



BROCKHAM PARISH COUNCIL MEETING 12th May 2026 DRAFT

Venue: The Pavilion, Brockham
Recreation Ground
Date: 12th May 2026
Time: 19:30

Present
Cllr David Challenger (DC) (Chair)
Cllr Roshie Watkins (RW)
Cllr Simon Hetzel (SH)
Cllr Noel Humphrey (NH)
Cllr Ross Lane (RL)
Cllr Gary Evans (GE)

In attendance
L Mann (Clerk) (LM)
MVDC Cllr P Potter (PP)
MVDC Cllr S Budd (SB)
MVDC Cllr P Keay (PK)
Apologies: Cllr Karen Gargani
(KG), SCC Cllr H Clack (HC)
Public: 3 residents

Ref	Agenda item	Who
12/05-001	To receive apologies for absence	
	Apologies for absence were received and accepted.	
12/05-002	Code of Members' Conduct - Declaration of Interest	
	No additional declarations of interest were made for items on the agenda.	
12/05-003	Public Session (a maximum of 15 minutes)	
	<p>Two new residents attended the meeting and were welcomed to the village. Residents raised concerns regarding the proposed Big Field Development. It was noted that similar proposals had been put forward previously and were considered unlikely to progress. Concern was expressed about the use of artificial pitches, specifically the potential for microplastics to enter the River Mole.</p> <p>The Parish Council encouraged residents to attend the public meeting scheduled for Wednesday 13th May at the DRFC Pavilion. It was confirmed that the Parish Council had held an initial meeting with members of the Big Field Committee to review a concept plan. The Council noted that it would provide a formal response once more detailed proposals become available.</p> <p>Further concerns were raised regarding current parking pressures, particularly during tournaments, which were described as busy and at times chaotic, with a negative impact on residents.</p> <p>The Parish Council reassured attendees that these issues would be considered at future meetings. It was noted that Cllr Keay had requested that the proposal document be made available online. The Parish Council also acknowledged that the new committee members appeared committed to improving engagement with both the community and the Parish Council.</p>	
12/05-004	Acceptance of Last Minutes	
	There were two typos that were corrected by hand. The minutes of 10 th March 2026 were approved and recorded as a true and accurate record of the meeting. Cllr Challenger signed the minutes.	
12/05-005	Chair Update	
	The AGM and Annual Parish Assembly will be held on Monday 1st June at the Recreation Ground Pavilion. Guest speaker Martin Smith from the Poland Trust will be in attendance.	

	<p>The Parish Council expressed its thanks to Chris Long for his dedicated service to the village. The Council will consider appropriate contractors to meet the village's ongoing maintenance needs.</p> <p>A general discussion on village matters took place, with the following points noted:</p> <ul style="list-style-type: none"> • Complaints had been raised on social media regarding the grass at the Elizabeth Bailey Field; however, this has now been addressed, and a regular cutting schedule is in place. • A resident requested that the footpath in Strood Green be improved. The Parish Council is aware of the issue and anticipates that the path may be an unclaimed walkway, which may need to be taken on by the Council. • The brickwork near Court Lodge and The Grumpy Mole had previously been assessed by Surrey County Council (SCC) Rights of Way, who confirmed it was safe and would be monitored. The area has since been repaired. • The telephone box beside the Spar is due to be repainted soon. Cllr Gargani is liaising with the manufacturer to obtain either replacement pads or a new unit. This work is expected to be completed ahead of the village fair weekend. 	
12/05-006	District and County Councillor Updates	
	<p>Activity has been relatively quiet due to the recent elections. It was noted that two new councillors have been elected: Cllr Van de Bogerd and Cllr Farrar-Astrop.</p> <p>Cllr Simon Budd had been approached to replace a bench like for like on the village green. The parish council had confirmed that it had no issues with this, but that it is MVDC land and ultimately it was up to them. SB would go back to the resident and inform them of the decision, he would also liaise with MVDC parks regarding the proposal.</p>	
12/05-007	Green Spaces	
	<p>Elizabeth Bailey Field: The playground works are nearing completion. Following feedback from a resident regarding the swing height, slightly longer chains will be installed; replacement parts are currently awaited. Minor repairs are also required to the seesaw.</p> <p>Strood Green Island: Cllr Lane confirmed that clarification is awaited from Surrey County Council (SCC) regarding adoption of the site, including the requirement for a special licence. The project has benefited from strong resident engagement and is progressing well.</p> <p>Access between Elizabeth Bailey Field and Tanners Meadow: It was noted that an informal path has been created due to regular foot traffic, although no official right of way exists.</p> <p>Clarion Housing: Cllr Lane reported difficulties in contacting Clarion. The Clerk and Cllr Potter provided a contact, which will be forwarded to him. Cllr Potter added that he is continuing to press Clarion to meet its contractual obligations at Kenwood Court, with support from the local MP.</p> <p>Trees on the Green: Mole Valley District Council (MVDC) Estates have agreed to the requested tree works on the Green to improve spectator safety at Brockham Bonfire.</p> <p>Action: Instruct a tree surgeon to assess the works and submit a planning</p>	LM

