



# BROCKHAM

## PARISH COUNCIL MEETING DRAFT

### 10<sup>th</sup> July 2025

**Venue:** The Pavilion, Brockham  
Recreation Ground

**Date:** 10<sup>th</sup> July 2025

**Time:** 19:30

**Present**

Cllr Karen Gargani (KG)  
Cllr Gary Evans (GE)  
Cllr Simon Hetzel (SH)  
Cllr David Challenger (DC)  
Cllr Roshie Watkins (RW)

**Apologies**

Cllr Noel Humphrey (NH)  
Cllr Ross Lane (RL)

**In attendance**

MVDC Cllr S Budd (SB)  
MVDC Cllr P Keay (PK)  
MVDC Cllr P Potter (PP)  
L Mann (Clerk) (LM)

**Apologies**

SCC Cllr H Clack (HC)

**Public:**

1 resident

Ref	Agenda item	Who
25/07-001	<b>To receive apologies for absence</b>	
	Cllr Noel Humphreys, Ross Lane and SCC Cllr Helyn Clack had sent in apologies. These were accepted.	
25/07-002	<b>Code of Members' Conduct - Declaration of Interest</b>	
	No additional Declarations Of Interest were added, nor noted for items on the agenda.	
25/07-003	<b>Public Session (a maximum of 15 minutes)</b>	
	Resident would like Parking spaces added to the dead space on Wheelers Lane/ Oakdene. He felt this would add ideal spaces for school parking and even Electronic charger points. <i>Parish Council stated that SCC had recently investigated and consulted on EV locations. The result of this was no EV charge points were wanted by residents in Warren Road. The council briefly discussed the merits of additional parking and perceived need.</i>	
25/07-004	<b>Acceptance of Last Minutes</b>	
	The minutes of the Full Council Meeting held on 26th June 2025 were accepted by all and signed by KG as a true representation of what happened.	
25/07-005	<b>Chairman Update</b>	
	Resident had been in contact as they had noticed that there was a rifleman shooting jackdaws on the golf course. Borough Bridge repairs. The majority have been done but there are still planks that need replacing. <b>ACTION: Ash Surrey County Council why hasn't it all been repaired? Can we ask for a structural survey. If there is a cost issue, the PC can consider funding.</b>	Clerk
25/07-006	<b>Green Spaces</b>	
	EBF nature area and playground – unfortunately there are no residents in attendance and RL not here. It was felt that there would be merit in having an informal consultation to get opinions. The Parish Council would like to consider planting hedging between Tanners Meadow and the Elizabeth Bailey Field. There are motorised vehicles being used on the EBF occasionally. ACTION: arrange for signage for non-motorised access to EBF. There is consistent inconsiderate parking on the Green – this will require some form of signage and involvement of MVDC. It was agreed that a note be put in the newsletter.	Clerk KG

	<p>Additional Bin provision would be welcomed in the village. PK is the best person to assist with this. It was unknown if additional bins would be possible but maybe larger ones. Clerk to contact.</p> <p>Allotments – Clerk had tried to get contract to assist with installing deer fencing at the allotments. This had still not happened, although the ground is incredibly hard now. He had also been asked to water the trees on Brockham Lane and had kindly done so.</p>	Clerk
<b>25/07-007</b>	<b>Infrastructure</b>	
	<p><b>Highways</b></p> <p>It was noted that there had still been no further update on the A25 roadworks at the top of Brockham Lane on this date from Surrey highways. It was agreed that until this work was completed and the full impact assessed the Parish Council cannot move on the Brockham Lane works. ACTION: SH is going to get in touch with the Surrey Highways Officer.</p> <p>It was noted that there had been no more comments on the traffic calming at Middle Street shared with the Parish Council apart from the immediate residents looking for snagging work to be completed. They are liaising directly with Surrey Highways.</p>	SH
<b>25/07-008</b>	<b>Planning</b>	<b>All</b>
	<ul style="list-style-type: none"> <li>To note and review Planning Applications and appeals received (Appendix B) Brockham Court Farm. SH was contacted by the owners of the property who asked for them to send a representative to the Parish Council to explain their future in the village.</li> <li>To note planning decisions made by MVDC</li> </ul> <p>ACTION: Contact the tree officer to the process of the Golf Club as there are chainsaws regularly in the early morning.</p> <ul style="list-style-type: none"> <li>New applications/existing: Opening into field by Castle Gardens. Dorking Angling Club has recently been approved for digging new ponds. Dug out ponds with bunds.</li> <li>Other planning matters arising - nothing</li> </ul>	Clerk
<b>25/07-009</b>	<b>District and County Councillor Updates</b>	<b>SB</b>
	<p>Simon Budd update:</p> <p>Tweed Lane work. There had been no notification around the recent SCC Highways work carried out in Tweed Lane.</p> <ul style="list-style-type: none"> <li>SB has organised a meeting between himself and Surrey Contractor, planned on 16<sup>th</sup> July to discuss improving footpath 90a at 10am. Cllrs from both Betchworth and Brockham were invited to attend.</li> <li>Village Fair toilets were now in position. SB raised concern that outside the Royal Oak there is a plant that is encroaching on the green. Needs attention.</li> <li>SB thanked the PC for organising the bridge green work in advance of the repairs being carried out by Surrey County Council.</li> <li>SB had been in contact with a Pond specialist. It was anticipated that it would cost around £4K to dig it out. To re clay-line would be another £4K. <i>The Parish Council agreed to consider contributing but any work will be Postponed to September onwards.</i></li> </ul>	

