beginner Dance 1 & 2<sup>AA</sup>
- Intermediate Dance 1 & 2<sup>AA</sup>
- Advanced Dance 1 & 2<sup>AA</sup>
- Introduction to Dance

### INSTRUMENTAL MUSIC

- Beginning Strings
- Concert Band
- Instr. Applied Performance 1-4<sup>AA</sup>
- Instr. Performance Practice 1-4<sup>AA</sup>
- Music Theory I, II, III<sup>AA</sup>
- Strings Orchestra\*
- Wind Ensemble\*

### THEATER ARTS

- Acting 1, 2<sup>AA</sup>
- Arts Production Workshop<sup>AA</sup>
- Directing<sup>AA</sup>
- Drama
- Dramatic Emerging Artist<sup>AA</sup>
- Graduate Aria<sup>AA</sup>
- Playwriting<sup>AA</sup>
- Script Analysis<sup>AA</sup>
- Theater History 1 & 2<sup>AA</sup>

### VOCAL MUSIC

- Upper Chorus
- Music Theory I, II, III<sup>AA</sup>
- Vocal Applied Performance 1-4<sup>AA</sup>
- Vocal Performance Practice 1-4<sup>AA</sup>

### VISUAL ARTS

- Art Atelier 1-3<sup>AA</sup>
- Digital Art
- Digital Photography I
- Drawing 1
- Drawing for Arts Academy<sup>AA</sup>
- Fundamentals of Art
- Graphic Design
- Painting 1
- Painting for Arts Academy<sup>AA</sup>
- Sculpture
- AP 2-D Art & Design\*\*
- AP 3-D Art & Design\*\*

\* Honors level curriculum also offered in these courses.

\*\* AP courses (college credit available; national exam with additional fees required)

<sup>AA</sup> Arts Academy enrollment required

## EXAMS

At the conclusion of each semester, students will have exams in most\* of their classes.

*\* Note: some classes may have final projects in lieu of exams. The requirements for each class can be found in the course syllabus provided by the instructor and posted on the page for the course on PlusPortals.*

Exams are an important part of the learning process for a course. They challenge students to retain information and skills for the long term rather than just mastering information well enough to pass the quiz this week and then forgetting it. They also give students the opportunity to look back over the whole course and identify key themes and big ideas. Because they are such an important learning tool, exams carry a significant weight: 20% of the semester grade. Students should take them seriously and prepare properly. This not only means devoting significant study time in the week or two before exams, but also taking and keeping organized notes throughout the semester as well as properly preparing for smaller tests and assessments throughout the course rather than cramming or “taking the L”.

**Exam Structure & Scope:** The structure of the exam is up to the individual instructor. Some teachers may choose to give an all-essay exam; while others will have significant multiple choice and/or short answer sections. Likewise, the scope of each exam is up to the instructor. Given the subject matter of their courses, some teachers may choose to test on material from the entire year, while others will focus on material just from the current semester. In all cases, instructors will provide a study guide for their exam, which will include an explanation of the scope and structure, and post it on PlusPortals at least 2 weeks prior to the exam. These study guides are meant to point students back to the content in the textbook, notes, and other class materials that students need to review in order to be prepared for the exam. They are not meant to be an all-inclusive study resource that makes reference to course materials and textbooks unnecessary. All exams are approved by the department chair for the given academic discipline. In cases where more than one instructor teaches the same course, department chairs will ensure that there is a minimum of 50% commonality between the exams for the various instructors.

**Exam Schedule:** The exam schedule can be found on the school calendar in this handbook. Exams are administered by class period. All teachers proctor their own exams in their own rooms.

**Exam Exemptions:** There is a long-standing tradition at Pallotti that second-semester seniors who earn a grade of 90 or above in Quarter 3 and again in Quarter 4 are exempt from the final exam in a given class. This is done to provide an incentive to seniors to continue to work hard until the end of the year even though they may have already been accepted into college. This is a tradition, not a policy. Individual teachers are within their rights to require that all students in their classes take the exam even if they have earned A's. Please note: Students will not be exempted from taking AP exams.

**Midterm Madness / Finals Frenzy:** Prior to midterm (Semester 1) and final (Semester 2) exams, the school will hold extended afterschool study sessions. Each department will have a room where teachers and NHS tutors will be present to answer questions and assist students in preparing for their exams. Students can float between the various rooms as needed. See the school calendar for dates and times. Snacks will also be provided

## 1:1 TECHNOLOGY PROGRAM

Pallotti is a 1:1 school, meaning that each student is required to have a laptop computer to use in class. The goal of the program is to integrate technology into their lives as students so they can begin to acquire the technical knowledge and skills they will need in the workplace of tomorrow.

**Laptops:** Students are required to have a laptop computer. Please see the Technology page on the Pallotti website (under Academics) for minimum specifications and device registration instructions: <https://www.pallottihs.org/student-life#Technology>. Students are expected to have their laptops every day of school and will not be excused from assignments if their laptop is not with them. In the case of technical difficulties, theft, or loss, students and parents should proactively notify all teachers that the student will be without a laptop for a given period of time. Without notification at the time of the incident, students may not receive credit for incomplete assignments due to a missing laptop. **Internet capable smart phones are not a substitute for a laptop, and students will not be permitted to use their cell phones to complete computer-based assignments in class.**

## OTHER ACADEMIC POLICIES

### Make-up work:

#### Excused Absences:

Students who are absent from class with an excused status have as many days as they were absent to make up missed course work and assignments. (e.g. If a student has been absent (excused) for two days, he or she has two school days to see teachers and make up work missed during the absence).

Students with an extended excused absence should consult with their school counselor.

In all cases, it is the student's responsibility to find out what work was missed during the absence.

A student who is absent for one day in an excused status and misses a previously announced test or quiz must take the assessment on the day of return unless other arrangements are made in advance with the instructor.

#### Unexcused Absences:

An unexcused absence will result if:

- a student misses school and no reason or no qualifying reason is provided to the attendance office by a parent or guardian (see attendance policies)
- a student skips a class
- a student is held out of a class due to repeated tardiness (see "Tardiness to School" policy)

For homework that is not turned in due to an unexcused absence, the individual teacher's late work policy will apply. Some teachers do not accept late work, while others will accept it for a late penalty. Each teacher's late work policy is stated in their course syllabus.

For quizzes, tests, labs or other work completed in class that is missed due to an unexcused absence, the student will be permitted to complete it, but the maximum grade allowable will be a 70%. (Any grade above that will be reduced to a 70.) The student must complete the missed assessment or assignment the next day he or she is in class unless another date or time is specified by the teacher.

### Extra Credit & Remediation

In order to encourage consistent student effort, maintain the integrity of the school's grading system, and protect the school's academic reputation, teachers are discouraged from giving routine or high point value extra credit. **Extra credit will not be offered to help students raise low grades.** In those limited instances where extra credit is offered, its purpose is to reward students for learning that is directly related to the subject matter of a course but which goes above and beyond the normal course curriculum. Students should always focus on completing and mastering the required course content as the best way to achieve

good grades. Extra credit should be seen as an opportunity to expand learning and not as a way to salvage a grade when a student has failed to master or complete the required course content.

Teachers may, however, choose to offer students the chance to **remediate** a low grade. This involves the student going back and demonstrating mastery of knowledge and skills from the required course content, which s/he had previously failed to master. The manner, time frame, and point value of any opportunity for remediation will be set by the teacher according to what best encourages student learning. Students still must strive to keep pace in each course and master course content on the timetable set by the instructor. If or when it is offered, remediation is intended to encourage students to go back and learn material that they struggled to learn at the same pace as the rest of the class. It is not intended and will not be treated as an opportunity for limitless or protracted “do-overs”. As a way of preventing remediation from becoming an inducement to procrastination or irresponsibility, students may be denied the opportunity for remediation if they routinely fail to show effort or complete work on time.

Teachers are not required to offer opportunities for extra credit or remediation. When such opportunities are offered, they will be announced and available to all students; they will not be offered on an individual basis.

### **Mid-Quarter Deficiencies:**

Halfway through each quarter, the school will email home deficiency notices to students who have any grades below a 70. These deficiencies are not a part of the student’s official academic record but are merely a means of letting parents know that the student is struggling in one or more classes. The dates on which deficiencies are sent are marked on the school calendar.

### **Generative Artificial Intelligence (AI) Policy – NEW for 2025-2026**

Artificial Intelligence (AI) presents both opportunities and challenges for education. Students may not use AI in completing work for school unless given specific permission by their teacher. Any non-approved student usage of AI to complete assignments will result in academic, and possibly disciplinary penalties. Examples of improper use of AI include, but are not limited to, using AI to:

- Generate whole essays
- Answer homework or other assessment questions
- Create an outline which the student fills in and submits as his or her own written work
- Re-write one’s own work to improve grammar, mechanics, or flow. (Students may still use standard spelling and grammar check to help them identify errors.)

To ensure transparency in the use of AI, students must complete their work in Google Apps (Docs, Slides, Sheets, etc.), where the Version History tool will track their work. This will allow teachers and administrators to verify that students did their own work. Teachers can and will use AI detection software to assist them in identifying improper use of AI. Teachers also have the right to conduct an oral review of a completed assignment with a student to check the student’s comprehension of their own submitted work.

In cases where teachers do approve use of AI for an assignment, students must indicate where and how it was used. Failure to disclose or properly cite the use of generative AI violates the Academic Honor Code. Teachers may include more specific rules in their course syllabus pertaining to AI use in their class and/or discipline. If a student is concerned that they may be inappropriately using AI, they should ask the teacher who gave them the assignment.

*Expect changes.* The developments around generative AI are in flux and the rules that are expressed in this handbook may need to change on short notice. This may affect the contents of assignments, as well as their evaluation.

### **Maximum Number of Tests in a Day:**

A student who has more than 3 major tests (not quizzes) in a single day may choose to postpone a test, provided he or she does so at least 1 school day in advance. The procedure for postponing a test is as follows:

1. The student will obtain a Test Postponement Form (available on PlusPortals or from the Assistant Principal for Academics).
2. The student will fill out the form, listing the courses for which he or she has tests and noting which one(s) he or she wishes to take at a later date.
3. The student will obtain signatures from each of the teachers for whom he or she has a test. A signature for the test(s) that will be postponed will only be given after the signatures for the 3 tests that will be taken have been obtained.
4. The form must be returned to the Assistant Principal for Academics no later than the day before the tests are scheduled. Requests for postponement of tests made the same day as the test will be denied.

### **Financial Hold for Records:**

Academic records (transcripts, report cards, and student schedules) will be withheld for students whose financial accounts have a past due balance (e.g. unpaid tuition, AP exam fees, etc.) This includes transcript requests for colleges or other schools. Schedules are also withheld for students that have not re-registered for the new school year.

## **SCHOOL RULES**

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**School rules are really “life rules.” When you have a job, you are expected to be there every day. You are expected to be on time, to dress appropriately, and to be courteous to the people around you. You are also expected to give your best effort each day. In school, you are asked to do the same.**

# PANTHER CODE OF CONDUCT

## BEING A PALLOTTI PANTHER

As a Catholic school, which holds Jesus Christ as the ideal for human behavior, St. Vincent Pallotti High School sets before its students as their code of conduct the teachings of Jesus contained in the Gospel. Realizing that all students are called to live as Jesus did, the Pallotti approach to student discipline strives to teach students Christian values. Thus, it is expected that students will also show respect for self and others, charity, honesty, and responsibility.

St. Vincent Pallotti students are taught that all behavior has consequences, both positive and negative, and that they must accept responsibility for their behavior. The disciplinary policies of St. Vincent Pallotti High School are directed at promoting self-discipline in students and are aimed at creating a well-ordered, safe, Christian learning environment. Any listing of infractions is not intended to be all-inclusive. School officials will review violations in light of the individual and of the entire school community.

