

	Great Brockham Tidy Up campaign launched; councillors assigned to identify areas needing attention (e.g. roads, bins). Pump Cross Repair: In poor condition; specialist carpenter proposed. Quoted at £800 + VAT. Council Approved pending MVDC heritage officer's consent. Telephone Box outside Spar: Needs maintenance. Action to check defibrillator pads. Golf Club Correspondence: Positive feedback on their biodiversity aims. Remembrance Sunday – Road closure is in hand for November.	
25/09-006	Green Spaces	
	Playground Plans: RL presented the outcome of a year-long community engagement. A preferred supplier was chosen for a partial refresh, not full replacement. Phase 1 (£26K): Includes removal of outdated equipment (arch, climbing frame) and installation of new features—spider web climb, play tower, trail, and slide on the mound. Funding: It was resolved by the Council that the Playground project formally approved to be funded through current funds and the grant received from GATCOM. Additional Considerations for playground: • Exploring options beyond the playground area. • SB recommendation to investigate Mickleham's wooden playground. • PK raised the need for parent seating. This is under review. • RL will collaborate with local parents to shape plans. • Playground inspection reports and follow-up actions. Additional Green spaces: • Other Items with 4Bs are still outstanding • Parking on the Green: The MVDC officer has made recommendations for deterring parking. This needs more consideration and will be explored between meetings. • Bin provision. PK had kindly organized for an existing bin to be installed at the top of Nutwood Avenue near the bus stop.	
25/09-007	Infrastructure	
	Highways: Mostly covered earlier. Remembrance road closure on Sunday 9th to be followed up. Gatwick: No updates. Big Field Committee: - SH attended their meeting and clarified the Parish Council's position—no formal member on the committee, but SH will remain as liaison. The committee had expressed disappointment. - SH relayed resident complaints about parking on Brockham Lane during player events. It was agreed that knowing event dates in advance would help; HC suggested adding this to future agendas. - Discussions included potential funding for netball and a 3G pitch. PK noted MVDC may allocate strategic CIL funds.	
25/09-008	Planning	All
	Decisions for the last month as per Appendix B were noted. No comments to be submitted. Planning applications for the last month as per Appendix B were noted. No comments to be submitted.	

	Other planning: At the site in Kiln Lane it had been noticed that bat report surveyd are taking place. NH	
25/09-009	District and County Councillor Updates	SB PK HC PP
	PK: Juniper Walk Trees: Clarion doesn't inspect them; a bespoke inspection plan is being developed. Awaiting report. SB: - Footpaths: Nutwood to Betchworth path slightly overgrown. Footpath 90A impassable in winter; repairs planned. (PP) - Pond Works: This is on hold until all the projects have been prioritised by BPC. - Skatepark Proposal: Parish Council has no objections in principle, pending detailed plans. - Ditch Clearance: Annual effort will be underway with five teams. SB requested refreshment support; David Challenger volunteered. HC: - Holly Laane/Mill Lane junction: chasing S106 funds from developer. - Clerk to check for related correspondence; NH to send photos to HC. - Reminder request: Residents asked to keep ditches clear.	NH
25/09-010	Finance Matters	RL
	The income and expenditure for July and August 2025 was noted. The Bank statements and bank reconciliations for July and August 2025 were noted and signed. The clerk was awaiting the outcome of the External Audit. This will circulated as soon as possible.	
25/09-014	Clerks Update	Clerk
	The material from the Brockham Green Village Society Archive will be picked up by a wider project. Games Table – it was agreed that this would be donated to another group if possible.	
25/09-015	Urgent matters at the discretion of the Chairman for noting and for inclusion on a future agenda	KG
	Nothing at this time.	
25/09-016	Closure of meeting	
	At 9:30pm KG thanked everyone for attending and declared the meeting closed.	