	<ul style="list-style-type: none"> <li>At the last Betchworth Parish Council meeting, they were looking at installing a Scooter park. It would be a metal and wood structure. <i>The Parish Council will liaise with Betchworth PC to better understand what their vision is.</i></li> <li>There was a hedge in Old School Lane that needs cutting back. There is no footpath and school kids need to walk down there. S Budd will share the house number on Old School Lane. <i>Parish Council agreed to write a letter in the first instance, asking the householder to cut the hedge back harder for safety reasons.</i></li> </ul> <p>Paula Keay update: PK shared that there is a new tourism website for MVDC which includes all the villages. <i>The Parish Council agreed to double check for anything that could be included and is not.</i></p>	
<b>25/07-010</b>	<b>Finance Matters</b>	RL
	<p>The income and expenditure for May and June 2025 was noted.</p> <p>The Bank statements and bank reconciliations for May and June 2025 were noted and signed.</p> <p>The clerk was awaiting the outcome of the External Audit.</p>	
<b>25/07-014</b>	<b>Clerks Update</b>	<b>Clerk</b>
	Everything had been covered.	
<b>25/07-015</b>	<b>Urgent matters at the discretion of the Chairman for noting and for inclusion on a future agenda</b>	KG
	Nothing at this time.	
<b>25/07-016</b>	<b>Closure of meeting</b>	
	<p>There would be no meeting in August and next meeting will be on Thursday 11<sup>th</sup> September at 7:30pm.</p> <p>At 9:30pm KG thanked everyone for attending and declared the meeting closed.</p>	