## CONDUCT EXPECTATIONS

Expectations	Classrooms	Hallways/Common Areas	Athletic Venues & Outside of School
<b>Be Respectful</b>	<ul style="list-style-type: none"> <li>Be friendly and courteous to your teachers and classmates</li> <li>Be attentive (do not put your head down or sleep; face forward in your seat and pay attention)</li> <li>Remain in your seat unless given permission to get up</li> <li>Disagreements with a teacher's policies or actions should be addressed privately and at an appropriate time</li> <li>Raise your hand and wait for permission before talking (do not engage in side conversations)</li> <li>Stay quiet during announcements so others can hear</li> </ul>	<ul style="list-style-type: none"> <li>Join the rest of the school in stopping where you are in the hallway for the morning prayer and pledge.</li> <li>Use appropriate language and "inside" voices</li> <li>Respect others' personal space and belongings</li> <li>When in the hallway during a class period, do not disrupt or distract ongoing classes</li> <li>Listen respectfully and don't be argumentative if you are addressed or corrected by a teacher</li> <li>During lunch, remain in the designated lunch areas unless you have a signed pass to see a teacher</li> <li>Clean up anything you spill</li> <li>Listen respectfully and don't be argumentative if you are addressed or corrected by a teacher</li> </ul>	<ul style="list-style-type: none"> <li>Use appropriate language</li> <li>Represent Pallotti in a positive, dignified manner in both speech and conduct</li> <li>At school events, be attentive and positive; applaud/cheer appropriately</li> <li>Demonstrate good sportsmanship and Pallotti Pride in both victory and defeat</li> <li>Be friendly, courteous, and helpful to school visitors</li> <li>Outside of school, speak about Pallotti positively</li> </ul>

<b>Be Responsible</b>	<ul style="list-style-type: none"> <li>• Come prepared for class (bring your book, school work, and any other class materials)</li> <li>• Always conduct yourself with integrity and honesty (see Honor Code)</li> <li>• Cell phones should be silent and stored in your backpack</li> <li>• No food or drink in the classroom</li> <li>• Be in full uniform as you enter the building</li> <li>• Ask permission and use your pass book if you need to leave the classroom</li> <li>• Computers/devices may only be used with the permission of the teacher and for the purpose of a class assignment</li> </ul>	<ul style="list-style-type: none"> <li>• If you are in the hallways during a class period, have a signed pass book or note</li> <li>• Keep your locker clean and secure</li> <li>• Clean up your eating area in the cafeteria after you are done</li> <li>• Pick up any trash you see on the floor in the hallways</li> <li>• If you find a lost item, turn it into the Assistant Principal for Student Affairs</li> <li>• During the school day, cell phones and headphones/earbuds may only be used in the cafeteria during lunch. They are not to be visible in the hallways.</li> <li>• For those who purchase lunch, bring sufficient money and move in a courteous manner through the line</li> </ul>	<ul style="list-style-type: none"> <li>• At school events, sit in designated areas and follow adult directions politely.</li> <li>• Treat our facility with care, wear appropriate footwear for our gym flooring, no leaving trash behind in the gymnasium and on the fields.</li> </ul>
<b>Be On Time</b>	<ul style="list-style-type: none"> <li>• Be in your seat ready to learn when the bell rings</li> <li>• If you arrive late, alert the teacher when you enter the room; present a signed pass if your tardiness is excused</li> </ul>	<ul style="list-style-type: none"> <li>• Walk at an appropriate speed to allow everyone to get to class on time</li> <li>• Stay to the right and do not block the flow of hallway traffic</li> <li>• Keep socializing to a minimum</li> </ul>	<ul style="list-style-type: none"> <li>• If you have an early dismissal for sports, know and abide by the correct dismissal time</li> <li>• Arrive at a reasonable time before an event begins</li> <li>• Enter and leave events at appropriate times</li> </ul>
<b>Be Safe</b>	<ul style="list-style-type: none"> <li>• Do not open windows without permission from the teacher</li> <li>• Do not sit or stand on desk tops</li> </ul>	<ul style="list-style-type: none"> <li>• No running (even if you are late for class!)</li> <li>• Keep your hands and feet to yourself</li> <li>• Do not leave belongings on the floor in the hallway</li> <li>• Be mindful of others in the hallway, especially those who are injured, disabled, or just plain old 😊</li> <li>• If you see someone in the building who is not a student or staff member, and who is not wearing a visitor's pass, please alert the nearest staff member.</li> <li>• Do not open locked doors to let visitors into the building; all visitors must come in through the main entrance and check in at the front desk.</li> </ul>	<ul style="list-style-type: none"> <li>• Use good decision-making skills to avoid conflicts</li> <li>• If a conflict does arise, work to de-escalate it and seek adult assistance</li> <li>• If you see anything inappropriate or that doesn't seem right, notify an adult immediately ("If you see something, say something")</li> </ul>

# STUDENT DRESS CODE

## SCHOOL UNIFORM

### BOYS ATTIRE

#### FALL/SPRING

Pants • Belt	Gray slacks with Flynn O'Hara logo worn with leather belt (black or brown)
Shirt	Light blue short-sleeved oxford shirt with PHS logo or light blue polo.
Shoes • Socks	Black dress shoe (non-athletic) with charcoal gray or black crew style socks. No other colors are permitted. Hey Dude shoes – black or gray also acceptable.
Sweater/Vest	Pallotti sweater or vest with logo allowed at all times. <i>This is an optional piece.</i>

#### WINTER

Pants • Belt	Same as Fall/Spring
Shirt • Tie	Light blue short or long-sleeved oxford shirt with PHS logo and PHS tie
Shoes • Socks	Same as Fall/Spring
Sweater/Vest	Pallotti sweater or vest with logo allowed at all times. <i>This is an optional piece.</i>

### GIRLS ATTIRE

#### FALL/SPRING

Kilt • Pants	Plaid kilt worn modestly or Gray slacks with Flynn O'Hara logo worn with leather belt (black or brown)
Shirt • Blouse	Light blue short-sleeved oxford shirt with PHS logo or light blue polo.
Shoes	Sperry Top Siders, Navy blue or gray, Hey Dude shoes – black or gray.
Socks • Tights	Charcoal gray crew style socks, knee-hi socks or tights. No other color is permitted.
Sweater/Vest	Pallotti sweater or vest with logo allowed at all times. <i>This is an optional piece.</i>

#### WINTER

Kilt • Pants	Same as Fall/Spring
Shirt • Blouse	Light blue short or long-sleeved oxford shirt with PHS logo
Shoes	Same as Fall/Spring
Socks • Tights	Same as Fall/Spring
Sweater/Vest	Pallotti sweater or vest with logo allowed at all times. <i>This is an optional piece.</i>

**Note: As a privilege, seniors may have some class-specific uniform garments (e.g. Class of 2026 Polo shirt), worn in lieu of parts of the traditional uniform.**

## GENERAL DRESS REGULATIONS

Each student must wear the uniform for the required season as outlined in the Uniform Schedule. Compliance with the dress code begins at the beginning of the academic school day and continues to its end.

**\*\*The expectation is that students will enter the building in full uniform, including their uniform shoes.**

The cooperation of parents is necessary to ensure that the dress code is being followed. Wearing oversized/undersized shirts, blouses, skirts, or pants is the precursor to many uniform violations. Parents are asked to supervise the purchase of these items and be aware of what students are wearing and how they look when they leave home.

It is the discretion of the Administration to dismiss any student who does not adhere to the dress code or guidelines regarding general appearance. The Assistant Principal for Culture and Climate has the final say on any written requests for exemptions from the dress/appearance code.

**Students who violate the uniform policy three times in a semester will be given a Saturday detention. All violations counting towards this total will be posted on PlusPortals.**

## GENERAL APPEARANCE GUIDELINES

The Assistant Principal for Climate and Culture and/or the Administration have the right to determine the acceptable length of hair and sideburns, make an assessment of excessive or inappropriate jewelry or body art, and evaluate any dress code or appearance violation.

Confiscated items of any type will be returned to students at the discretion of the Assistant Principal for Climate and Culture.

Guidelines for appropriate appearance include:

- Hair must be well groomed. Natural hair colors only
- Facial hair and mustaches must be well groomed and kept short.
- Jewelry and hair must be worn in an appropriate way.
- The only visible body piercings permitted are earrings and nose studs. Placing a band-aid or make-up over the piercing is not an acceptable alternative.
- Caps or hats of any kind are not to be worn in the school building. (This includes tag days as well.) Girls may wear a solid black or navy head wrap or head band. Wave caps are not permitted for boys.

## UNIFORM NOTATIONS

- All students are required to wear the official school uniform, purchased from our designated vendor.
- Uniforms must be worn unaltered and in their entirety. Specifics for each uniform are described in the uniform chart.
- Uniform pieces (pants, oxfords, polos and sweaters) must have the correct logo on them and may not be from an alternate vendor.
- Pants must be worn at waist level. Shirts tucked in.
- Belts must be brown or black with no design on the belts.
- Female students are to wear skirts at a modest length. Skirts may not be rolled. They may be no more than 2" above the knee. Biker shorts are required to be worn under the kilt.

- Female students may wear charcoal gray tights under their kilt. No sweatpants or leggings may be worn underneath the skirt/kilt.
- Polo and oxford shirts are to be tucked in at all times during the school day.
- Wearing sweaters with holes in the elbows is not acceptable. Students will need to purchase a replacement sweater.
- Only plain white t-shirts may be worn under the oxford shirt or polo. No visible lettering allowed. No long-sleeved shirts may be worn under the polo.
- Hooded sweatshirts may not be worn under or over the uniform top. Students who are cold may wear an extra layer underneath their uniform shirt and sweater, but it may not be visible.
- Regulation shoes must be worn properly. (The back of the shoe must be around the heel.)

## **TAG DAY REGULATIONS**

Tag days are days when students can opt to pay a small fee (\$5) in support of a fundraiser in exchange for coming to school out of uniform. The tag day fee will be collected during the homeroom period. Students who do not pay will risk disciplinary action and loss of participation in future tag days. On these days, students should use good judgment and wear clothes that are modest and in good taste. If on a tag day, a student is not dressed appropriately and immediate adjustments cannot be made prior to the student going to class, the parents/ guardians will be called and the students will be sent home to change. The time missed due to the non-compliance will be unexcused and may result in loss of credit for missed work.

### **Guidelines for appropriate tag day attire:**

#### **Shirts/Tops**

- Must be at least short-sleeved or longer
- May be crew neck or small v-neck (no open or plunging neck lines)
- May not be open back
- Must cover the midriff and lower back areas completely whether standing or sitting, and whether tucked in or not. No crop tops.

#### **Pants/Slacks**

- No pajama pants. Pants/slacks must be worn at hip level or above.

#### **Shorts/Skirts**

- May not be tight fitting
- Must be at least mid-thigh length or longer both in the front and back

#### **Shoes/Socks**

- *No flip-flops or sandals*

## UNIFORM SCHEDULE

Dates of seasonal uniform change are listed below:

- *Fall/Spring – August 25, 2025*
- *Winter – October 28, 2025*
- *Fall/Spring – March 23, 2026*

The uniform items that must be purchased from Skye Uniforms are pants/slacks, skirts, golf shirts, and quarter zip. All items are usually in stock and can be purchased directly from their retail outlet.

## UNIFORM DISTRIBUTOR

Pallotti's authorized uniform distributor is:  
Flynn O'Hara found at  
**[www.PallottiUniforms.com](http://www.PallottiUniforms.com)**

Flynn O'Hara  
d/b/a pallottiuniforms.com  
8807 Annapolis Road  
Lanham, Md 20706  
240.764.4545

# DISCIPLINARY POLICIES

## DISCIPLINE REFERRAL SYSTEM

The referral system is the mechanism for classroom teachers to report repeated or serious infractions to the Assistant Principal for Climate and Culture. The discipline referral will be in the form of an online notification. When a violation of the disciplinary code occurs, teacher or staff should indicate to the student that a referral will be submitted to the Assistant Principal for Climate and Culture. When the Assistant Principal for Climate and Culture renders the consequence of the referral, the staff member, student, and parent will be notified if it exceeds an afterschool detention. All incidents which involve a referral should be sent to the Assistant Principal for Climate and Culture within 24 hours of the incident or the next school day.

## DISCIPLINARY CONSEQUENCES

Penalties for disciplinary infractions could include reflective writing assignments, detention, school suspension or disciplinary dismissal. Some factors that may influence the consequences include: the seriousness of the violation, repeat offenses, recommendation of the teacher writing the referral, attitude and the truthfulness of the student. The final decision for disciplinary dismissal is at the Principal's discretion.

## DETENTION

If issued a detention, the student must report to the assigned room on the assigned day. The student must arrive in full uniform, check in with the proctor, and remain in the detention room until released by the proctor. Detentions are typically held after school. Detentions will be schedule Tuesdays and Thursdays 3:30-4:30.

## SATURDAY DETENTION

If issued a Saturday detention, the student must report to school and the assigned detention room **prior to 8:00 a.m.** on the assigned day. The student must arrive in full uniform, check in with the assigned proctor, and remain in the detention room until **10:00 a.m.**

**The proctor will collect a \$20.00 fee** from each student at the start of each Saturday detention. This fee will be used to defray the cost of hiring a proctor and Saturday building operating costs.

