



BROCKHAM PARISH COUNCIL - AGENDA

Members of Brockham Parish Council are summoned to attend the Full Council meeting to be held on Tuesday 13th October 2026 at 7:30pm at the Recreation Ground Pavilion, Brockham

Signed: *Laura Mann, Clerk and RFO to Brockham Parish Council, 8th October 2026*

Meeting Chairman: Karen Gargani

1.	To receive apologies for absence
2.	Code of Members' Conduct - Declaration of Interest.
3.	Public Session (a maximum of 15 minutes) To answer any questions from residents within Brockham Parish Council in accordance with Standing Orders.
4.	Acceptance of Last Minutes To approve and sign the minutes of the meeting that was held on 8 th September 2026.
5.	Chairman Update
6.	Green Spaces • Playground update • Allotment update • Tree Maintenance
7.	Infrastructure • Highways • Rights of Way
8.	• District and County Councillor Update
9.	Planning • To note and review Planning Applications and appeals received • To note planning decisions made by MVDC Other planning matters arising
10.	Finance Matters (Appendix C) • To approve income and expenditure for September 2026 • To sign the Bank statements and bank reconciliation for September 2026 • To note the conclusion of Audit 2025-26 • To sign off the CIL Report for 2025-26
11.	Clerks Update • In Your Area Crime update • Items not covered on the action point list • Any other correspondence to note • Public notices
12.	Urgent matters at the Chairman's discretion for noting, and for inclusion on a future agenda. • Please advise Chairman prior to the meeting.
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APPENDIX

ACTION POINTS

Ref	Action point	Owner
26/09-006	Confirm with AB whether the Coach Road works have been completed.	LM
26/09-006	Write a polite letter asking the resident near the BT box to cut back the hedge as soon as possible.	LM
26/09-007	Write to Wheelers Lane plot holders requesting clear signage identifying their plots; recheck both allotment sites in October.	LM/K
26/09-008	Follow up on the road-closure application.	LM
26/09-010	Explore options and costs for moving the Parish Council website and email addresses to .gov.uk.	Not specified

POLICE UPDATE

Surrey Police Dorking Rural East Local Priorities Priority Issued: June 2026 (APPENDIX A)

Tackling Rural Retail crime

Rural Burglaries

Livestock Worrying

Upcoming Events - Meet some of your local team, who are ready to listen to concerns and provide crime prevention advice.

Event	Date	Time	Details	Location
Mole Valley "Meet the Beat" @ Brockham	22 October 2026	5:00 pm	Meeting	The Village Green, Brockham
Mole Valley "Meet the Beat" @ Dorking	29 November 2026	10:00 am	Meeting	Outside Waitrose, Dorking
Mole Valley "Meet the Beat" @ Hookwood	15 December 2026	11:00 am	Meeting	Hookwood Tesco Express

PLANNING (B)

Application	Reference	Address	Proposal	Date	Status	Decision
MO/2026/01405	EC/2026/01408	CHURCH COTTAGE BROCKHAM GREEN BROCKHAM RH3 7JR	Replace existing timber and crittall windows with white high timber effect PVCu windows.	25/08/2026	Live	PENDING
MO/2026/01438	PP/2026/01324	Kiln Lane Nurseries, Kiln Lane, Brockham, Betchworth, Surrey, RH3 7LX	Variation of condition 2 and 16 for planning permission of MO/2024/1902 for the demolition of existing buildings and erection of 4 No. dwellings (2x3-bedroom and 2x2-bedroom bungalows) along with ancillary parking and amenity space to allow for changes	01/09/2026	Live	PENDING

