



BROCKHAM PARISH COUNCIL - AGENDA

Members of Brockham Parish Council are summoned to attend the Full Council meeting to be held on Tuesday 14th July 2026 at 7:30pm at the Recreation Ground Pavilion, Brockham

Signed: Laura Mann, Clerk and RFO to Brockham Parish Council, 10th July 2026

Meeting Chairman: Karen Gargani

1.	To receive apologies for absence
2.	Code of Members' Conduct - Declaration of Interest.
3.	Public Session (a maximum of 15 minutes) To answer any questions from residents within Brockham Parish Council in accordance with Standing Orders.
4.	Acceptance of Last Minutes To approve and sign the minutes of the meeting that was held on 22 nd June 2026.
5.	Chairman Update
6.	District and County Councillor Update
7.	Green Spaces
8.	Infrastructure • Highways • Gatwick
9.	Planning • To note and review Planning Applications and appeals received (Appendix B) • To note planning decisions made by MVDC • Other planning matters arising
10.	Finance Matters (Appendix C) • To approve income and expenditure for May and June 2026 • To sign the Bank statements and bank reconciliation for May and June 2026
11.	Clerks Update • In Your Area Crime update (Appendix A) • Any other correspondence to note (Appendix D) • Public notices
12.	Urgent matters at the Chairman's discretion for noting, and for inclusion on a future agenda. Please advise Chairman prior to the meeting.

APPENDIX

Surrey Police Dorking Rural East Local Priorities Priority Issued: June 2026 (APPENDIX A)

Tackling Rural Retail crime

Action Taken

- Increase visible and covert patrols
- Promote crime prevention schemes
- Encourage CCTV upgrade/ installations.
- Engage with retailers

Priority Issued: June 2026

Rural Burglaries

Action Taken

- Increase visible and covert patrols
- Community awareness and crime prevention
- Work with local community watch groups

Priority Issued: June 2026

*Livestock Worrying***Action Taken**

- Engagement and education with dog owners
- Encourage farmers to report incidents early and share information.
- Use social media to raise awareness, especially around lambing season.
- Increased and targeted patrols especially during peak times.

Upcoming Events - Meet some of your local team, who are ready to listen to concerns and provide crime prevention advice.

Event	Date	Time	Details	Location
Mole Valley "Meet the Beat" @ Dorking	23 July 2026	3:00 pm	Meeting	Meadowbank, Mill Lane, Dorking
Mole Valley "Meet the Beat" @ Ockley	8 August 2026	2:00 pm	Meeting	Near the cricket pitch, Stane Street, Ockley
Mole Valley "Meet the Beat" @ Beare Green	5 September 2026	2:00 pm	Meeting	Merebank, Beare Green
Mole Valley "Meet the Beat" @ Brockham	22 October 2026	5:00 pm	Meeting	The Village Green, Brockham
Mole Valley "Meet the Beat" @ Dorking	29 November 2026	10:00 am	Meeting	Outside Waitrose, Dorking
Mole Valley "Meet the Beat" @ Hookwood	15 December 2026	11:00 am	Meeting	Hookwood Tesco Express

Planning Applications (B)

Application ref	Address	Proposal	Date	Status	Decision
MO/2026/00840	THE STEADING WHEELERS LANE BROCKHAM RH3 7HJ	Non-material amendment to planning permission MO/2020/1412 to allow external alterations to House 2 only, including cladding, doors, fenestration, rooflights, PV panels, flue and canopy.	12/06/2026	Determined	REFUSE
MO/2026/00929	54 NUTWOOD AVENUE BROCKHAM RH3 7LT	Erection of a part single, part two storey rear extension and additional first floor window to front elevation.	09/06/2026	Live	PENDING
MO/2026/00832	CLAYMONT KILN LANE BROCKHAM RH3 7LZ	T1 Pine: reduce extended lateral limbs by approximately 2m. T2 Beech: crown reduce by approximately 3m near previous pruning points.	08/06/2026	Live	PENDING
MO/2026/00923	BYFIELD WHEELERS LANE BROCKHAM RH3 7HJ	Erection of single storey link extension between house and garage, first floor front extension, porch extension and associated fenestration changes.	29/05/2026	Live	PENDING