Saturday detention rules and regulations will be handed to the student prior to serving the detention.

## SUSPENSION

Suspension is a very serious measure and indicates that a student has either committed serious or repeated infraction of the rules. **Students who are suspended more than once during their tenure at Pallotti will be brought before the administrative team for possible expulsion. Suspensions will be cumulative, and will therefore remain on the student's record until graduation.**

### IN-SCHOOL SUSPENSION (ISS)

In-House Suspension will be issued to a student for infractions of the Student Code of Conduct, depending on the seriousness of the infraction. Parents will be notified by the Assistant Principal for Climate and Culture that their child has been issued an ISS.

### OUT OF SCHOOL SUSPENSION (OSS)

Out of School Suspension will be issued to a student for infractions of the Student Code of Conduct, depending on the seriousness of the infraction. Parents will be notified by the Assistant Principal for Climate and Culture that their child has been issued an OSS.

**Exclusion From Extracurricular Activities** – Any suspension also precludes the student from participation in or attendance at any type of school-sponsored function during the term of suspension. Additionally, the Principal or any of the Assistant Principals may exclude the student from participation in extracurricular activities, even if disciplinary suspension is not warranted. The term of this exclusion from activities may be an extended period of time. Assigned detentions will be served regardless of participation in extracurricular activities.

## EXPULSION

This is the severest penalty that can be imposed on a student. The Principal has the final authority in the matter. Students who have been dismissed may not return to the Pallotti campus without the explicit permission of the Principal.

The following are examples of infractions that may warrant automatic dismissal:

- Selling, possession of, or being under the influence of alcohol or other drugs on school property or while engaged in school-sponsored events is a violation of state law and school policy
- Any arrest for the violation of any local, state or federal law
- Possession or use of a weapon, fireworks, explosives, or other dangerous chemicals or items
- Pulling a false fire alarm
- Theft
- Inappropriate computer or internet activity or posting, for example: Twitter, SnapChat, Instagram, Facebook, etc.

- Accessing parts of the building that are closed to students before, during or after school hours.
- Any other offense, not specifically listed, considered by the Principal to be serious enough to warrant dismissal.

## HONOR CODE EXPECTATIONS

Saint Vincent Pallotti students are expected to conduct themselves with the highest standards of honor and integrity at all times. This means both honestly pursuing one's own work and promoting an atmosphere of honesty and integrity among the student body. In their pursuit of academic advancement, students must strive to truly live out these virtues, not just avoid breaking certain narrowly defined rules. In other words, students should seek to follow 'the spirit of the law' not just 'the letter of the law'. This means seeking to be as honest and honorable as one can be, even when there appears to be a "gray area" or loophole.

## HONOR CODE VIOLATIONS

Honor code violations are serious matters with both academic and disciplinary consequences.

A student is considered to be in violation of the honor code if he or she knowingly makes use of prohibited assistance on academic work as defined below or as defined in the instructions of an assignment.

**Unless given explicit permission by a teacher to collaborate with other students on part or all of an assignment, students must complete all assignments individually, without the assistance of other students. Additionally, version history of online work must be visible to teachers.**

In the event a teacher suspects a student of an academic honor violation, the teacher will discuss the situation with the student. If the teacher determines that a violation has been committed, he or she will report it to the Assistant Principal for Climate and Culture, who will, if necessary, investigate further. If the student is found to have violated the honor code, he or she will receive an academic penalty and a disciplinary penalty. Barring mitigating factors, the academic penalty will normally be a zero on the assignment. The student may or may not be permitted to re-submit the assignment for reduced credit depending on the circumstances of the violation, the weight of the overall assignment, and the student's history of honor code violations. The disciplinary penalty will depend on the severity of the violation and the student's history of honor code violations. The teacher and/or Assistant Principal Climate and Culture will notify the student and the student's parents of the penalties applied.

Students must avoid and discourage the following behaviors, each of which constitutes a violation of this honor code:

### CHEATING

#### Assignments:

- Copying all or part of an assignment
- Completing an assignment based on another student's work without doing the assignment oneself, e.g.
  - Using another student's verbal summary of the answer(s) as the basis for one's own answer(s)
  - Rewording another student's answer(s) and presenting it as one's own
  - Accessing another student's Gmail, Google Classroom, Quia or other account to view or use their work
- Turning in another student's work as one's own (e.g., putting one's own name on someone else's assignment)
- Obtaining the answers for an assignment from an illicit source rather than from one's own work (e.g., copying the answers from an internet site, ChatGPT or other AI, teacher's manual, etc.)

**Tests (including quizzes and exams):**

- Copying an answer from another student's test (with or without his/her consent)
- Using an illicit aid on a test or quiz (e.g., referring to notes written on a sheet of paper, one's body, a desk, a calculator, a phone, etc., during the course of a test) Any student observed to be in the possession of a phone or smart watch during a test or quiz will be in violation of the honor code.
- Communicating with other students (via speech, gesture, electronic device, etc.) while a test is being administered
- Discussing the specific content of a test or obtaining answers to a test from students who have already taken it
- Obtaining answers to a test from an illicit source (e.g., internet site, teacher's manual, teacher's answer key, etc.)

**PLAGIARISM**

Plagiarism is defined as the intentional or unintentional taking of ideas or writings of another and presenting them as one's own without attribution is not permitted. The following are all forms of plagiarism:

- Turning in a paper that was written entirely or in part by another person or Artificial Intelligence/Chat GPT (including cutting and pasting together a paper from several sources)
- Using another person's thoughts, ideas, or exact phrases without citing the source.
- Presenting an author's exact wording without marking it as a quote, even if the source is cited. This also includes putting quotations around less than all the words copied directly from a source.
- Faking a citation
- Submitting a paper written for one class in another class without the knowledge and permission of the teacher. This includes turning in work submitted in a previous school year or at another school.

**FORGERY**

- Presenting a false signature (whether written by oneself or someone else), e.g.,
  - Faking a parent's signature on a permission slip, excuse note, progress report, etc.
  - Faking the signature of a teacher, staff member, or administrator on a pass, assignment book, note, etc.

**LYING**

- A false statement in a serious matter made with the intention of misleading a teacher, administrator, staff person or fellow student (e.g. falsely claiming a family crisis, power outage, computer malfunction, etc., as an excuse for a late or missing assignment)

**STEALING**

- Taking another's property without permission, e.g.,
  - Taking another's personal property (e.g. purse/ wallet, phone, cafeteria food, medicine, etc.)
  - Taking another student's calculator, book, backpack, assignment, etc. (whether to advance one's own grade or hurt another's)
  - Taking a teacher's assignment book, class notes, answer key, teaching manual, computer file, etc.
  - Taking another person's computer ID and password, locker combination, or other personal information

**ABETTING**

- Knowingly assisting another student in breaking the honor code (e.g. giving your homework to another student to use to complete their own work).

## INTERNET/ONLINE ACTIVITIES

Students are not to use the school name in their on-line conversations and/or on their personal sites, e.g., Twitter, Instagram, Facebook, blogs. Additionally, any inappropriate on-line activity that reflects behavior unbecoming of a Pallotti student – including questionable pictures, language and conversations – could be cause for suspension or dismissal from the school.

## TECHNOLOGY

Any use of a device on school grounds must be in compliance with the **St. Vincent Pallotti High School Technology Acceptable Use Policy**, signed by all parties when they enroll in the school. Failure to comply or use of that device without authorization may result in confiscation of the device and/or disciplinary action.

### CELL PHONES – **\*\*NEW FOR 2025-26\*\***

All cell phones must be placed in the student's locker or book bag during school hours. Phones are not to be carried or concealed in clothing pockets. This means no text messaging or any other activity without permission from an Administrator. Any misuse will result in confiscation of the cell phone. In the event that a student's cell phone is confiscated, the student's parents will be notified. The student will receive a detention and will receive his or her phone at the end of the school day on the first offense. Second offenders will receive a Saturday detention. Should the student have his or her phone taken again (3rd offense), a parent must come to school to pick up the cell phone. At the third cell phone violation, students will need to bring their cell phone in to the Assistant Principal for Climate and Culture at the start of each school day. The phone will be placed in a special locking container and returned to the student. The student will need to return to this office for the container to be unlocked at the end of the school day. This will continue until the end of the school year. The content of any cell phone that is confiscated is subject to review by an Administrator. If the student is caught turning in an inoperable phone or is caught during the school with another phone, consequences can escalate to suspension or dismissal. These violations will be recorded in the school incident records.

The content of any cell phone that is confiscated is subject to review by an administrator. Refusal to submit a cell phone to a staff member will result in both a cell phone and insubordination violation.

### SMART WATCHES

Smart watches are not permitted. Infractions will be dealt with in the same manner as cell phone violations.

**\*\*Pallotti will not be responsible for lost or stolen electronic devices, including but not limited to cell phones, smart watches, laptops, ear buds or air pods.**

## INSUBORDINATION

Insubordination is the repeated violation of or refusal to comply with classroom or school rules and indicates an unwillingness of the student to accept responsibility for his or her actions. This defiance is a serious offense and will be referred to the Assistant Principal for Climate and Culture. Penalties for this offense range from Saturday detention to suspension. **Willful defiance of the direct instructions of an administrator, faculty, or staff member (i.e. refusing to give over a cell phone) will result in the student's parent(s) being contacted and the student may be sent home.**

## BULLYING

Bullying is the physical or emotional mistreatment of a student, teacher, or staff member. The school considers bullying a very serious infraction, which could also result in extended suspension or expulsion. Bullying is not limited to physical contact with another person but can also take place through the use of social media. Examples include Snapchat, Facebook, Twitter, YouTube, etc.

## SEXUAL HARASSMENT/ HARASSMENT/ DISCRIMINATION/ THREATS/ BULLYING

Verbal, physical, and/or sexual harassment, discrimination, threats, or bullying by any student against any other person(s) will not be tolerated and should be immediately reported to an administrator. The student(s) making the threat will immediately be removed from the classroom and their parents or guardians will be called. If, in the opinion of an Administrator, the threat is considered to be of a serious nature, the proper authorities will also be notified.

Any academic work that is missed due to the removal from class for this reason will be treated as a suspension. It is the discretion of an Assistant Principal and/or the Principal to determine if/when the student(s) involved return to their normal classroom activities.

## NO TOLERANCE POLICY

St. Vincent Pallotti High School has a “no-tolerance” policy with regard to drugs, alcohol, smoking/vaping (cigarettes, e-cigarettes, Juul, etc.) and ethnic or race-related discrimination issues. Any infraction could result in suspension or expulsion. Students must adhere to this policy at all times, whether on or off-campus.

**The school reserves the right to require the testing of any student who is suspected of using or being under the influence of any substance that is considered illegal by the state, county or city ordinance. Additionally, the school will conduct random testing throughout the school year. Parents will be notified of the results of the testing. The cost of this testing will be paid by the student and their family if the test results are positive. The school will incur the cost if the test results are negative.**

**Refusing to take a test when requested may result in immediate expulsion.**

**Any student who tests positive will be suspended until a formal meeting is held with the parents and the Administration to set-up appropriate consequences and counseling programs. Any student in an extracurricular activity will be removed from that team and/or activity.**

**Administrators have the right to check any student locker with probable cause.**

## SAFE SCHOOLS MARYLAND TIP LINE

Pallotti is now a registered member of the Safe Schools Maryland tip line, the new, anonymous way to report school safety issues. After much research, it was discovered that in almost every school incident, someone knew something prior to the incident but did not know who to tell, how to report it, if it was credible, or they were just afraid to report. This tip line gives students, teachers, staff, parents, and the community an anonymous way to report school safety concerns. It is another positive step in our attempts to keep our school community safe.

The number of the tip line is **1-833-MDB-SAFE (1-833-632-7233)**.

# ATTENDANCE & STUDENT REGULATIONS

## ABSENCE

**Attendance Office – Parents/guardians must call the Attendance Office (301-725-3228 ext. 2217) by 7:30 a.m. on the day that their son/daughter is absent or late.** Messages must state the reason for the absence or lateness. If the school has not received a phone call for an absent or tardy student, the student's absence will be considered unexcused for that day.

Any student who is absent and whose parent/guardian does not call, or does not have a parent's or doctor's note on the date he or she returns, will be considered truant and will face appropriate disciplinary action. The attendance notation (unexcused absence) will not be changed in the attendance system if a notice of absence is not provided to the attendance secretary within 2 school days of the student's return to school. Unexcused absence will not be changed if documentation is not turned in within 3 school days under any circumstances.