## APPENDIX Planning Applications B

Reference	Proposal	Location	Registration date	Decision date	Outcome	Link
MO/2024/1975	Importation and re-injection of non-site derived produced water into Portland Sa	Brockham Wellsite, Land at Feltons Farm, Old School Lane, Brockham, Betchworth, Surrey, RH3 7AU	2024-11-15T00:00:00		Awaiting decision	
MO/2024/1902	Demolition of existing buildings and erection of 4 No. dwellings (2x3-	Kiln Lane Nurseries, Kiln Lane, Brockham, Betchworth, Surrey, RH3 7LX	2024-11-27T00:00:00		Awaiting decision	
MO/2024/1921	T1 - chestnut tree near main greenkeeper shed. Trim branches around CCTV camera	Golf Club (dorking) Ltd, Betchworth Park Golf Club, Coach Road, Brockham, Dorking, Surrey, RH4 1NZ	2024-12-11T00:00:00	2025-06-11T00:00:00	Approved with decisions	<a href="#">Citizen Portal Planning</a>
MO/2024/2166	Amended description: 52 Ash Trees showing signs of Ash die back running along ou	Golf Club (dorking) Ltd, Betchworth Park Golf Club, Coach Road, Brockham, Dorking, Surrey, RH4 1NZ	2025-01-07T00:00:00	2025-06-17T00:00:00	DECISION (TREE OR CONDITION	<a href="#">Citizen Portal Planning</a>
MO/2025/0176	TG1 - Oak Tree - reduce overall canopy by 2 - 3 metres, reducing	Kenward Court, Brew House Road, Brockham, Surrey, RH3 7JH	2025-02-04T00:00:00	2025-05-15T00:00:00	REFUSED	<a href="#">Citizen Portal Planning</a>
MO/2025/0554	Erection of single-storey side extension.	60, The Borough, Brockham, Betchworth, Surrey, RH3 7NB	2025-03-31T00:00:00	2025-05-23T00:00:00	WITH CONDITION	<a href="#">Citizen Portal Planning</a>
MO/2025/0564	Installation of photo-voltaic panels on roof; raise roof by 200mm;	High Bank, Mill Hill Lane, Brockham, Betchworth, Surrey, RH3 7LS	2025-03-31T00:00:00	2025-06-04T00:00:00	WITH CONDITION	<a href="#">Citizen Portal Planning</a>
MO/2025/0593	Tree Works.	Lavender Cottage, 29, Brockham Lane, Brockham, Betchworth, Surrey, RH3 7EJ	2025-04-01T00:00:00	2025-06-20T00:00:00	WITH CONDITION	<a href="#">Citizen Portal Planning</a>
MO/2025/0203	Remove part of the existing fencing and gates along front boundary and	24, Brockham Lane, Brockham, Betchworth, Surrey, RH3 7EL	2025-04-02T00:00:00	2025-05-22T00:00:00	WITH CONDITION	<a href="#">Citizen Portal Planning</a>
MO/2025/0510	Erection of two storey side extension and enlargement of front porch.	17, Nutwood Avenue, Brockham, Betchworth, Surrey, RH3 7LT	2025-04-10T00:00:00	2025-06-27T00:00:00	REFUSED	<a href="#">Citizen Portal Planning</a>
MO/2025/0654	Discharge of Condition 15 of approved planning application	8, Brockham Lane, Brockham, Betchworth, Surrey, RH3 7EL	2025-04-14T00:00:00	2025-05-23T00:00:00	S APPROVED	<a href="#">Citizen Portal Planning</a>
MO/2023/1791/1	Non-material amendment to demolish the existing rear bay and to	27, Middle Green, Brockham, Betchworth, Surrey, RH3 7JL	2025-04-14T00:00:00	2025-06-11T00:00:00	REFUSED	<a href="#">Citizen Portal Planning</a>
MO/2025/0258	Erection of a front porch, demolition of existing conservatory, erection of	37, Hillside Gardens, Brockham, Betchworth, Surrey, RH3 7ER	2025-04-16T00:00:00	2025-06-19T00:00:00	WITH CONDITION	<a href="#">Citizen Portal Planning</a>
MO/2025/0592	Duplicate application - see MO/2025/0690	Golf Club (dorking) Ltd, Betchworth Park Golf Club, Coach Road, Brockham, Dorking, Surrey, RH4 1NZ	2025-04-24T00:00:00	2025-06-12T00:00:00	REFUSED	<a href="#">Citizen Portal Planning</a>
MO/2025/0664	Erection of single-storey rear extension, enlargement of basement,	Brockham Court Farm, Brockham Green, Brockham, Betchworth, Surrey, RH3 7JS	2025-04-24T00:00:00		Awaiting decision	<a href="#">Citizen Portal Planning</a>
MO/2025/0567	Erection of single-storey rear extension, enlargement of basement,	Brockham Court Farm, Brockham Green, Brockham, Betchworth, Surrey, RH3 7JS	2025-04-25T00:00:00		Awaiting decision	<a href="#">Citizen Portal Planning</a>
MO/2025/0747	Provision of an internal staircase to provide improved access to the	10, The Borough, Brockham, Betchworth, Surrey, RH3 7NB	2025-04-28T00:00:00		Awaiting decision	<a href="#">Citizen Portal Planning</a>
MO/2025/0820	Erection of single storey rear extension. (Application for Listed Building Consen	The Granary, Brockham Court Farm, Brockham Green, Brockham, Betchworth, Surrey, RH3 7JS	2025-05-08T00:00:00	2025-07-03T00:00:00	REFUSED	<a href="#">Citizen Portal Planning</a>
MO/2025/0823	Erection of single storey rear extension.	The Granary, Brockham Court Farm, Brockham Green, Brockham, Betchworth, Surrey, RH3 7JS	2025-05-08T00:00:00	2025-07-03T00:00:00	REFUSED	<a href="#">Citizen Portal Planning</a>
MO/2025/0819	Tree Works	6, The Paddock, Middle Street, Brockham, Betchworth, Surrey, RH3 7JT	2025-05-09T00:00:00	2025-06-20T00:00:00	No objection	<a href="#">Citizen Portal Planning</a>
MO/2025/0795	Refurbishment of the existing fascias, hanging signs and	Arkle Manor (PH), Reigate Road, Brockham, Betchworth, Surrey, RH3 7HB	2025-05-22T00:00:00		Awaiting decision	<a href="#">Citizen Portal Planning</a>
MO/2025/0913	Certificate of lawfulness for a proposed development in resect of	North Downs Primary School, Wheelers Lane, Brockham, Betchworth, Surrey,	2025-06-03T00:00:00		Awaiting decision	<a href="#">Citizen Portal Planning</a>
MO/2025/0984	Variation of condition 2 of approved planning permission MO/2024/2157	2, Dodds Park, Brockham, Betchworth, Surrey, RH3 7LD	2025-06-05T00:00:00		Awaiting decision	<a href="#">Citizen Portal Planning</a>
MO/2025/1121	Tree works.	Betchworth Park Golf Club, Coach Road, Brockham, Dorking, Surrey, RH4 1NZ	2025-07-01T00:00:00		Awaiting decision	<a href="#">Citizen Portal Planning</a>
MO/2025/1123	Tree works.	Betchworth Park Golf Club, Coach Road, Brockham, Dorking, Surrey, RH4 1NZ	2025-07-01T00:00:00		Awaiting decision	<a href="#">Citizen Portal Planning</a>
MO/2025/1124	Lime tree, trim back branches by upto 2 metres each year for upto 10	Betchworth Park Golf Club, Coach Road, Brockham, Dorking, Surrey, RH4 1NZ	2025-07-01T00:00:00		Awaiting decision	<a href="#">Citizen Portal Planning</a>