Appendix

Planning Applications (B)

Item		Reference	Proposal	Location	Reg Date	Status / Decision
18	*	MO/2024/1902	Erection of 4 dwellings 2x3 bedroom, 2x2 bedroom, along with parking & amenity space.	Kiln Lane Nurseries, Kiln Lane, Brockham, RH3 7LX	27-Nov-24	Pending
20	*	MO/2024/1975	Importation and re-injection of non-site derived produced water into Portland Sandstone beds to support Hydrocarbon production (SCC application)	Brockham Wellsite, Land at Feltons Farm, Old School Lane, RH3 7AU	15-Nov-24	Pending
21	*	MO/2025/0664	Erection of a single storey rear extension, enlargement of basement, conversion of garage into playroom.	Brockham Court Farm, Brockham Green, R3 7JS	24-Apr-25	Pending

23	*	MO/2025/0567	Listed Building Consent : Erection of a single storey rear extension, enlargement of basement, conversion of garage into playroom.	Brockham Court Farm, Brockham Green, RH3 7JS	25-Apr-25	Pending
31	*	MO/2025/1121	Tree Works, chestnut tree , trim back branches by up to 2metres each year for next 10 years	Golf Club, Betchworth Park, Coach Rd, Brockham RH4 1NZ	1-Jul-25	Pending
32	*	MO/2025/1122	English Oak tree - trim back lower limbs by 1metre each year for upto 10 years.	Golf Club, Betchworth Park, Coach Rd, Brockham RH4 1NZ	1-Jul-25	Pending
33	*	MO/2025/1123	Tree Works, 90n stands of lime trees with branches growing from bottom of the trunk. Clear branches back to trunk up to height of 3m. Allows for fairer level of play around the golf course. For up to 10 years.	Golf Club, Betchworth Park, Coach Rd, Brockham RH4 1NZ	1-Jul-25	Pending
34	*	MO/2025/1124	Lime tree, trim back branches by up to 2metres each year for upto 10years	Golf Club, Betchworth Park, Coach Rd, Brockham RH4 1NZ	1-Jul-25	Pending
	N	MO/2025/02081	Replace all rotten windows with Timberlook uPVC	Walnut Tree Cottage, Brockham Green, RH3 7JJ	21-Aug-25	Pending
	N	MO/2025/1130	Erection of dwelling and carport	Wheeler's Lane Nurseries, Wheeler's Lane. RH3 7HJ	2-Jul-25	Pending
	N	MO/2025/02101	T2 Multistemmed Bay in Corner of garden. Reduce to 3m tall. G3 Yew reduce back. T4 Holly reduce height to 2m	Holly Cottage 1 Middle St, RH3 7JT	28-Aug-25	Pending
	N	MO/2025/02184	Erection of chimney to side elevation and pitched roof with 4 No. rooflights over rear extension alongside changes to fenestration on ground floor.	15 Wheeler's Lane, Brockham	4-Sep-25	Pending
	N	MO/2025/02202	Discharge of Condition 2 and 3 of approved Planning application MO/2024/0299 for internal alterations including wall insulation, low-e glass on ground floor.	High Bank, Mill Hill Lane, Brockham	9-Sep-25	Pending
	N	MO/2025/02095	114 - Dead Elm - fell to near ground level. 113 - Ash remove deadwood >25mm dia. 112 Alder fell to 1.4m height. 118 Ashe - fell to height of 4m.	Poland House, Kiln Lane, Brockham, RH3 7LZ	27-Aug-25	Pending
	N	MO/2025/02051	1No London Plane crown reduction & removal of deadwood.	Holly Cottage 1 Middle St, RH3 7JT	15-Aug-25	Pending

Item		Reference	Proposal	Location	Reg Date	Status / Decision	Decision Date
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4	N	MO/2025/1053	Demolition of garage building and reconstruction to form a gym to include 4 No rooflights. Change of use of part of existing store attached to garage to provide shower room.	Ashbourne Cottage, Wheelers Lane, RH3 7LA	7-Jul-25	Approved with Conditions	1-Sep-25
	**	MO/2025/0984	Variation of Condition 2 of Planning Permission MO/2024/2157 for erection of a single storey extension linking to existing outbuilding and to replace a conservatory, to allow for changes for a wider shower room, omit proposed external steel post supporting the proposed roof in this area and changes to the proposed feature Bi-fold doors for sliding doors.	2, Dodds Park, Brockham, RH3 7LD	5-Jun-25	Approved	26-Aug-25
	N	MO/2025/02006	Non Material amendment to allow addition of 2No roof lights	33, The Borough, Brockham, RH3 7NB	7-Aug-25	Approved	21-Aug-25
	N	MO/2025/02064	Fell 3 trees in our rear garden, all of which are showing clear signs of Ash dieback.	River Cottage, Brockham Green	19-Aug-25	No Objection	20-Aug-25
5	**	MO/2025/0747	Provision of an internal staircase to provide improved access to the existing habitable space in the roof area.	10, The Borough, Brockham, RH3 7NB	28-Apr-25	Approved with Conditions	6-Aug-25