A student absent for a full day is not eligible to participate in or attend any type of school-sponsored function or activity (e.g., dances, athletic events, etc.) on that day. The Administration has the authority to waive this condition, depending on the circumstances. **Note: Arrival after 3<sup>rd</sup> period of the day may be considered a full-day absence** (see *Tardiness to School*).

Note: The Administration reserves the right to request a doctor's verification for absences due to illness longer than two days and/or absences immediately before or after a scheduled school holiday.

**Excessive Absences** – An accumulation of 15 or more absences from any class during a semester may result in the loss of credit in that course. Excused or unexcused absences are not differentiated in this total. After the 10<sup>th</sup> absence, parents will be notified that the student is in danger of losing credit.

Students with a serious, documented medical, mental health, or family situation may seek a waiver to this policy by contacting the Assistant Principal for Academics. Waivers will only be granted if there is a viable plan for the student to complete the missed work within an approved timeframe. However, Pallotti does not have a home and hospital care program, so students who are not able to make sufficient academic progress and keep up with their course work through an extended absence may be required to withdraw from Pallotti.

The office of the Assistant Principal for Climate and Culture will make parents aware if there is a developing attendance problem. It is, however, the responsibility of the student and parent to be aware of the student's attendance status.

**Prearranged Absences** – A student who is absent from class for a field trip, internship, college visit, athletic early dismissal, or other pre-scheduled school-approved activity must request assignments from the teacher(s) whose class(es) will be missed prior to the absence so that the student's schoolwork will be current upon return to class. Any prearranged absence by a group of students in any grade level that the school considers excessive will also be dealt with as truancy. For an unapproved group absence, notes brought in after the fact will not preclude the day(s) missed as being unexcused. Extended absences for travel during the school year are strongly discouraged. Parents must notify the school in advance of any planned absence that will last more than 3 days.

**By state requirement, attendance records are now included on all student transcripts.**

## **MAKING UP WORK MISSED DUE TO ABSENCE**

Please see the make-up work policy in the Academics section of this handbook.

## **TARDINESS TO SCHOOL**

The Administration considers tardiness to school a serious infraction. It is imperative that parents and students make it a priority for students to arrive on time.

The administration will be tracking students who are regularly tardy to school. After the 4<sup>th</sup> unexcused tardy of the quarter, parents will be notified and students will receive a detention for each day they are late for school. A final warning notice will be issued at the 7<sup>th</sup> unexcused tardy. The 8<sup>th</sup> tardy to school will result in a Saturday detention. For every tardy thereafter, the student will receive an afterschool detention and will sit out of their first class for that day. The make-up work policy for unexcused absences (see Academics) will apply to any work missed. Every 4<sup>th</sup> tardy thereafter will incur another Saturday detention.

Student drivers with 8 unexcused tardies will lose their parking privileges for the remainder of the quarter as well as receiving a Saturday detention.

Early morning medical or dental appointments will not apply toward the tardy policy. When the student arrives at school, a doctor's note must be turned in to the Administrative Assistant to the Assistant Principal for Climate and Culture indicating the date, time, and length of the appointment.

Parents who wish to challenge an unexcused tardy must do so within 1 week of the school day in question.

If a student arrives after the 3<sup>rd</sup> period of the day, their late arrival may be considered a full-day absence from school and the student may not be eligible to participate in any extracurricular activities that day.

## **TARDINESS TO CLASS**

Any student who is not in the classroom when the bell rings to mark the beginning of the class period may be considered late to that class. A student who arrives late to class must present a pass to the teacher upon arrival if the tardiness is to be excused.

A student who knows he/she will not be on time has the responsibility of obtaining a pass from the teacher, counselor, or administrator with whom they have been delayed. The student should obtain this pass before proceeding to his or her next class. A student who attempts to enter a class without a pass may be issued a teacher or afterschool detention.

Penalties for tardiness:

- Students who accumulate 4 tardies in the same quarter will receive a detention; at the 8<sup>th</sup> tardy the student will receive a Saturday detention.
- Students receiving 3 unexcused tardies in one day will result in a detention.

## **UNEXCUSED ABSENCE FROM CLASS**

Class cutting is defined as any unexcused absence from class and will receive an automatic Saturday detention. If a student has multiple violations, this will be reviewed by the administrative staff and may result in suspension.

Examples of class cutting:

- Going to the Study Center without a pass from a teacher
- Going to the cafeteria when it is not the student's approved lunch period
- Loitering in hallways, bathrooms, stairwells, etc. during class time

## TRUANCY

Truancy is defined as being absent from school or leaving school grounds without authorization. No student is allowed to leave school property during the school day without permission from a school administrator. This violation may result in a 2-day suspension

Students will not be allowed to make up class work, tests or quizzes whenever an absence is considered unauthorized.

## EARLY DISMISSAL

All students with early dismissal must sign in or out with the Administrative Assistant to the Assistant Principal for Climate and Culture.

Only early dismissal requests for medical or dental appointments will be honored. A note from the parent must accompany these requests and upon return, a note/appointment card must be returned to the Administrative Assistant to the Assistant Principal for Climate and Culture.

## ILLNESS DURING THE SCHOOL DAY

Any student who becomes ill during the school day must report to the Assistant Principal for Climate and Culture or to the Administrative Assistant to the Assistant Principal for Climate and Culture. He or she will be allowed to remain out of class only if it has been determined that a parent/guardian should be called and the student will be going home. Students will not be allowed to remain out of class if they will not be going home.

A student may not leave school unless the office has made arrangements with his or her parent/guardian; any student who fails to follow these procedures and leaves school without permission will be considered truant. Parents/guardians should make every effort to arrange for prompt pickup of their child.

A student who leaves school for illness at any time during the school day may not return to class on the same day. A student will not be permitted to participate or attend any extracurricular activity (including practices) on any day he or she leaves school due to illness.

## EXCLUSION FROM CLASS

Any students who have been told by a classroom instructor to leave class for disciplinary reasons should immediately report to the Assistant Principal for Climate and Culture or her/his Administrative Assistant if s/he is not available. Failure to report to the Assistant Principal for Climate and Culture will result in an automatic suspension in addition to any penalty that may be imposed for the violation of classroom procedures.

## FOOD POLICY/LUNCH

Food and drinks (with the exception of water) are not permitted in the classrooms.

Students will not be permitted to bring in breakfast items past 7:30am. Previous to that time, they are allowed to bring their breakfast in to eat in the cafeteria.

There will be three lunch periods during the course of the school day:

### **Period E:**

- 29 minutes (21 minutes plus 4 minutes passing time before and after)
- For Arts Academy students and students with high priority classes during both F and G

### **Periods F & G:**

- 44 minutes
- For all other students

Our cafeteria is paired with an excellent dining program that is prepared onsite by Zest. Our students are treated to fresh food cooked from scratch. Zest selects menus that are custom designed for us, reflecting the students' preferences as well as the fresh products available in the market. Students are expected to show the utmost respect to the snack bar supervisor and staff. Students are also expected to clean up after themselves. Students **may** be allowed some time in the gym during lunch if they can demonstrate responsible behavior and a moderator is available. This is at the discretion of an Administrator.

Food from outside vendors may not be delivered for students to pick up at the front desk. If a student forgets their lunch at home, parents may drop off money at the front desk. Delivery service drivers will be instructed to return food or drink items back to their respective establishments.

## **HOMEROOM**

After Period D, students remain with their Period D teacher for the homeroom period. Arts Academy students will use this homeroom period to go to the Cafeteria for lunch. Homeroom will be the time when daily announcements are made and other school business is conducted (e.g. collecting money on tag days, collecting food drive donations). It is imperative that students arrive at homeroom on time to allow attendance to be taken and that they remain quiet during announcements. All school rules, including those related to uniforms and cell phones, still apply during homeroom. Teachers may use this time for enrichment activities, in which case students are expected to be on task.

## **LOCKS/LOCKERS**

Each student is issued a combination-keyed padlock at the beginning of the school year. Students should not share their combination with others. Students should keep their locks locked and lockers secure at all times. A replacement cost of \$20.00 will be charged for lost, stolen, or misplaced locks.

All locker decorations must be in good taste. Any clearly exploitative photography is inappropriate. Any references to alcohol, drugs, and tobacco products may not be displayed. Any references to race, color, national origin or religious discrimination are inappropriate. Nothing is to be attached to or imprinted on the outside of the locker. The school reserves the right to inspect lockers without cause.

**Sports Lockers** - While in his/her sports season, each student athlete will be assigned a sports locker. The sports locker rooms will be locked during the hours of 8am – 2:30pm. Students should only store items in their sports locker that they will not be needing during the school day.

## **MASS AND ASSEMBLIES**

It is expected that Pallotti students will exhibit respect for God, one another, and guests of the Pallotti school community. During Mass we are in the real presence of Jesus Christ, and behavior should reflect that reality. Disrespect, inappropriate talking or misconduct, during Mass is considered a serious breach of the Pallotti disciplinary code.

## **SCHOOL/BUILDING HOURS**

Supervision at Pallotti starts at 7:00 a.m. and ends at 6:00 p.m. All students in the building after 3:30 p.m. must be with a coach or teacher. Students who are not accompanied by a teacher or coach must report to the designated after-hours location. Out of respect for our staff, parents should be sure to pick their student(s) up before 6:00pm unless an extracurricular event is occurring. Students who do not follow school conduct policies during afterschool hours or who are consistently not picked up by 6:00 p.m. will lose the privilege to stay at school after 3:30 p.m.

## **SCHOOL CLOSINGS FOR WEATHER/EMERGENCIES**

Pallotti will follow the decision of Prince George's County Public Schools (PGCPS) in regards to closing school due to any overnight or morning weather event. Pallotti reserves the right to make our own decision about opening or closing school in the following situations:

1. PGCPS announce a closing or early dismissal once students are already in school here at Pallotti.
2. The county announces a closing ahead of an expected weather event or in anticipation of cold temperatures.
3. The county remains closed for multiple days after a major storm, and we deem it safe to open.

Parents will be notified of any decision to differ from PGCPS decision by phone, text, and email through our Pallotti High School communication system.

## **VISITORS**

All guests or visitors to the school must first check in at the main office to obtain permission before entering the school or classroom. Those visitors who are approved must follow school regulations. Those persons, who are denied permission but remain, or who do not comply with school regulations, will be dealt with as trespassers.

Note: The only student visitors permitted in the building are those authorized by the Admissions Office. Student visitors must be dressed in attire that corresponds to the Pallotti dress code.

## **MEDICATION/HEALTH CONDITIONS**

Any medication for students must be distributed through the school nurse or the Administrative Assistant in the Front Office.

All medications must have a note or a copy of the prescription from the physician. Health conditions, medications, etc., will be made known to teachers in order to assist the student involved.

## **VEHICLE REGISTRATION / PARKING**

Students who drive to school on a regular basis (more than once a week) must register their car with the Assistant Principal for Climate and Culture, regardless of whether they park on campus or off campus. Without registering, students may not be allowed to leave early without a parent coming to the building to sign them out in person AND could incur a Saturday Detention

On Campus Parking includes a registration fee of \$35.00 for assigned parking and \$10 for unassigned parking annually.

All students who drive to school must be registered with the school. The student must have a signed driver's contract on file with the school.

# SCHOOL COUNSELING

Our counseling services revolve around the Pallottine mission and the goals of St. Vincent Pallotti, which include:

1. To appreciate the Catholic faith and traditions and to transmit them to students.
2. To create a community where all students can become all that God intends for them to be.
3. To preserve the commitment to intellectual values, academic excellence and physical well-being; and to assist each person in developing whatever gifts or talents he or she may possess.
4. To encourage members of the school community to work for justice and peace.
5. To affirm the dignity and self-worth of the students, faculty, and staff in order to foster a learning environment that promotes quality relationships among all members.

These goals are the department's driving force, as we meet annually with each student to promote their overall academic, career, personal, and social development. Students will be assigned to a School Counselor by student last name(s). Counselors will follow their assigned students throughout their years at Pallotti.