MO/2026/00771	17 OAKDENE ROAD BROCKHAM RH3 7JU	Erection of single storey rear / side extension and internal alterations.	12/05/2026	Determined	APPROVE WITH CONDITIONS
MO/2026/00637	21 THE AVENUE BROCKHAM RH3 7EN	Non-material amendment to planning permission MO/2014/1904 for roof lights, window layout changes and internal alterations.	29/04/2026	Determined	APPROVE
MO/2026/00774	8 CASTLE GARDENS BROCKHAM RH4 1NY	Demolition of existing rear extension and erection of single storey rear extension; application for Listed Building Consent.	08/05/2026	Live	PENDING
MO/2026/00775	8 CASTLE GARDENS BROCKHAM RH4 1NY	Demolition of existing rear extension and erection of single storey rear extension.	08/05/2026	Live	PENDING
MO/2026/00776	10 WHEELERS LANE BROCKHAM RH3 7LE	Lowering internal slab level, internal changes, alterations to elevations, roof and wall repairs, conservation rooflights, rainwater goods repairs and internal staircase/bathroom reconfiguration.	29/04/2026	Live	PENDING
MO/2026/00777	10 WHEELERS LANE BROCKHAM RH3 7LE	Lowering internal slab level, internal changes, alterations to elevations, roof and wall repairs, conservation rooflights and rainwater goods repairs.	28/04/2026	Live	PENDING

Bank Reconciliations (C)

MONTHLY RECONCILIATIONS for Current Account			
June			
	YTD	MONTHLY	
Balance B/F	£ 211,627.16	£ 226,898.85	
Income	£ 25,350.00	£ 80.00	
Payments	-£ 14,382.02	£ 4,383.71	
Total transfers			
Total C/F	£ 222,595.14	£ 222,595.14	
All Accounts	b/f	Movement	c/f
Treasurers 00487702 - Current	£ 226,898.85	-£ 4,303.71	£ 222,595.14
Bank Accounts	226,898.85		
Total movement	-£ 4,303.71		
Total Balance C/F	£ 222,595.14		

Opening statement balance						226898.85
Reconciled transactions						
Voucher	Date	Type	Reference	Supplier / customer	Description	Amount
284	01/06/20	Payment		KJ Taylor PA	Administrator	-600.00
285	01/06/20	Payment		Tyson Boxes Limited	Storage	-60.00
286	01/06/20	Payment		SafePlay	Playground report	-57.60
287	01/06/20	Payment		Clear Councils	Insurance for 2026-7	-751.24
288	01/06/20	Payment		Grass cutting	Various	-480.00
289	03/06/20	Payment		Vacant Event	Village fair	-877.50
290	05/06/20	Payment		ICO	direct debit	-47.00
292	08/06/20	Payment		Clerk salary	Clerk salary June	-1,065.64
293	08/06/20	Payment		NI and Tax contribution	Clerk salary June	-440.06
294	10/06/20	Receipt		Allotment rents	Allotment	40.00
295	15/06/20	Receipt		Allotment rents	Allotment	40.00
291	19/06/20	Payment		Lloyds Bank	Banking charges	-4.67
Reconciled balance						222,595.14
Cash book balance						222,595.14

Communication Summary – June contacts (D)

Category	Item
District and County	MVDC Clerk minutes from early June - Circulated to Councillors
Other	Invoice for Victorian Fair toilets paid
	Police notified they will no longer be providing local reports for Parishes
	SALC Councillor and Clerk Forum
	Brockham Horticultural Society insert for Parish Mag
	Request for Remembrance Sunday road closures - Clerk liaising with MVDCSAG team
	Council notified regarding Brockham Badgers Tournament (Sunday 21st June)
	Confirmation that JK kindly watered the trees
	Autumn housing event notification from SCA including Poland Meadows
Finance & Administration	Clerk signed up to local banking forum through UNITY bank
	Clerk circulated Mulberry training programme to councillors for review
	Internal audit report received and circulated to BPC
	Tree surgeon quote received for lifting crown on the green (Quote 1)
	Quote regarding possible groundworks projects (Quote 1)
	Confirmation of AGAR received by External Auditor
	SALC training update circulated
Resident Matters	Fencing in conservation area - Directed to planning. RESOLVED
	Bridlepath 54/Old School Lane & Coach Road dangerous condition - KG contacting directly
	Footpath Strood Green to Tynedale Road - Noted. SB involved, wants scalplings laid
	Saplings on allotment path - RL and contractor to take a look
	Request for meeting dates and new bin (bins occasionally overflowing)
	Concerns re works at fishery ponds - Paula Keay raised with enforcement
Consultations	Westcott Neighbourhood Plan now complete and can be viewed
	GACC AGM
	GACC newsletter regarding the judicial review
	Autumn housing event (SCA/Poland Meadows) - Feedback requested from Councillors
	Surrey Wildlife Trust Mole catchment Programme of Measures information pack