## Bank Reconciliations (C)

<b>MONTHLY RECONCILIATIONS for Current Account</b>				
<b>May</b>				
	£	£		
Balance B/F	191,395.01	£ 214,782.15		
Income	£ 32,881.33	£ 7,439.33		
Payments	-£ 6,446.18	-£ 4,391.32		
Total C/F	£ 217,830.16	£ 217,830.16		
<b>All Accounts</b>	<b>b/f</b>	<b>Movement</b>	<b>c/f</b>	
Treasurers 00487702 - Current	£ 191,395.01	£ 26,435.15	£ 217,830.16	
Bus Bank 07426679 - Deposit	£ 10,111.95		£ 10,111.95	
Bus Bank 32453460 - War Memo	£ 7.52		£ 7.52	
Treasurers 32885260 - Web Acc	£ 1,575.30		£ 1,575.30	
Treasurers 32884860 - Youth	£ 9,836.25		£ 9,836.25	
Bank Accounts	212,926.03			
Total movement	£ 26,435.15			
Total Balance C/F	£ 239,361.18			

<b>MONTHLY RECONCILIATIONS for Current Account</b>				
<b>June</b>				
	YTD	MONTH		
Balance B/F	£191,395.01	£ 217,830.16		
Income	£ 35,436.33	£ 2,555.00		
Payments	-£ 10,725.19	-£ 4,279.01		
Total C/F	£ 237,556.53	£ 216,106.15		
<b>All Accounts</b>	<b>b/f</b>	<b>Movement</b>	<b>c/f</b>	
Treasurers 00487702 - Current	191,395.01	£ 24,711.14	£ 216,106.15	
Bus Bank 07426679 - Deposit	£ 10,111.95		£ 10,111.95	
Bus Bank 32453460 - War Memo	£ 7.52		£ 7.52	
Treasurers 32885260 - Web Acc	£ 1,575.30		£ 1,575.30	
Treasurers 32884860 - Youth	£ 9,836.25		£ 9,836.25	
Bank Accounts	212,926.03			
Total movement	£ 24,711.14			
Total Balance C/F	£ 237,637.17			