A-Ha	He-S	T-Z
<b>Mrs. Rodriguez</b> zrodriguez@pallottihs.org	<b>Mrs. Pal</b> cpal@pallottihs.org	<b>Ms. Edwards</b> cedwards@pallottihs.org

## Reasons you may come meet with us:

- Adjustment to High School
- Academic Advising and Course Selection
- Schedule Changes
- Difficulty with a Class
- Help with becoming involved in school/community
- Advice with making friends/ developing peer relationships
- Assistance with communicating with teachers/parents
- Dealing with personal issues
- College and Career Planning

## College and Career Counseling:

As a college preparatory school, we are dedicated to guiding and supporting students (and their parents) in taking the next step towards their future. We offer support on various topics, such as:

- College Application Process
- College/Scholarship Essay Review
- Resume/Cover Letter building & review
- Career Talks
- College Searches
- Scholarship Information
- Financial Aid
- Workshops

# SPIRITUAL LIFE

## RETREATS

Pallotti students attend a spiritual retreat once a year with their graduating class. Retreats are an integral part of the Pallotti student's spiritual and personal formation and many students point to these experiences as some of the highlights of their high school career. As with service hours, these yearly class retreats are a mandatory requirement for graduation. Students who miss a retreat due to illness must find an approved retreat to attend with their local church.

**Freshmen Retreat** (Children of God) is a one-day retreat at the school focusing on God's love for all people and welcoming new students to the Pallotti family.

**Sophomore Retreat** (Faith in Action) is a day of service and reflection on the Gospel call to serve others, especially the poor and marginalized.

**Junior Retreat** (Kairos) is a 3-day (2 night) retreat at a local retreat center focusing on self-identity and discipleship in Jesus Christ.

**Senior Retreat** (Revive and Rekindle) is a 3-day (2 night) retreat at a local retreat center focusing on living as holy men and women in the world and that our lives will bring glory to God.

## MISSION TRIPS

Belize – each year in January, a group of students, usually upperclassmen, travel to Belize for a mission trip. We partner with Cross Catholic International, serve the poor, meet the Pallottine Missionary sisters, and visit our sister school in Belize City. These students usually take their exams on an adjusted schedule that they coordinate in advance with their teachers and the Assistant Principal for Academics.

## PRAYER & LITURGY

There are moments of prayer throughout each day at Pallotti. The school day begins with a prayer over the intercom, and there are prayers during morning announcements and at the start of most classes. During school prayers, students are expected to stop all activities and join the prayer or listen silently and respectfully. Students who are in the hallway during school-wide prayers should stop where they are until the prayer is finished.

Pallotti has whole-school liturgies about once per month. These will often be a mass, but will sometimes be a Liturgy of the Word or other prayer service. Attendance at school liturgies is a mandatory part of the school day for all students. Students are encouraged to participate in liturgy as fully as their personal beliefs allow. Regardless of their religious beliefs, students are expected to act respectfully (e.g. no gum chewing, sleeping, disruption, talking out of turn, etc.). Students interested in being liturgical ministers (e.g. altar servers, lectors, cantors, greeters) should contact the Office of Campus Ministry.

## RECONCILIATION

The sacrament of reconciliation (confession) is typically offered to students and staff during Advent, Lent, and most retreats. Students are encouraged but not required to participate. Non-Catholics students are welcome and encouraged to meet with a priest for spiritual conversations during these times, although formal reception of the sacrament is reserved for Catholics.

## FOR NON-CATHOLICS

All students are welcome at Pallotti regardless of religious belief and are encouraged to share about their faith traditions. Our community is enriched by diversity and strengthened by praying together as one community. A few special notes:

All students are expected to attend retreats and school liturgies. Non-Catholic students are encouraged to join in prayers and songs as fully as their beliefs allow.

Reconciliation – Non-Catholic students may speak with the priest as spiritual direction.

Reception of Communion – Catholics believe Jesus is truly present in the Eucharist (1 Cor 11:27-29) and that reception is a sign of our unity not only with Christ, but also with the Roman Catholic Church. Therefore, reception of Holy Communion is reserved only for Catholics who are spiritually prepared. However, as a sign of our unity as God's children, all students are invited to come forward during the distribution of communion to receive a blessing by approaching the minister while crossing their arms across their chest.

Students or parents with questions about Catholic beliefs or traditions should always feel free to ask a religion teacher or campus minister.

### For Non-Catholics in Catholic Schools

*"I know that there are many non-Catholics studying in Catholic schools ...and I pray that you too will feel encouraged to practice virtue and to grow in knowledge and friendship with God alongside your Catholic classmates. You are a reminder to them of the bigger picture that exists outside the school, and indeed, it is only right that respect and friendship for members of other religious traditions should be among the virtues learned in a Catholic school. I hope too that you will want to share with everyone you meet the values and insights you have learned through the Christian education you have received."*

- Pope Benedict XVI (Address of the Holy Father to Pupils, September 17, 2010)

### Catholic teaching on Christians of other denominations

*"[All those] who believe in Christ and have been truly baptized are in communion with the Catholic Church even though this communion is imperfect... [A]ll who have been justified by faith in Baptism are members of Christ's body, and have a right to be called Christian, and so are correctly accepted as brothers by the children of the Catholic Church."*

- Second Vatican Council, Decree on Ecumenism, 3

### Catholic teaching on non-Christian religions

*"The Catholic Church rejects nothing that is true and holy in these religions. She regards with sincere reverence those ways of conduct and of life, those precepts and teachings which, though differing in many aspects from the ones she holds and sets forth, nonetheless often reflect a ray of that Truth which enlightens all men."*

# COMMUNITY SERVICE

*"For I was hungry and you gave me food, I was thirsty and you gave me drink, a stranger and you welcomed me, naked and you clothed me, ill and you cared for me, in prison and you visited me... Amen, I say to you, whatever you did for one of these least brothers of mine, you did for me."*

- Matthew 25: 35-40

Community Service is an important part of each students' education at St. Vincent Pallotti High School. While volunteering to help one's family and neighbors is important and valuable work, it is the aim of the service learning program to provide students an opportunity to get involved in the community in a more formal manner. To that end, in order for service work to count toward Pallotti's service requirement, it must be performed through a registered non-profit organization. Service work that does not meet this requirement must receive prior approval from the Director of Campus Ministry.

## SERVICE REQUIREMENTS

**All Students:** 20 hours of service per year at a non-profit organization.

Students are strongly encouraged, but not required to incorporate *contact* hours into their service. Contact hours are defined as service that (1) primarily benefits the poor and marginalized, AND (2) is done in direct contact with those being served.

Note: The full service requirements are linked on the school website and the login page of PlusPortals.

**PLEASE NOTE: Completing 20\* hours of service each year is a graduation requirement and is recorded on the student's transcript. Students who enroll after Dec. 1 will have a 10-hour service requirement for that year.**

## EXAMPLES OF SERVICE

**Non-Contact:** Serving at fundraisers for Pallotti or other non-profit organizations, volunteering at a local library, coaching non-profit youth sports teams, helping at Pallotti summer sports camps, collecting food for a food drive.

**Contact:** Working with patients at nursing homes or hospitals, working at soup kitchens, tutoring underprivileged children, religious ministry (e.g. leading retreats or altar serving).

**Unacceptable Service:** The following activities do NOT meet Pallotti's service requirements: unpaid work for a for-profit company; work done for family members or with a family member as the sole supervisor; work for which the student is paid; work that directly violates the teachings of the Catholic Church; working as the manager for a Pallotti sports team; JV players volunteering at a varsity event in the same sport; and any service deemed not appropriate by the Director of Campus Ministry.

## DOCUMENTATION

All service hours must be logged by the student using the online “Service Hours Record Form” linked on PlusPortals and the school website. (Note: Students must be logged into their Pallotti Google account to access the form.) Students are responsible for logging all of their own hours and will not receive credit for hours that are not properly logged. As soon as possible after service is performed, the student should fill out the online form, including the name and contact information of the person who supervised their service, so that the hours can be verified.

## TRACKING

Students are able to access a record of all submitted service hours through the Community Service link on PlusPortals. Once per month, students and their parents will also receive an email update showing the student’s total number of submitted hours. Questions regarding service should be addressed to the Director of Campus Ministry.

## DEADLINES

In order for the school to verify student service hours, it is important that students submit their hours in a timely manner. As such, service hours must be submitted by the following deadlines:

Hours completed over the summer – **10/23/25**

Hours completed during Qtr 1 – **10/23/25**

Hours completed during Qtr 2 – **1/9/26**

Hours completed during Qtr 3 – **3/25/26**

Hours completed during Qtr 4 (final deadline)

12<sup>th</sup> Grade – **4/17/26**

9<sup>th</sup>-11<sup>th</sup> Grade – **4/24/26**

Service hours submitted after the end-of-quarter deadline will not be accepted. Failure to fulfill the 20-hour service requirement by the final deadline will result in loss of credit on the service reflection essay assigned in all religion classes and additional penalties (e.g. detention).

# STUDENT AND PARENT INVOLVEMENT

## ATHLETICS

St. Vincent Pallotti High School regards athletics as an enjoyable, rewarding, and memorable part of our students' high school experience. It is through athletics that they learn the values of teamwork, sportsmanship, and self-esteem.

Our athletic teams stress excellence in the classroom as well as on the field of play. Pallotti recognizes the many life lessons students learn through participating in high school athletics.

### FALL

- Cheerleading, Girls
- Cross Country, Boys/Girls
- Dance, Co-ed
- Football, Boys
- Soccer, Boys/Girls
- Volleyball, Girls

### WINTER

- Basketball, Boys/Girls
- Cheerleading, Girls
- Dance, Co-ed
- Indoor Track and Field, Boys /Girls
- Swimming, Boys/Girls
- Wrestling, Boys

### SPRING

- Baseball, Boys
- Dance, Co-ed
- Golf, Boys/Girls
- Lacrosse, Boys/Girls
- Softball, Girls
- Track and Field, Boys/Girls

## CLUBS

A wide variety of co-curricular enrichment activities are offered at Pallotti to supplement our varied academic curriculum. We strongly encourage all students to become an active part of the school community by participating in one or more activities:

- Art Club
- Cooking Club
- Drama/Shakespeare/Film Club
- Drumline
- French Honor Society
- Gaming Club
- Guardians of Mercy
- Guitar Club
- In-house Basketball
- Ladies with Character
- Mandarin Honor Society
- Model UN
- Music Ministry House Band
- National English Honor Society
- National Honor Society
- Pallotti Pepper Garden Club
- Robotics Team
- Spanish Honors Society
- Spirit Club
- Student Government Association
- Union of the Catholic Apostolate

Students who are interested in starting a new club should speak with the Assistant Principal for Student Affairs.

## THE PARENT GUILD

Recognizing the fact that the student's academic and personal achievement can be significantly affected by the involvement of parents in the school, the St. Vincent Pallotti Parent Guild has been established to:

- Promote communication between parents and school
- Provide social and spiritual opportunities for parents
- Support fund-raising efforts that benefit our students
- Coordinate volunteer efforts within the school.

The Parent Guild supports and assists with a broad range of activities such as: Back-to-School Night, Open House, information nights, teacher breakfast and lunches, class retreats, fundraisers, phone tree, fall and spring clean-up, uniform exchange, and post prom.

Annual membership fee to The Parent Guild is included with each family's tuition. For more information regarding The Parent Guild, log on to the Pallotti web site ([www.pallottihs.org](http://www.pallottihs.org)) and click "Quick Links" scroll down the page and click on "Parent Guild".

## ATHLETIC BOOSTERS (The Panther Athletic Club)

Pallotti High School's interscholastic athletic program supports twenty-one varsity teams as well as seven junior varsity squads. It is one of the three largest cost centers of the school. The **Panther Athletic Club**, the school's athletic booster club, helps defray the costs of this program. This organization is composed of a group of parents, whose goal is to raise additional funds for the athletic department and to aid in running a concession stand for many of the home events and as well as collecting admissions fees to the games.

Parents who are interested in joining the **Panther Athletic Club** should contact **Ms. Aneisha Felton** at [afelton@pallottihs.org](mailto:afelton@pallottihs.org)

# ADVANCEMENT

## OFFICE FOR ADVANCEMENT

St. Vincent Pallotti High School is dedicated to preparing students to make their mark on the world. Your gift to Pallotti is an investment in the education of extraordinary young people. Your gift can make a profound difference in their lives and in the future of the global community. Each dollar you contribute supports a teaching approach that inspires lifelong learning, conveyed by faculty members who challenge minds and awaken imaginations.

Your support of the Pallotti Advancement Office directly impacts students through financial aid that helps make a Pallotti education more accessible and affordable; new technology that helps them address real-world issues; and other resources that help provide an experience unique to St. Vincent Pallotti High School.

## PALLOTTI FUND

**What is the Pallotti Fund?** Tuition covers most of the day-to-day expenses of a private, independent school like Pallotti. In order to remain competitive with other schools in the area, Pallotti strives to keep tuition from rising too high. Tuition does not cover the cost of educating each of our students. Contribu-

tions to our Annual Fund enable the school to bridge this gap and keep tuition low enough to remain affordable to most families. Additionally, gifts to the Annual Fund allow the school to “go the extra mile” in providing the resources necessary to become a true school of excellence!