Decisions:

Bank Reconciliations:

MONTHLY RECONCILIATIONS for Current Account

July

	YTD	MONTH		
Balance B/F	£191,395.01	£ 216,106.15		
Income	£ 36,946.43	£ 22,983.85		
Payments	-£ 16,562.78	-£ 5,837.59		
Total transfers	21,473.75			
Total C/F	£ 233,252.41	£ 233,252.41		
All Accounts	b/f	Movement	c/f	
Treasurers 00487702 - Current	216,106.15	£ 17,146.26	£ 233,252.41	
Bus Bank 07426679 - Deposit	10,111.95	-£ 10,133.97	-£ 22.02	
Bus Bank 32453460 - War Memo	7.52	-£ 7.51	£ 0.01	
Treasurers 32885260 - Web Acc	1,508.75	-£ 1,508.75	£ -	
Treasurers 32884860 - Youth	9,832.00	-£ 9,832.53	-£ 0.53	
Bank Accounts	237,566.37			
Total movement	-£ 4,336.50			
Total Balance C/F	£ 233,229.87			

Brockham Parish Council														
Listing of transactions dated between 01/07/2025 and 31/07/2025														
Voucher	Date	Ref.	Description	Type	Supplier / customer	Supplier ref.	Account name	Reserve	Bank Account	Reconciled?	VAT rec?	Net	VAT	Total
114	14/07/2025		Salary July	Payment	Laura Mann		Salary	Operating Costs	Main current account	Yes	N/A	-1,065.84	0.00	-1,065.84
107	02/07/2025		Subscriptions 2025-6 incorrect a	Payment	SSALC Ltd	OLD ACCT	Subscriptions	Operating Costs	Main current account	Yes	N/A	-1,020.82	0.00	-1,020.82
108	02/07/2025		Subscriptions 2025-6 correct acc	Payment	SSALC Ltd	correct ACCT	Subscriptions	Operating Costs	Main current account	Yes	N/A	-1,020.82	0.00	-1,020.82
109	02/07/2025		Virtual PA July	Payment	KJ Taylor PA	July	Virtual Administr	Operating Costs	Main current account	Yes	N/A	-600.00	0.00	-600.00
119	24/07/2025		July Invoice	Payment	KJ Taylor PA		Virtual Administr	Operating Costs	Main current account	Yes	N/A	-600.00	0.00	-600.00
115	14/07/2025		July	Payment	Laura Mann		NI and Tax Contril	Operating Costs	Main current account	Yes	N/A	-439.86	0.00	-439.86
112	07/07/2025		June 2025	Payment	Chris Long		Green spaces/Vill	Operating Costs	Main current account	Yes	N/A	-365.00	0.00	-365.00
117	17/07/2025		Brockham Bridge tidy up	Payment	Josh Flynn	Brockham Bridg	Green spaces/Vill	Operating Costs	Main current account	Yes	No	-300.00	-60.00	-360.00
111	07/07/2025		May 2025	Payment	Chris Long		Green spaces/Vill	Operating Costs	Main current account	Yes	N/A	-225.00	0.00	-225.00
113	07/07/2025		June storage	Payment	Tyson Boxes Limited		Council storage	Operating Costs	Main current account	Yes	No	-50.00	-10.00	-60.00
116	14/07/2025		S Fisher refund allotment	Payment	S Fisher	Allot deposit	Allotment water	Deposits and Elections	Main current account	Yes	N/A	-40.00	0.00	-40.00
110	02/07/2025	SCA	Payroll	Payment	Surrey Community Acti	payroll	Payroll services	Operating Costs	Main current account	Yes	No	-30.00	-6.00	-36.00
118	21/07/2025		Service charges	Payment	Lloyds Bank		Banking Charges	Operating Costs	Main current account	Yes	N/A	-4.25	0.00	-4.25
145	04/07/2025		Closure of internal transfer	Receipt	BPC Internal transfer		Miscellaneous Re	Income	Main current account	Yes	N/A	4.28	0.00	4.28
147	02/07/2025		Closure of internal transfer	Transfer			Operating Costs		Main current account	Yes	N/A	7.51	0.00	7.51
94	01/07/2025		Allotment Freeman deposit	Receipt	Allotment rents	Freeman	Allotment Rent	Income	Main current account	Yes	N/A	40.00	0.00	40.00
95	01/07/2025		Allotment Freeman allotment	Receipt	Allotment rents	Freeman	Allotment Rent	Income	Main current account	Yes	N/A	40.00	0.00	40.00
100	17/07/2025		Allotment Renner allotment	Receipt	Allotment rents	Renner	Allotment Rent	Income	Main current account	Yes	N/A	50.00	0.00	50.00
93	01/07/2025		Allotment	Receipt	Allotment rents	F Clifton	Allotment Rent	Income	Main current account	Yes	N/A	65.00	0.00	65.00
97	04/07/2025		Allotment SHORT 8B	Receipt	Allotment rents	SHORT 8B	Allotment Rent	Income	Main current account	Yes	N/A	65.00	0.00	65.00
99	17/07/2025		Allotment Goodship allot	Receipt	Allotment rents	Goodship	Allotment Rent	Income	Main current account	Yes	N/A	65.00	0.00	65.00
96	04/07/2025		Allotment Selway 24A 24B allotment	Receipt	Allotment rents	Selway 24A 24B	Allotment Rent	Income	Main current account	Yes	N/A	80.00	0.00	80.00
98	07/07/2025		Allotment Harris Allotment	Receipt	Allotment rents	Harris Allotm	Allotment Rent	Income	Main current account	Yes	N/A	80.00	0.00	80.00
101	02/07/2025		SSALC ref incorrect account refund for SSA	Receipt	SSALC	Refund Subs	Miscellaneous Re	Income	Main current account	Yes	N/A	1,020.82	0.00	1,020.82
143	04/07/2025		Closure of internal transfer	Transfer			Operating Costs		Main current account	Yes	N/A	1,508.75	0.00	1,508.75
139	02/07/2025		Closure of internal transfer	Transfer			Operating Costs		Main current account	Yes	N/A	9,823.52	0.00	9,823.52
128	02/07/2025		internal transfer	Transfer			Operating Costs		Main current account	Yes	N/A	10,133.97	0.00	10,133.97
												17,222.26		