	application on behalf of the Parish Council.	
12/05-008	Highways and Infrastructure	
	<p>Cllr Hetzel reported ongoing difficulties in contacting Surrey Highways regarding a few village concerns. These issues have now been formally submitted via the Surrey Highways reporting portal.</p> <p>The following matters were highlighted:</p> <ul style="list-style-type: none"> • Traffic calming measures, including speed strips, at various locations throughout the village • The Brockham Lane / A25 proposal • Parking options on Brockham Green • The impact of parking associated with Big Field events on Kiln Lane <p>Action:</p> <ul style="list-style-type: none"> • Follow up with Cllr Helyn Clack regarding progress on traffic speed strips. <p>A query was raised about extending the zigzag lines outside Anthony West House to prevent obstructive parking. It was agreed that initial liaison should be with the School Safety Officer and directly with the school.</p> <p>Cllr Key agreed to speak with the Head Teacher at North Downs Primary School regarding issues with parent parking.</p> <p>Cllr Humphrey reported a sinkhole on Tweed Lane to Surrey County Council Highways; this will be assessed in due course.</p>	LM/SH
12/05-009	Planning	
	<p>Decisions on applications listed in the appendix were noted.</p> <p>Pending applications were also noted, and it was agreed that no comments or representations would be made.</p> <p>Other matters: An update was provided on outstanding action points not covered elsewhere (see Appendix). Cllr Key confirmed that he had introduced the Clerk and the Chair to the MVDC Assets Team via email. A meeting will be arranged to discuss the process for adopting village assets where appropriate.</p> <p>It was noted that an updated community asset list is expected to be issued by MVDC on 31st May 2026.</p>	
12/05-010	Finance Matters	LM/GE
	<p>Income and expenditure for March 2026 were noted.</p> <p>Bank statements and reconciliations for the same period were reviewed and signed.</p>	
12/05-011	Clerks Update	Clerk
	<p>The crime report had not been received.</p> <p>Cllr Key advised that the MVDC Community Safety team had been diverted due to resource constraints, which is likely the reason for the delay in issuing the report.</p>	
12/05-012	Public notices	
	<p>The next Parish Council meeting will be the AGM and APM combined and held on 1st June 2026, venue to be confirmed.</p>	
12/05-013	Urgent matters at the discretion of the Chairman for noting and for inclusion on a future agenda	
	<p>No urgent matters were raised.</p>	
12/05-014	Closure of meeting	
	<p>KG thanked everyone for attending and declared the meeting closed.</p>	

Appendices

Brockham Parish Council – Action Points Summary

Ref / Area	Action Point	Responsible
Green Spaces	Instruct a tree surgeon to assess required works and submit a planning application on behalf of the Parish Council	LM
Highways & Infrastructure	Follow up with Cllr Helyn Clack regarding progress on traffic speed strips	LM / SH
Public Session	Check cutting season details for Strood Green Island and liaise with Cllr Helyn Clack regarding potential Parish Council adoption	RL
Public Session	Compile a full list of issues relating to Big Field events (parking, field condition, management, noise, lighting)	NH
Public Session	Feedback residents' concerns regarding Big Field events to the DRFC Committee	SH
District & County Cllrs	Obtain a copy of the updated MVDC Community Asset List once published	LM
District & County Cllrs	Send list of potentially omitted assets to Cllr Keay	LM
Green Spaces – Bench	Confirm Parish Council support for replacement of the bench near the pump	LM done
Green Spaces – Village Green Kerbstones	Arrange meeting with MVDC to agree suitable solutions (e.g. sleepers/stakes)	LM
Highways	Request feedback from SCC on Middle Street traffic strip results	LM/SH
Appendix Ref 26/01003	Follow up with Cllr Helyn Clack regarding purchase of SID devices	LM