**What are some of the specific areas, which may benefit from my gift?**

Listed below are just a few examples of programs, which have greatly benefitted from past contributions:

- **Financial aid & scholarships**
- **Cutting-edge technology in our classrooms**
- **Enriching our extra-curricular activities & athletics**
- **Equipping our teachers with resources to provide top-notch instruction**
- **Physical plant improvements**

**Is my donation tax deductible?** Absolutely! We will provide you with a tax letter upon receipt of your gift. Any donations received prior to December 31, 2025 can be deducted from your 2025 taxes (donations received after December 31, 2025 can be deducted from your 2026 taxes).

<https://pay.getbeyond.com/link/fsX6xD7z30JtewjdH3edfQ>

## PARENT VOLUNTEERING

We rely on the support of parent volunteers to make our events successful. Your involvement helps ensure everything runs smoothly and creates a positive experience for our students and families. Whether it's helping with setup, supervision, or cleanup, your participation is key to bringing these events to life. We truly cannot do it without you.

## UPCOMING EVENTS

Back to School Night: September 4, 2025

Crab Feast: September 20, 2025

Homecoming/Alumni Reunion: October 10, 2025

Grandparents Day (9<sup>th</sup> grade students): October 29, 2025

Tree Lighting & Choral Concert: December 5, 2025

Spring Gala: March 28, 2026

# NON-DISCRIMINATION POLICY

St. Vincent Pallotti High School follows local, state, and federal non-discrimination regulations, as applicable. As a religiously affiliated school, St. Vincent Pallotti High School is not required to adopt any rule, regulation, or policy that conflicts with the religious or moral teachings of the Roman Catholic Church.

The State of Maryland requires the following statement in the Student Handbook:

“It is the policy of the State of Maryland that all public and publicly funded schools and school programs operate in compliance with:

- (1) Title VI of the Federal Civil Rights Act of 1964; and
- (2) Title 26, Subtitle 7 of the Education Article of the Maryland Code, which states that public and publicly funded schools and programs may not:
  - (i) Discriminate against a current student, a prospective student, or the parent or guardian of a current or prospective student on the basis of race, ethnicity, color, religion, sex, age, national origin, marital status, sexual orientation, gender identity, or disability;
  - (ii) Refuse enrollment of a prospective student, expel a current student, or withhold privileges from a current student, a prospective student, or the parent or guardian of a current or prospective student because of an individual’s race, ethnicity, color, religion, sex, age, national origin, marital status, sexual orientation, gender identity, or disability; or
  - (iii) Discipline, invoke a penalty against, or take any other retaliatory action against a student or parent or guardian of a student who files a complaint alleging that the program or school discriminated against the student, regardless of the outcome of the complaint.”

Maryland law further provides that Title 26, Subtitle 7 of the Education Article of the Maryland Code “does not require a nonpublic prekindergarten program or nonpublic school that is religiously affiliated to enroll, retain, or extend privileges to a student or prospective student who does not meet the usual and regular qualifications, requirements, and standards of the program or school or to adopt any rule, regulation, or policy that conflicts with the program or school’s religious or moral teachings, provided that the denial, rule, regulation, or policy is not based on discrimination on the grounds of race, ethnicity, color, religion, sex, age, national origin, marital status, sexual orientation, gender identity, or disability.”

St. Vincent Pallotti High School will always teach and act consistent with the tenets of the Catholic Church.

# On Being a Student in a Catholic School

(Pope Benedict XVI - Address to Pupils, 9/17/10)

*What God wants most of all for each one of you is that you should become holy. He loves you much more than you could ever begin to imagine, and he wants the very best for you. And by far the best thing for you is to grow in holiness.*

*Perhaps some of you have never thought about this before. Perhaps some of you think being a saint is not for you. Let me explain what I mean. When we are young, we can usually think of people that we look up to, people we admire, people we want to be like. It could be someone we meet in our daily lives that we hold in great esteem. Or it could be someone famous. We live in a celebrity culture, and young people are often encouraged to model themselves on figures from the world of sport or entertainment. My question for you is this: what are the qualities you see in others that you would most like to have yourselves? What kind of person would you really like to be?*

*When I invite you to become saints, I am asking you not to be content with second best. I am asking you not to pursue one limited goal and ignore all the others. Having money makes it possible to be generous and to do good in the world, but on its own, it is not enough to make us happy. Being highly skilled in some activity or profession is good, but it will not satisfy us unless we aim for something greater still. It might make us famous, but it will not make us happy. Happiness is something we all want, but one of the great tragedies in this world is that so many people never find it, because they look for it in the wrong places. The key to it is very simple – true happiness is to be found in God. We need to have the courage to place our deepest hopes in God alone, not in money, in a career, in worldly success, or in our relationships with others, but in God. Only he can satisfy the deepest needs of our hearts.*

*Not only does God love us with a depth and an intensity that we can scarcely begin to comprehend, but he invites us to respond to that love. You all know what it is like when you meet someone interesting and attractive, and you want to be that person's friend. You always hope they*

*will find you interesting and attractive, and want to be your friend. God wants your friendship. And once you enter into friendship with God, everything in your life begins to change. As you come to know him better, you find you want to reflect something of his infinite goodness in your own life. You are attracted to the practice of virtue. You begin to see greed and selfishness and all the other sins for what they really are, destructive and dangerous tendencies that cause deep suffering and do great damage, and you want to avoid falling into that trap yourselves. You begin to feel compassion for people in difficulties and you are eager to do something to help them. You want to come to the aid of the poor and the hungry, you want to comfort the sorrowful, you want to be kind and generous. And once these things begin to matter to you, you are well on the way to becoming saints.*

*In Catholic schools, there is always a bigger picture over and above the individual subjects you study, the different skills you learn. All the work you do is placed in the context of growing in friendship with God, and all that flows from that friendship. So you learn not just to be good students, but good citizens, good people. As you move higher up the school, you have to make choices regarding the subjects you study, you begin to specialize with a view to what you are going to do later on in life. That is right and proper. But always remember that every subject you study is part of a bigger picture. Never allow yourselves to become narrow. The world needs good scientists, but a scientific outlook becomes dangerously narrow if it ignores the religious or ethical dimension of life, just as religion becomes narrow if it rejects the legitimate contribution of science to our understanding of the world. We need good historians and philosophers and economists, but if the account they give of human life within their particular field is too narrowly focused, they can lead us seriously astray.*

***A good school provides a rounded education for the whole person. And a good Catholic school, over and above this, should help all its students to become saints.***





# 2025-2026

# CALENDAR

- KEY

TEACHERS

PARENTS

STUDENTS

COMMUNITY

# AUGUST 2025

SUNDAY	MONDAY	TUESDAY
3	4 <div>MIAA Start Date for Football</div>	5
10	11 <div>MIAA (Boys) Start Date for Cross Country</div>	12
17	18 <div>Faculty/Staff Return (1<sup>st</sup> day for returning faculty)</div> <div>Fall Sports Parent Meeting 6:30 PM</div>	19 <div>Faculty Prep Day</div> <div>New Parent Social 5:00 PM</div>
24	25 <b>A DAY</b> <div>Schedule 6 - Opening Assembly</div> <div>First Day of Classes</div> <div>Qtr 1 Begins</div>	26 <b>B DAY</b>
31		

WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1	2
6 MIAA (Boys) Start Date for Soccer	7	8	9
13	14	15 IAAM (Girls) Fall Sports Start Date	16
20 <b>A DAY</b> Faculty Prep Day New Student Orientation 7:30 AM Learning Center Orientation for New Students 1:30 PM Camp In for Union Leaders 3:00 PM	21 Faculty Prep Day	22 Faculty Prep Day	23
27 <b>C DAY</b>	28 <b>I DAY</b> AP Team Meeting 2:45 PM	29 NO SCHOOL	30

KEY

TEACHERS

PARENTS

STUDENTS

COMMUNITY

# SEPTEMBER 2025

SUNDAY	MONDAY	TUESDAY
	<b>1</b> <b>NO SCHOOL</b> <b>(Labor Day)</b>	<b>2</b> <b>C DAY</b> Chapel for Seniors (Homeroom) 11:00 AM  Faculty Meeting 2:45 PM
7	<b>8</b> <b>C DAY</b>  Schedule 4 – Opening School Mass  Academic Council Meeting 2:45 PM	<b>9</b> <b>I DAY</b>  Schedule 6 – Class Meetings Coffee with the Principal- Freshmen Parents 8:00 AM Club and Community Service Fair 2:45 PM
14	<b>15</b> <b>I DAY</b>  Senior Yearbook Portraits (by appointment)  Department Meetings & Arts Academy Meeting 2:45 PM	<b>16</b> <b>A DAY</b>  Coffee with the Principal- Sophomore and Junior Parents 8:00 AM
21	<b>22</b> <b>A DAY</b>  Freshmen Team Meeting 2:45 PM  Shadow Visits Begin	<b>23</b> <b>B DAY</b>
28	<b>29</b> <b>B DAY</b> Freshmen Retreat (7:45 AM – 7:00 PM) CTP Testing for Juniors – 11:30 AM Dismissal No School for 10 <sup>th</sup> and 12 <sup>th</sup> grades	<b>30</b> <b>C DAY</b>  Faculty Meeting 2:45 PM

WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
<b>3 I DAY</b>  Chapel for Juniors (Homeroom) 11:00 AM  <b>New Teacher Meeting (1<sup>ST</sup> and 2<sup>ND</sup> Year) 2:45 PM</b>	<b>4 A DAY</b>  Yearbook pictures for 9 <sup>th</sup> . 11 <sup>th</sup> graders, faculty, staff Chapel for Sophomores (Homeroom) 11:00 AM Building Closing at 3 PM <b>Back to School Night 6:15 PM</b>	<b>5 B DAY</b>  Schedule 2 – Delayed Opening  Chapel for Freshmen (Homeroom) 11:49 AM	<b>6</b>
<b>10 A DAY</b>  Senior Retreat	<b>11 B DAY</b>  Senior Retreat  <b>Coffee with the Principal – Senior Parents 8:00 AM</b>	<b>12 C DAY</b>  Senior Retreat	<b>13</b>
<b>17 B DAY</b>  <b>Senior Parent College Night 7:00 PM</b>  Freshmen SGA Elections	<b>18 C DAY</b>  <b>Special Schedule – Hispanic Heritage Month Assembly</b> <b>AP Team Meeting 2:45 PM</b>	<b>19 I DAY</b>  \$5 Tag Day- Supports Sophomore Class Set Up for Crab Feast (Gym Closed All Day) <b>Sophomore Service Day (Group 1)</b>	<b>20</b>  <b>Crab Feast 4:00 PM</b>
<b>24 C DAY</b>  <b>Mid Quarter Deficiencies (grades due at 1:00 PM)</b>  <b>Eligibility Update (Qtr 1: Mid Quarter)</b>	<b>25 I DAY</b>	<b>26 A DAY</b>  Schedule 5 – Class Competitions	<b>27</b>

KEY

TEACHERS

PARENTS

STUDENTS

COMMUNITY

# OCTOBER 2025

SUNDAY	MONDAY	TUESDAY
5	6 <b>C DAY</b> Academic Council Meeting 2:45 PM	7 <b>I DAY</b>
	SPIRIT WEEK	
12	13 <b>I DAY</b> PSAT (10th & 11th Grades) 7:45AM – 11:00 AM NO SCHOOL for 9 <sup>th</sup> and 12 <sup>th</sup> Graders Professional Development for Teachers (12:30-3 PM)	14 <b>A DAY</b> Department Meetings & Arts Academy Meeting 2:45 PM
19	20 <b>A DAY</b> Freshmen Team Meeting 2:45 PM Lady Panther Pink Out Admissions Event 7:00 PM	21 <b>B DAY</b>
26	27 NO SCHOOL (Fall Break)	28 <b>C DAY</b> Faculty Meeting 2:45 PM Winter Uniform Begins

WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1 <b>I DAY</b> 2026/2027 Financial Aid Application Available to complete at mytads.com	2 <b>A DAY</b> NHS Faculty Council Meeting 2:45 PM	3 <b>B DAY</b> Schedule 4 - Respect for Life Mass	4
8 <b>A DAY</b> New Teacher Meeting (1 <sup>st</sup> and 2 <sup>nd</sup> year) 2:45 PM	9 <b>B DAY</b>	10 <b>C DAY</b> Special Schedule – Pep Rally & Powder Puff Game Homecoming game 7:00 PM	11 Homecoming Dance 8:00 PM
SPIRIT WEEK			
15 <b>B DAY</b> New Teacher Technology Meeting 2:45 PM	16 <b>C DAY</b>	17 <b>I DAY</b> Yearbook make up pictures (9 <sup>th</sup> -11 <sup>th</sup> grades, faculty & staff) Sophomore Service Day (Group 2)	18
22 <b>C DAY</b>	23 <b>I DAY</b> ** End of Quarter 1 ** Last day to submit Service Hours from Summer & Q1 \$5 Tag Day- Student Activities	24 <b>Asynchronous Day</b> (no in person classes) HSPA - Professional Development for Teachers 8:00 AM Quarter 2 Begins	25
29 <b>I DAY</b> Grandparents & Friends Day for 9 <sup>th</sup> Graders	30 <b>A DAY</b> Quarter 1 Grades Due by 8:30 AM (Teachers) Senior yearbook make up pictures Halloween Hallway (Homeroom) Eligibility Update (Q1 Report Cards)	31 <b>B DAY</b> Halloween Hallway (Homeroom)	

KEY

TEACHERS

PARENTS

STUDENTS

COMMUNITY

# NOVEMBER 2025

SUNDAY	MONDAY	TUESDAY
<b>2</b>  <b>Open House</b> <b>2:00 PM</b>	<b>3</b>  <b>NO SCHOOL</b> Winter Sports Start Date (MIAA and IAAM) Footsteps of Pallotti (Italy Trip)	<b>4</b> <b>I DAY</b>  Academic Council Meeting 2:45 PM Footsteps of Pallotti (Italy Trip)
<b>9</b> Footsteps of Pallotti (Italy Trip)	<b>10</b> <b>I DAY</b> Department Meetings & Arts Academy Meeting 2:45 PM  Footsteps of Pallotti (Italy Trip)	<b>11</b>  <b>NO SCHOOL</b> (Veterans Day)  Parent -Teacher Conferences 8:00 AM- 4:00 PM
<b>16</b>	<b>17</b> <b>A DAY</b>  Freshmen Team Meeting 2:45 PM  Fall Play Dress Rehearsal 5:00 PM	<b>18</b> <b>B DAY</b>  Fall Play Dress Rehearsal 5:00 PM
<b>23</b>	<b>24</b> <b>B DAY</b> Schedule 4 - Thanksgiving Mass <b>Faculty Meeting 2:45 PM</b> <b>Mid Quarter Deficiencies</b> <b>(grades due at 1:00 PM)</b> Eligibility Update (Qtr 2: Mid Quarter)	<b>25</b> <b>C DAY</b>  \$5 Tag Day – Thanksgiving Charity
<b>30</b>		

WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			<b>1</b>  Tuition Option 2 – 2 <sup>nd</sup> payment due
<b>5            A DAY</b>  New Teacher Meeting (1 <sup>st</sup> & 2 <sup>nd</sup> Year) 2:45 PM  Footsteps of Pallotti (Italy Trip)	<b>6            B DAY</b>  Winter Sports Parent Meeting 6:30 PM Footsteps of Pallotti (Italy Trip)	<b>7            C DAY</b>  Spirit Wear Day Footsteps of Pallotti (Italy Trip)	<b>8</b>  Footsteps of Pallotti (Italy Trip)
<b>12          B DAY</b>  	<b>13          C DAY</b>  Otr 1 Honor Roll Awards (Homeroom) AP Team Meeting 2:45 PM	<b>14          I DAY</b>  Winter Art Show at Love Lie Café Reception 4:00 PM	<b>15</b>  
<b>19          C DAY</b>  Fall Play Dress Rehearsal 5:00 PM  Fall Sports Banquet 6:30 PM	<b>20          I DAY</b>  Fall Play 7:00 PM	<b>21          A DAY</b>  Fall Play 7:00 PM Schedule 5 - Class Competitions Sophomore Service Day (Group 3)	<b>22</b>  Fall Play 2:00 PM  Fall Play 7:00 PM
<b>26</b>	<b>27</b>	<b>28</b>	<b>29</b>
THANKSGIVING BREAK			

KEY

TEACHERS

PARENTS

STUDENTS

COMMUNITY

# DECEMBER 2025

SUNDAY	MONDAY	TUESDAY
	<b>1</b> <b>C DAY</b> Academic Council Meeting 2:45 PM	<b>2</b> <b>I DAY</b> Arts, Sciences & Learning Center Open House 6:00 PM Building Closing at 3:00 PM
7	<b>8</b> <b>I DAY</b> Schedule 5 – Feast of the Immaculate Conception Mass 1:15 PM Department Meetings & Arts Academy Meeting 2:45 PM	<b>9</b> <b>A DAY</b>
<b>14</b> Christmas Concert 3:00 PM	<b>15</b> <b>A DAY</b> Special Schedule - School Christmas Concert Freshmen Team Meeting 2:45 PM Archdiocese of Washington Financial Aid deadline for app and supporting docs.	<b>16</b> <b>B DAY</b>
21	<b>22</b> CHRISTMAS BREAK	<b>23</b>
28	<b>29</b> CHRISTMAS BREAK	<b>30</b>

WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
<b>3</b> <b>A DAY</b>  Kairos 70 (Junior Retreat) <b>New Teacher Meeting (1<sup>st</sup> and 2<sup>nd</sup> year) 2:45 PM</b>	<b>4</b> <b>B DAY</b>  Kairos 70 (Junior Retreat)	<b>5</b> <b>C DAY</b>  Kairos 70 (Junior Retreat) <b>Spirit Wear Day</b> Tree Lighting Ceremony (Sister Lucy Lobby) & Choir Concert (Chapel) 6:30 PM	<b>6</b>
<b>10</b> <b>B DAY</b>  <b>New Teacher Technology Meeting 2:45 PM</b>	<b>11</b> <b>C DAY</b>  <b>Sophomore Career Day</b> NEHS Induction Ceremony 7:00 PM	<b>12</b> <b>I DAY</b>  \$5 Tag Day- Christmas Charity 2026-2027 9 <sup>th</sup> Grade Application Due Christmas Concert Dress Rehearsal Advent Reconciliation (Confessions) 1:00 PM	<b>13</b> HSPT 8:00 AM
<b>17</b> <b>C DAY</b>	<b>18</b> <b>I DAY</b>  <b>Sophomore Service Day (Group 4)</b>	<b>19</b> <b>A DAY</b>  Special Schedule – Advent Mass with NOON DISMISSAL <b>Faculty Christmas Party 1:00 PM</b> Building Closing at 12:15 PM Union Leader Prayer Mentor Time 8:00 AM	<b>20</b>
<b>24</b>	<b>25</b>	<b>26</b>	<b>27</b>
CHRISTMAS BREAK			
	CHRISTMAS 		
<b>31</b> CHRISTMAS BREAK			

KEY

TEACHERS

PARENTS

STUDENTS

COMMUNITY

# JANUARY 2026

SUNDAY	MONDAY	TUESDAY
CHRISTMAS BREAK		
4	5 <b>I DAY</b>  Classes Resume Faculty Meeting 2:45 PM 2026/2027 Pallotti Deadline for financial aid app and supporting docs.	6 <b>A DAY</b>
11	12 <b>EXAMS</b>  **11:20 Dismissal** <u>Exams:</u> 7:45 am Period A 9:45 am Period B  Laudato si (Belize Trip) Leaves	13 <b>EXAMS</b>  **11:20 Dismissal** <u>Exams:</u> 7:45 am Period C 9:45 am Period D
18	19 <b>NO SCHOOL</b> (MLK Day)  Laudato si (Belize Trip) Returns	20 <b>A DAY</b>  Quarter 3 Begins Academic Council Meeting 2:45PM  Winter Dance Recital 6:30 PM
25	26 <b>A DAY</b>  Schedule 6 – Class Meetings Department Meetings & Arts Academy Meeting 2:45 PM	27 <b>B DAY</b>

WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	1	2	3
CHRISTMAS BREAK			
7 <b>B DAY</b>	8 <b>C DAY</b>  Panther Come Home Day 10:00 AM  Midterm Madness 2:45-4:00 PM	9 <b>I DAY</b>  ** End of Quarter 2 ** 2 <sup>nd</sup> Qtr Service Hours Due Spirit Wear Day Midterm Madness 2:45-4:00 PM	10
14 <b>EXAMS</b>  **11:20 Dismissal** <u>Exams:</u> 7:45 am Period F 9:45 am Period G	15 <b>EXAMS</b>  **11:20 Dismissal** <u>Exams:</u> 7:45 am Period H 9:45 am Period I	16 <b>EXAMS</b>  **11:20 Dismissal** <u>Exams:</u> 7:45 am Make-up Exam 1 9:45 am Make-up Exam 2  End of Semester 1	17
21 <b>B DAY</b>  New Teacher Meeting (1 <sup>st</sup> and 2 <sup>nd</sup> year) 2:45 PM  Set up for Palotti Serves 2:45 PM	22 <b>C DAY</b>  Special Schedule - Pallotti Serves  St. Vincent Pallotti Feast Day  Semester 1 Grades Due by 8:30 AM (Teachers) Eligibility Update (Q2 Report Cards)	23 <b>I DAY</b>  \$5 Tag Day- Supports SVP Mission and Service March for Life	24  Fine Arts Scholarship and Arts Academy Auditions
28 <b>C DAY</b>	29 <b>I DAY</b>  AP Team Meeting 2:45 PM	30 <b>A DAY</b>  Sophomore Service Day (Group 5)	31  Academic Merit Breakfast/ASAP & Engineering Program Testing 9:00 AM

KEY

TEACHERS

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COMMUNITY

# FEBRUARY 2026

SUNDAY	MONDAY	TUESDAY
1	2 <b>B DAY</b> Faculty Meeting 2:45 PM	3 <b>C DAY</b>
8	9 <b>C DAY</b> Academic Council Meeting 2:45 PM	10 <b>I DAY</b>
15	16 <b>NO SCHOOL</b> (President's Day)	17 <b>A DAY</b> Spring Sports Start Date (MIAA and IAAM) Department Meetings & Arts Academy Meeting 2:45 PM
22	23 <b>A DAY</b> Freshmen Team Meeting 2:45 PM Spring Sports Parent Meeting 6:30 PM	24 <b>B DAY</b>

WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
<b>4 I DAY</b> Kairos 71 (Junior Retreat)	<b>5 A DAY</b> Kairos 71 (Junior Retreat)	<b>6 B DAY</b> Kairos 71 (Junior Retreat) Spirit Wear Day Shakespeare Monologue Competition 3:00 PM	<b>7</b>
<b>11 A DAY</b> Principals List Luncheon 11:00 AM  New Teacher Meeting (1 <sup>st</sup> and 2 <sup>nd</sup> year) 2:45 PM	<b>12 B DAY</b>	<b>13 C DAY</b> \$5 Tag Day- Supporting Junior Class  NHS Invitations Sent	<b>14</b>
<b>18 B DAY</b> ASH WEDNESDAY  Schedule 5 – Mass Mid Quarter Deficiencies (grades due by 1:00 PM) Eligibility Update (Qtr 3: Mid Quarter) New Teacher Technology Meeting 2:45 PM	<b>19 C DAY</b> Schedule 5 - Black History Month Assembly Winter Sports Banquet 6:30 PM	<b>20 I DAY</b> Schedule 3 – Noon Dismissal Faculty Professional Development (1- 3PM) 9 <sup>th</sup> Grade Admissions Notifications	<b>21</b>
<b>25 C DAY</b> Kairos 72 (Junior Retreat)  Junior Parent College Night 7:00 PM	<b>26 I DAY</b> Kairos 72 (Junior Retreat)  Accepted Students Night 5:30 PM Building Closing at 3:00 PM	<b>27 A DAY</b> Kairos 72 (Junior Retreat)	<b>28</b>

KEY

TEACHERS

PARENTS

STUDENTS

COMMUNITY

# MARCH 2026

SUNDAY	MONDAY	TUESDAY
1	2 <b>B DAY</b> Faculty Meeting 2:45 PM	3 <b>C DAY</b>
8 Chamber Music Recital 3:00 PM	9 <b>C DAY</b> Academic Council Meeting 2:45 PM	10 <b>I DAY</b>
15	16 <b>I DAY</b> Department Meetings & Arts Academy Meeting 2:45 PM	17 <b>A DAY</b> \$5 Tag Day – Supports Prom/ Senior Class
22	23 <b>A DAY</b> Freshmen Team Meeting 2:45 PM Qtr 4 Begins – Spring Uniforms Begins	24 <b>B DAY</b>
29  Palm Sunday	30 <b>B DAY</b> Faculty Meeting 2:45 PM	31 <b>C DAY</b>

WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
<b>4</b> <b>I DAY</b>  	<b>5</b> <b>A DAY</b> NHS Application Due (Invitation Only)	<b>6</b> <b>B DAY</b>  Schedule 5 – Class Competitions  Chamber Music Recital Dress Rehearsal	<b>7</b>
<b>11</b> <b>A DAY</b>  New Teacher Meeting (1 <sup>st</sup> and 2 <sup>nd</sup> year) 2:45 PM	<b>12</b> <b>B DAY</b>  NHS Selection Committee Meeting 2:45 PM	<b>13</b> <b>C DAY</b> Spirit Wear Day  Coffeehouse 7:00 PM  9 <sup>th</sup> Grade (Class of 2030) Enrollment Deadline	<b>14</b>
<b>18</b> <b>B DAY</b>	<b>19</b> <b>C DAY</b> <b>** End of Quarter 3 **</b> Last day to submit Service Hours from Qtr 3 Language Honor Society Induction Ceremony 7 PM Sophomore Service Day (Group 7) Spring Art Show 3:30 PM	<b>20</b>  <b>NO SCHOOL</b> (End of Quarter Break)	<b>21</b>
<b>25</b> <b>C DAY</b>  Quarter 3 Grades Due by 8:30 AM (Teachers) Eligibility Update (Qtr 3: Report Cards)	<b>26</b> <b>I DAY</b>  AP Team Meeting 2:45 PM	<b>27</b> <b>A DAY</b> Schedule 4 – Veneration of the Cross Service Lenten Reconciliation 1:20 PM Building Closes at 3:00 PM for Students NHS Decisions Sent	<b>28</b>  Spring Gala – 6:00 PM

KEY


TEACHERS

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COMMUNITY

# APRIL 2026

SUNDAY	MONDAY	TUESDAY
5  Easter	6 <div>SPRING BREAK</div>	7
12	13 <b>I DAY</b> Academic Council Meeting 2:45 PM Spring Musical Dress Rehearsal 5:00 PM	14 <b>A DAY</b> Schedule 4 - Easter Mass Spring Musical Dress Rehearsal 5:00 PM
19	20 <b>A DAY</b> Schedule 6 – Class Meetings Department Meetings & Arts Academy Meeting 2:45 PM	21 <b>B DAY</b> St. Vincent Pallotti Birthday NHS Induction Ceremony 7:00 PM
26 Spring Concert 2 - 4:00 PM	27 <b>B DAY</b> Freshman Team Meeting 2:45 PM	28 <b>C DAY</b> Mid Quarter Deficiencies due by 1:00 PM Eligibility Update (Qtr 4: Mid Quarter)

WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2	3	4
	SPRING BREAK		
	 <b>HOLY THURSDAY</b>	 <b>GOOD FRIDAY</b>	
8	9	10	11
	SPRING BREAK		
<b>15 B DAY</b> New Teacher Meeting (1 <sup>st</sup> and 2 <sup>nd</sup> Year) 2:45 PM  Spring Musical Dress Rehearsal 5:00 PM	<b>16 C DAY</b> Spring Musical 7:00 PM	<b>17 I DAY</b> \$5 Tag Day – Supports Freshmen Class Spring Musical 7:00 PM Sophomore Service Day (Group 8) 12 <sup>th</sup> grade Service Hours Due (final deadline for the year)	<b>18</b> Spring Musical 2:00 PM Spring Musical 7:00 PM
<b>22 C DAY</b> Schedule 4 – Jr/Sr Pinning Ceremony, Senior Panoramic picture 9:30 AM	<b>23 I DAY</b> Spring Open House 6:00 PM Building Closes for Students at 3 PM	<b>24 A DAY</b> Spring Concert Dress Rehearsal 9 <sup>th</sup> , 10 <sup>th</sup> & 11 <sup>th</sup> grade Service Hours Due (final deadline for the year)	<b>25</b> PAWMUNC V 8:00 AM – 5:00 PM Spring Concert 1 - 7:00 PM
<b>29 I DAY</b>	<b>30 A DAY</b> Special Schedule – Senior Decision Day Assembly		

**KEY**

**TEACHERS**

**PARENTS**

**STUDENTS**

**COMMUNITY**

**MAY 2026**

SUNDAY	MONDAY	TUESDAY
3	<b>4 C DAY</b> AP Biology 8 AM AP Euro History 12 PM Faculty Meeting 2:45 PM Instrumental Music Banquet 7:00 PM	<b>5 I DAY</b> AP Chemistry 8 AM AP US Government 12 PM Arts Academy Spring Dance Concert 6:30 PM
10	<b>11 I DAY</b> AP Calculus AB 8 AM AP Calculus BC 8 AM <u>Senior Exams:</u> 7:45 AM Religion 9:45 AM Foreign Language Academic Council Meeting 2:45 PM	<b>12 A DAY</b> AP French 8 AM AP Psychology 12 PM <u>Senior Exams:</u> 7:45 AM English 9:45 AM Science
17	<b>18 A DAY</b> Department Meetings & Arts Academy Meeting 2:45 PM Senior Awards Ceremony 7:00 PM	<b>19 B DAY</b> Graduation Practice 11:30 AM
24	<b>25 NO SCHOOL</b> (Memorial Day)	<b>26 C DAY</b> Freshmen Team Meeting 2:45 PM
31		

WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		<b>1</b> <b>B DAY</b>  Senior Class Trip	<b>2</b>  Instrumental Music Festival Trip  Hall of Fame Induction 6:00 PM
<b>6</b> <b>A DAY</b>  Schedule 6 – May Procession	<b>7</b> <b>B DAY</b>  Schedule 5 – Senior Send Off/ Class Competitions	<b>8</b>  <b>NO SCHOOL PROM</b>  AP US History 8 AM AP Art & Design Portfolio submission due 8 AM	<b>9</b>
<b>13</b> <b>B DAY</b> AP Eng Lang & Comp 8 AM <u>Senior Exams:</u> 7:45 AM Math 9:45 AM Social Studies <b>New Teacher Meeting (1<sup>st</sup> and 2<sup>nd</sup> Year) 2:45 PM</b>	<b>14</b> <b>C DAY</b> AP Spanish 8 AM AP Comp Sci Princ. 12 PM <u>Senior Exams:</u> 7:45 AM Tech / Engineering 7:45 AM Make-Up Exams 9:45 AM Make-Up Exams Spring Sports Banquet 6:30 PM	<b>15</b> <b>I DAY</b> AP Env Science 8 AM AP Comp Science A 12 PM Arts Academy Musicians Senior Recital - Period G/H 12:15 PM	<b>16</b>
<b>20</b>  <b>NO SCHOOL</b> (Graduation) 10:00 AM	<b>21</b> <b>I DAY</b>  <b>New Teacher Technology Meeting 2:45 PM</b>	<b>22</b> <b>A DAY</b>  Sophomore Service Day (Group 9)	<b>23</b>
<b>27</b> <b>I DAY</b>	<b>28</b> <b>A DAY</b>  Finals Frenzy 2:45-4:00 PM	<b>29</b> <b>B DAY</b>  <b>** End of Quarter 4 **</b> <b>Last Day of Classes</b>  Finals Frenzy 2:45-4:00 PM	<b>30</b>

KEY

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JUNE 2026

SUNDAY	MONDAY	TUESDAY
	<b>1</b> <b>EXAMS</b> **11:20 Dismissal** <u>Exams:</u> 7:45 AM Period A 9:45 AM Period B Option 1 & Option 2 first tuition payment due	<b>2</b> <b>EXAMS</b> **11:20 Dismissal** <u>Exams:</u> 7:45 AM Period C 9:45 AM Period D
<b>7</b>	<b>8</b>	<b>9</b>  Semester 2 Grades Due by 8:30AM
<b>14</b>	<b>15</b>	<b>16</b>
<b>21</b>	<b>22</b>	<b>23</b>
<b>28</b>	<b>29</b>	<b>30</b>

WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
<b>3</b> <b>EXAMS</b> **11:20 Dismissal** <u>Exams:</u> 7:45 AM Period F 9:45 AM Period G	<b>4</b> <b>EXAMS</b> **11:20 Dismissal** <u>Exams:</u> 7:45 AM Period H 9:45 AM Period I	<b>5</b> <b>EXAMS</b> **11:20 Dismissal** <u>Exams:</u> 7:45 AM Make-up Exams 1 9:45 AM Make-up Exams 2 End of Semester 2 End of the Year Faculty Party 1:00 PM	<b>6</b>
<b>10</b>	<b>11</b>	<b>12</b>	<b>13</b>
<b>17</b>	<b>18</b>	<b>19</b> Juneteenth – HOLIDAY	<b>20</b>
<b>24</b>	<b>25</b>	<b>26</b>	<b>27</b>

# BELL SCHEDULES & ROTATION

## Period Rotation

Period	A Day	B Day	C Day	I Day
1	A	B	C	I
2	B	C	I	A
3	C	I	A	B
4	D	D	D	D
HR / AA Lunch	E	E	E	E
5 (Lunch)	F	F	F	F
6 (Lunch)	G	G	G	G
7	H	H	H	H
8	I	A	B	C

\*Each class on a student's schedule is assigned to a lettered period. These periods rotate through the numbered periods of the day on a 4 day rotation. Each of these four rotation days are designated by the letter that corresponds to the first period of the day.

## Bell Schedules

<u>Schedule 1</u>	
Regular Day	
Period	Time
1	7:45 - 8:29
2	8:33 - 9:17
3	9:21 - 10:05
4	10:09 - 10:53
HR / AA Lunch	10:57 - 11:18
5 (Lunch / AA)	11:22 - 12:06
6 (Lunch / AA)	12:10 - 12:54
7	12:58 - 1:42
8	1:46 - 2:30

44 min. classes

<u>Schedule 2</u>	
Delayed Opening	
Period	Time
1	9:45 - 10:12
2	10:16 - 10:43
3	10:47 - 11:14
4	11:18 - 11:45
HR / AA Lunch	11:49 - 12:10
5 (Lunch / AA)	12:14 - 12:49
6 (Lunch / AA)	12:53 - 1:28
7	1:32 - 1:59
8	2:03 - 2:30

27 min. classes    35 min. lunch

<u>Schedule 3</u>	
Noon Dismissal	
Period	Time
1	7:45 - 8:14
2	8:18 - 8:46
3	8:50 - 9:18
4	9:22 - 9:50
5	9:54 - 10:22
6	10:26 - 10:54
7	10:58 - 11:26
8	11:30 - 12:00

~28 min. classes

(1=29 min., 2-7=28 min., 8=30 min.)

<u>Schedule 4</u>	
Morning Mass/Assembly	
Period	Time
1	7:45 - 8:18
2	8:22 - 8:55
3	8:59 - 9:32
4	9:36 - 10:09
Mass/Assembly	10:09 - 11:29
HR / AA Lunch	11:33 - 11:54
5 (Lunch / AA)	11:58 - 12:35
6 (Lunch / AA)	12:39 - 1:16
7	1:20 - 1:53
8	1:57 - 2:30

33 min. classes    37 min. lunch

<u>Schedule 5</u>	
Afternoon Mass/Assembly	
Period	Time
1	7:45 - 8:18
2	8:22 - 8:55
3	8:59 - 9:32
4	9:36 - 10:09
HR / AA Lunch	10:13 - 10:34
5 (Lunch / AA)	10:38 - 11:15
6 (Lunch / AA)	11:19 - 11:56
7	12:00 - 12:33
8	12:37 - 1:10
Mass/Assembly	1:10 - 2:30

33 min. classes    37 min. lunch

<u>Schedule 6</u>	
Short Morning Assembly	
Period	Time
1	7:45 - 8:24
2	8:28 - 9:07
3	9:11 - 9:50
4	9:54 - 10:33
Mass/Assembly	10:33 - 11:13
HR / AA Lunch	11:17 - 11:38
5 (Lunch / AA)	11:42 - 12:21
6 (Lunch / AA)	12:25 - 1:04
7	1:08 - 1:47
8	1:51 - 2:30

39 min. classes    39 min. lunch

## **3 DAILY REMINDERS**

- 1. You are a loved child of God.**
- 2. You are here to learn, not just get grades.**
- 3. Pallotti is a special place. It is a privilege and a blessing to be here. Act like it.**

## NOTES

This image shows a single sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.