MONTHLY RECONCILIATIONS for Current Account

August

	YTD	MONTH	
Balance B/F	£ 191,395.01	233252.41	
Income	£ 36,946.43	0	
Payments	-£ 19,089.61	-£2,526.83	
Transfers	21,473.75		
Total C/F	£ 230,725.58	£ 230,725.58	
All Accounts	b/f	Movement	c/f
Treasurers 00487702 - Current	£ 233,252.41	-£ 2,526.83	£ 230,725.58
Bank Accounts	233,252.41		
Total movement	-£ 2,526.83		
Total Balance C/F	£ 230,725.58		

Listing of transactions dated between 01/08/2025 and 31/08/2025														
Voucher	Date	Ref.	Description	Type	Supplier / customer	Supplier ref.	Account name	Reserve	Bank Account	Reconciled?	VAT rec?	Net	VAT	Total
148	26/08/2025		Sept retainer	Payment	KJ Taylor PA		Virtual Administr	Operating (Main current acc	Yes	N/A		-600.00	0.00	-600.00
149	26/08/2025	020397		Payment	DLG Computers		Council expenses	Operating (Main current acc	Yes	No		-159.90	-31.98	-191.88
150	26/08/2025			Payment	Chris Long		Grounds maint &:	Operating (Main current acc	Yes	N/A		-130.00	0.00	-130.00
154	19/08/2025		Aug bank charge	Payment	Lloyds Bank		Banking Charges	Operating (Main current acc	Yes	N/A		-4.25	0.00	-4.25
151	12/08/2025			Payment	Laura Mann	Aug salary	Salary	Operating (Main current acc	Yes	N/A		-1,065.64	0.00	-1,065.64
152	12/08/2025			Payment	Laura Mann	Aug salary	NI and Tax Contril	Operating (Main current acc	Yes	N/A		-440.06	0.00	-440.06
155	11/08/2025			Payment	Tyson Boxes Limited		Council storage	Operating (Main current acc	Yes	No		-50.00	-10.00	-60.00
153	08/08/2025		Returned allot	Payment	A Wright		Allotment water	Deposits ar	Main current acc	Yes	N/A	-35.00	0.00	-35.00
												-2,484.85		