

# NONPROFIT ORGANIZATION BOARD MEMBER EXPECTATION STATEMENT

## GENERAL EXPECTATIONS

1. Support the Organization's mission, purposes, goals, policies, and programs while knowing its strengths and needs.
2. Suggest possible nominees to the Board who are men and women of achievement and who can make significant contributions to the work of the Board and the progress of the Organization.
3. Serve actively on committees of the Board as requested by the Chair.
4. Attend activities and events sponsored by the Organization whenever possible.

## MEETINGS

1. Prepare for and participate in the Organization's quarterly Board meetings and scheduled committee meetings, including appropriate Organization activities.
2. Ask timely and substantive questions at Board and committee meetings consistent with personal conscience, convictions, and ethics, while supporting the majority decision on issues decided by the Board.
3. Maintain confidentiality of the Board's executive sessions, and speak for the board or the Organization only when authorized to do so.
4. Suggest agenda items for Board and committee meetings to ensure that significant policy-related matters are addressed.

## AVOIDING CONFLICTS

1. Serve the Organization as a whole rather than any special interest group or constituency.
2. Avoid even the appearance of a conflict of interest that might compromise the Board of the Organization, and disclose any possible conflicts to the board in a timely fashion.
3. Never accept or offer any favors or gifts from or to anyone who does business with the Organization.

## FIDUCIARY RESPONSIBILITY

1. Exercise prudence and sound fiscal practices with the Board in the control of and transfer of Organization funds.
2. Faithfully read and understand the Organization's financial statements and otherwise help the board fulfill its fiduciary responsibility.

## FUND RAISING

1. Make an annual gift to the Organization and /or join the Organization as a member according to personal means, and with the realization that the leadership role the Board plays in fund development.
2. Assist the Organization with development of and implementation of fund development strategies.
3. Make the Organization one of your three giving and serving priorities.