			made to the internal layouts and elevational treatment of all four dwellings, and re-orientation of plot 1, and the variation of condition 16 to substitute the previously approved site plan with a revised site plan.			
MO/2026/01319	PP/2026/01215	BROOME HILLS MILL HILL LANE BROCKHAM RH3 7LR	Erection of a garage and store with office/store over and associated development.	11/08/2026	Live	PENDING
MO/2026/01085	HC/2026/01182	2 THE BOROUGH BROCKHAM RH3 7NB	Submission of details pursuant to Conditions 3 and 4 of planning permission MO/2026/00404 for the demolition of partially enclosed timber pergola and garden store and the erection of a detached single garage with garden store, extension to driveway and installation of a 5 bar timber gate and reduction in ground levels.	30/07/2026	Determined	CONDITIONS APPROVED
MO/2026/01360	PP/2026/01161	WHEELERS LANE NURSERIES WHEELERS LANE BROCKHAM RH3 7HJ	Demolition of existing buildings and erection of 1 No. dwelling with detached car port with associated parking, landscaping and alterations to access.	03/08/2026	Live	PENDING
MO/2026/01454	PP/2026/01147	LAND WEST OF WHEELERS LANE BROCKHAM RH3 7HJ	Erection of 9 No. dwellings with associated parking, landscaping, drainage and access.	31/07/2026	Live	PENDING
MO/2026/01171	PP/2026/01049	ROSEMARY COTTAGE REIGATE ROAD BETCHWORTH RH3 7HB	Please note amended description: Demolition of single storey side extension and erection of a two storey side and rear extension and fenestration alterations.	18/08/2026	Live	PENDING
MO/2026/01167	PP/2026/01034	82 BROCKHAM LANE BROCKHAM RH3 7EH	PLEASE NOTE: Amended description. Demolition of existing single and two storey rear extensions and front porch and erection of a part single, part two storey rear extension, a single storey front loggia and the addition of a rooflight to the front elevation.	13/07/2026	Live	PENDING
MO/2026/01164	PP/2026/01015	7 CASTLE GARDENS BROCKHAM RH4 1NY	Removal of existing single storey rear element and erection of a single storey front extension with side conservatory infill between house and existing garage; removal of chimneys and replace roof with addition of gable end to rear; installation of Air Source Heat Pump; engineering operations to alter the existing rear terraces including landscaping throughout the site and raised ground levels to allow step-free access.	09/07/2026	Live	PENDING
MO/2026/01076	EC/2026/00964	BIRCH COTTAGE BROCKHAM GREEN BROCKHAM RH3 7JN	Closing up of existing vehicular access and the creation of a new vehicular access	08/06/2026	Live	PENDING
MO/2026/01048	PP/2026/00812	DORKING ANGLING SOCIETY REIGATE ROAD BETCHWORTH RH3 7ET	Erection of new entrance gate and fencing to fishery.	05/06/2026	Live	PENDING
MO/2026/00923	PP/2026/00790	BYFIELD WHEELERS LANE BROCKHAM RH3 7HJ	Erection of single storey link extension between house and garage, first floor front extension to replace existing dormer over existing cat-slide roof, porch extension and associated changes to fenestration.	29/05/2026	Live	PENDING

FINANCE

MONTHLY RECONCILIATIONS for Current Account					
September					
	YTD	MONTHLY			
Balance B/F	£ 211,627.16	£ 216,422.44			
Income	£ 72,239.61	£ 24,199.00			
Payments	-£ 53,560.74	£ 58,636.92			
Total transfers	21,473.75	£ -			
Total C/F	£ 231,547.63	£ 181,984.52			
All Accounts	b/f	Movement	c/f		
Treasurers 00487702 - Current	£ 216,422.44	-£ 34,437.92	£ 181,984.52		
Bank Accounts	216,422.44				
Total movement	-£ 34,437.92				
Total Balance C/F	£ 181,984.52				

Brockham Parish Council							
Listing of transactions dated between 01/0							
No.	Date	Description	Account name	Reserve	Net	VAT	Total
315	01/09/2026	September invoice	Virtual Administrator	Operating Costs	-600.00	0.00	-600.00
316	01/09/2026	Sept einvoice	Council storage	Operating Costs	-50.00	-10.00	-60.00
317	01/09/2026	Annual hosting costs	Council expenses (IT/IC)	Operating Costs	-1,091.37	-218.28	-1,309.65
318	01/09/2026	Q1 and 2	Clerk expenses Travel	Operating Costs	-70.50	0.00	-70.50
319	07/09/2026	salary plus back pay	Salary	Operating Costs	-1,455.98	0.00	-1,455.98
320	07/09/2026	salary plus back pay	NI and Tax Contributions	Operating Costs	-673.14	0.00	-673.14
321	17/09/2026	EXTERNAL AUDIT	Auditors	Operating Costs	-315.00	-63.00	-378.00
322	17/09/2026	internal audit	Auditors	Operating Costs	-341.25	-68.25	-409.50
323	17/09/2026	Playground report	Grounds maint & R	Operating Costs	-48.00	-9.60	-57.60
324	17/09/2026	subs 2026-7	Subscriptions	Operating Costs	-30.00	0.00	-30.00
325	17/09/2026	aug subs	Banking Charges	Operating Costs	-4.25	0.00	-4.25
326	21/09/2026	bonfire toilets	Community Grants	Operating Costs	-2,715.98	-543.20	-3,259.18
327	21/09/2026	ebf park	Elizabeth Bailey Field	Operating Costs	-250.00	-50.00	-300.00
328	24/09/2026	cricket club car park	Highways and infrastruc	Operating Costs	-7,080.00	-1,416.00	-8,496.00
329	04/09/2026	Precept 2nd installation	Precept	Income	24,174.00	0.00	24,174.00
330	16/09/2026	A Duke	Allotment Rent	Income	25.00	0.00	25.00
331	07/09/2026	Proportion to be paid	Highways and infrastruc	Traffic Calming Brockham	-41,485.62	0.00	-41,485.62
332	10/09/2026	Hall hire	Meeting costs	Operating Costs	-47.50	0.00	-47.50