Crime Report - to follow

Appendix – Planning Applications

New Applications

Ref No.	Application No.	Address	Proposal	Date	Status	BPC Comment
MO/2026/00518	PP/2026/00484	Land North of Brockham Bowling Club, Mill Hill Lane, Brockham RH3 7LR	Tree works incl. removal of failed limbs, felling of willow and sycamore, and removal of dead/diseased ash stems	07/04/2026	Live	Pending
MO/2026/00382	PP/2026/00397	100 Brockham Lane, Brockham RH3 7EQ	Fell Rowan tree in poor condition and replace with healthy specimen	18/03/2026	Determined	No Objection
MO/2026/00488	PP/2026/00265	Studland House, 8 Brockham Lane, Brockham RH3 7EL	Erection of 1 dormer window and 2 rooflights to front and rear elevations	25/02/2026	Live	Pending

MO/2026/00404	HC/2026/00239	2 The Borough, Brockham RH3 7NB	Demolition of pergola/store and erection of detached garage with driveway extension and gate	05/02/2026	Live	Pending
MO/2026/00397	PP/2025/01511	6 Oakdene Close, Brockham RH3 7JZ	Certificate of Lawfulness for single storey side extension	12/10/2025	Determined	Withdrawn
MO/2026/00506	PP/2026/00321	Ashbourne Cottage, Wheelers Lane, Brockham RH3 7LA	Garage reconstruction and extension to form gym, plus internal alterations	05/03/2026	Live	Pending

Decisions

Ref No.	Application No.	Address	Proposal	Date	Decision
MO/2026/00382	PP/2026/00397	100 Brockham Lane, Brockham RH3 7EQ	Rowan tree felling and replacement	18/03/2026	No Objection
MO/2026/00325	EC/2026/00172	Brockham Wellsite, Feltons Farm, Old School Lane, Brockham RH3 7AU	Workover rig scheme details	22/01/2026	SCC Approval
MO/2026/00278	PP/2026/00170	Sherwood, 5 Little Borough, Brockham RH3 7ND	Tree reductions and thinning works	09/02/2026	No Objection
MO/2026/00191	PP/2026/00059	82 Brockham Lane, Brockham RH3 7EH	Two-storey rear extension and front loggia	19/01/2026	Refused
MO/2026/00128	PP/2026/00047	27 Tynedale Road, Strood Green RH3 7JD	Loft conversion with dormer and rooflights	15/01/2026	Approved
MO/2026/00263	PP/2025/01859	Rosemary Cottage, Reigate Road, Betchworth RH3 7HB	Two-storey side extension	08/12/2025	Refused
MO/2026/00319	PP/2025/01855	13 Oakdene Road, Brockham RH3 7JU	Two-storey side and rear extension	06/12/2025	Refused
MO/2025/02775	PP/2025/01806	7 Castle Gardens, Brockham RH4 1NY	Extensions and alterations incl. raised roof and summerhouse	29/11/2025	Refused
MO/2026/00142	PP/2025/01602	11 Tanners Meadow, Strood Green RH3 7NJ	Single-storey extensions and garage conversion	25/10/2025	Approved with Conditions
MO/2026/00087	PP/2025/01545	The Royal Oak (PH), Brockham Green RH3 7JS	Detached building for meerkat enclosure	16/10/2025	Approved with Condition
MO/2025/02570	PP/2025/01452	North Downs Primary School, Wheelers Lane RH3 7LA	Replacement swimming pool changing room	01/10/2025	Approved with Conditions

MO/2024/ 1902	PP- 13527052	Kiln Lane Nurseries, Kiln Lane, Brockham RH3 7LX	Demolition and erection of 4 dwellings	12/11/2024	Approved with Conditions
------------------	-----------------	---	--	------------	--------------------------------

Finance:
MONTHLY RECONCILIATIONS for Current
Account
March

	YTD		MONTHLY	
Balance B/F	£	191,395.01	£	231,547.63
Income	£	73,549.61	£	1,310.00
Payments	-£	74,791.21	£	21,230.47
		21,473.75	£	-
Total C/F	£	211,627.16	£	211,627.16

All Accounts	b/f	Movement	c/f
Treasurers 00487702 - Current	£ 231,547.63	-£ 19,920.47	£ 211,627.16
	231,547.63		
	-£ 19,920.47		
	£ 211,627.16		

Transactions in March 2026

Transaction Date	Account Number	Transaction Description	Debit Amount	Credit Amount
16/03/2026	00487702	Clerk salary	£ 1,505.70	
17/03/2026	00487702	BANK Charges	£ 4.25	
23/03/2026	00487702	PLAYGROUND	£ 19,702.84	
23/03/2026	00487702	PLANTER REIMB	£ 10.00	
23/03/2026	00487702	PLANTER REIMB	£ 7.68	
26/03/2026	00487702	ALLOTMENT		£ 25.00
26/03/2026	00487702	ALLOTMENT		£ 40.00
26/03/2026	00487702	ALLOTMENT		£ 40.00
26/03/2026	00487702	ALLOTMENT		£ 95.00
26/03/2026	00487702	ALLOTMENT		£ 25.00
26/03/2026	00487702	ALLOTMENT		£ 40.00
26/03/2026	00487702	ALLOTMENT		£ 65.00
27/03/2026	00487702	ALLOTMENT		£ 40.00
27/03/2026	00487702	ALLOTMENT		£ 25.00
27/03/2026	00487702	ALLOTMENT		£ 90.00
27/03/2026	00487702	ALLOTMENT		£ 25.00
27/03/2026	00487702	ALLOTMENT		£ 40.00
27/03/2026	00487702	ALLOTMENT		£ 25.00
27/03/2026	00487702	ALLOTMENT		£ 40.00
30/03/2026	00487702	ALLOTMENT		£ 80.00
30/03/2026	00487702	ALLOTMENT		£ 40.00
30/03/2026	00487702	ALLOTMENT		£ 65.00
30/03/2026	00487702	ALLOTMENT		£ 40.00
30/03/2026	00487702	ALLOTMENT		£ 15.00
30/03/2026	00487702	ALLOTMENT		£ 40.00
30/03/2026	00487702	ALLOTMENT		£ 40.00
30/03/2026	00487702	ALLOTMENT		£ 25.00
30/03/2026	00487702	ALLOTMENT		£ 25.00
30/03/2026	00487702	ALLOTMENT		£ 80.00
30/03/2026	00487702	ALLOTMENT		£ 40.00
30/03/2026	00487702	ALLOTMENT		£ 25.00
31/03/2026	00487702	ALLOTMENT		£ 65.00
31/03/2026	00487702	ALLOTMENT		£ 25.00
31/03/2026	00487702	ALLOTMENT		£ 90.00

Transactions in April:

Transaction Date	Account Number	Transaction Description	Debit Amount	Credit Amount
				£
29/04/2026	00487702	ALLOTMENT		80.00
				£
24/04/2026	00487702	ALLOTMENT		40.00
				£
23/04/2026	00487702	ALLOTMENT		65.00
			£	
20/04/2026	00487702	BANK CHARGES	4.25	
			£	
20/04/2026	00487702	Brock Fair toilet hire	292.50	

16/04/2026	00487702	TREE and GROUND WORKS	£ 1,320.00	
16/04/2026	00487702	SALC and NALC subs	£ 1,053.67	
16/04/2026	00487702	PAYROLL	£ 66.00	
16/04/2026	00487702	PLAYGROUND	£ 2,583.00	
14/04/2026	00487702	ALLOTMENT		£ 25.00
14/04/2026	00487702	ALLOTMENT		£ 40.00
14/04/2026	00487702	Clerk salary	£ 1,505.70	
13/04/2026	00487702	ALLOTMENT		£ 25.00
13/04/2026	00487702	ALLOTMENT		£ 40.00
10/04/2026	00487702	MOLE VALLEY D.C. LEY DC		£ 24,174.00
09/04/2026	00487702	ALLOTMENT		£ 15.00
08/04/2026	00487702	ALLOTMENT		£ 25.00
08/04/2026	00487702	ALLOTMENT		£ 15.00
08/04/2026	00487702	ALLOTMENT		£ 50.00
07/04/2026	00487702	ALLOTMENT		£ 55.00
07/04/2026	00487702	ALLOTMENT		£ 80.00
07/04/2026	00487702	ALLOTMENT		£ 65.00
07/04/2026	00487702	ALLOTMENT		£ 40.00
02/04/2026	00487702	ALLOTMENT		£ 75.00
02/04/2026	00487702	ALLOTMENT		£ 25.00
02/04/2026	00487702	ALLOTMENT		£ 25.00
01/04/2026	00487702	ALLOTMENT		£ 25.00
01/04/2026	00487702	ALLOTMENT		£ 25.00

01/04/2026	00487702	VIRTUAL ASST	£ 600.00
01/04/2026	00487702	ALLOTMENT	£ 65.00
01/04/2026	00487702	ALLOTMENT	£ 15.00
01/04/2026	00487702	ALLOTMENT	£ 25.00