



BROCKHAM PARISH COUNCIL - AGENDA

Members of Brockham Parish Council are summoned to attend the Full Council meeting to be held on Tuesday 12th May 2026 at 7:30pm at the Recreation Ground Pavilion, Brockham

Signed: *Laura Mann, Clerk and RFO to Brockham Parish Council, 8th May 2026*

Meeting Chairman: Karen Gargani

1.	To receive apologies for absence
2.	Code of Members' Conduct - Declaration of Interest To receive disclosure by Councillor's of any Disclosable Pecuniary Interests and/or other interests arising under the Code of Conduct in respect of any items on the agenda.
3.	Public Session (a maximum of 15 minutes) To answer any questions from residents within Brockham Parish Council in accordance with Standing Orders
4.	Acceptance of Last Minutes To approve and sign the minutes of the meeting that was held on 10 th March 2026.
5.	Chairman Update
6.	District and County Councillor Updates
7.	Green Spaces
8.	Highways and Infrastructure
9.	Planning (Appendix) - To review planning applications and appeals received - To note planning decisions made by MVDC
10.	Clerks Update - Update on action points where not covered (Appendix) - Crime report (Appendix) - Key correspondence - Public notices
11.	Finance Matters - To approve income and expenditure for March and April 2026. (Appendix) - To sign the Bank statements and bank reconciliation for March and April 2026. (Appendix)
12.	Urgent matters at the discretion of the Chair.

Brockham Parish Council – Action Points Summary

Ref	Action Point	Responsible
Public Session	Check cutting-season details for Strood Green Island and liaise with Helyn Clark regarding BPC potentially adopting responsibility.	RL
Public Session	Compile full list of issues relating to Big Field Events (parking, field condition, management, noise, lighting).	NH
Public Session	Feed back residents' concerns on Big Field Events to DRFC committee.	SH
District & County Cllrs	Obtain copy of renewed MVDC Community Asset List once published (April 2026).	Clerk (LM)
District & County Cllrs	Send list of assets potentially omitted from MVDC Community Asset List to PK.	LM
Green Spaces – Bench on the Green	Reply to SB confirming BPC support for resident replacing the bench near the pump.	LM
Green Spaces – Village Green Kerbstones	Continue arranging meeting with MVDC to determine suitable options (chestnut sleepers / stakes).	LM / MVDC liaison (implied)
Highways	Ask SCC for feedback on Middle Street traffic strip results.	LM
Appendix – Action Point 26/01003	Ask HC re purchasing SID devices.	LM
Appendix – Action Point 26/01007	Follow up with MVDC Cllr Keay about bin relocation to Kiln Lane.	LM

Crime Report - to follow

Planning Applications

New applications:

[MO/2026/00518](#)

PP/2026/00484

LAND TO THE NORTH OF BROCKHAM BOWLING CLUB MILL HILL LANE BROCKHAM RH3 7LR
 169 Ash - Remove the failed limb from the adjacent tree. 169 - Exempt work. Opposite 162 Willow - Fell the stem leaning towards the garden. Opposite 162 Willow - To eliminate the risk of damage from the leaning tree. 134 - Sycamore - Carefully fell to near ground level. 134 - The Tree is in poor condition. Decay running up the majority of primary stems. 127 - Ash - Remove the dead central stem. 127 - Exempt work.
 07/04/2026

Live

PENDING

[MO/2026/00382](#)

PP/2026/00397

100 BROCKHAM LANE BROCKHAM RH3 7EQ

1. Rowan in poor condition LHS rear garden. Fell to ground level - tree being replaced with healthy specimen

18/03/2026

Determined

NO OBJECTION

[MO/2026/00488](#)

PP/2026/00265

STUDLAND HOUSE 8 BROCKHAM LANE BROCKHAM RH3 7EL

Erection of 1 No. dormer window to side and 2 No. rooflights to both front and rear elevations.

25/02/2026

Live

PENDING

[MO/2026/00404](#)

HC/2026/00239

2 THE BOROUGH BROCKHAM RH3 7NB

Demolition of a partially enclosed timber pergola and garden store and the erection of a detached single garage with garden store, extension to driveway and installation of a 5 bar timber gate.

05/02/2026

Live

PENDING

[MO/2026/00397](#)

PP/2025/01511

6 OAKDENE CLOSE BROCKHAM RH3 7JZ

Certificate of Lawfulness for a proposed development in respect of a single storey side extension.

12/10/2025

Determined

WITHDRAW

[MO/2026/00506](#)

PP/2026/00321

ASHBOURNE COTTAGE WHEELERS LANE BROCKHAM RH3 7LA

Demolition of roof and front, rear and east side wall of garage together with the timber clad extension housing the garage doors and to reconstruct and extend to the front to form a gym, including additional windows to side elevation. Change of use of part of the existing store, which is attached to the garage, to provide a shower room and replace door with window.

05/03/2026

Live

PENDING

Decisions:

[MO/2026/00382](#)

PP/2026/00397

100 BROCKHAM LANE BROCKHAM RH3 7EQ

1. Rowan in poor condition LHS rear garden. Fell to ground level - tree being replaced with healthy specimen

18/03/2026

Determined

NO OBJECTION

[MO/2026/00325](#)

EC/2026/00172

BROCKHAM WELLSITE LAND AT FELTONS FARM OLD SCHOOL LANE BROCKHAM BETWHCWORTH SURREY RH3 7AU

Detail of scheme of work detailing workover rig submitted pursuant to condition 7 of Planning Permission ref: MO/2021/2103 dated 17 November 2022. (this application is determined by Surrey County Council under their ref SCCRef-2026-0004)

22/01/2026

Determined

SURREY COUNTY COUNCIL APPROVAL

[MO/2026/00278](#)

PP/2026/00170

SHERWOOD 5 LITTLE BOROUGH BROCKHAM RH3 7ND

T1 Beech tree: Crown reduction by 2.5m. T2 Maple tree: Crown reduction by 2m. Thin both trees by 15% including the removal of both dead and diseased wood. Reduce Holly's to approx. 2.5m to the same height of the rest of the hedge.

09/02/2026

Determined

NO OBJECTION

[MO/2026/00191](#)

PP/2026/00059

82 BROCKHAM LANE BROCKHAM RH3 7EH

Demolition of existing single and two storey rear extensions and erection of two-storey rear extension. Erection of front loggia.

19/01/2026

Determined

REFUSED

[MO/2026/00128](#)

PP/2026/00047

27 TYNEDALE ROAD STROOD GREEN RH3 7JD

Certificate of Lawfulness for a proposed development in respect of a loft conversion with 1 No. rear dormer and 3 No. rooflights.

15/01/2026

Determined

APPROVED

[MO/2026/00263](#)

PP/2025/01859

ROSEMARY COTTAGE REIGATE ROAD BETCHWORTH RH3 7HB

Demolition of single storey elements and erection of two-storey side extension. External materials and fenestration changes.

08/12/2025

Determined

REFUSED

[MO/2026/00319](#)

PP/2025/01855

13 OAKDENE ROAD BROCKHAM RH3 7JU

Erection of a two storey side and rear extension.

06/12/2025

Determined

REFUSED

[MO/2025/02775](#)

PP/2025/01806

7 CASTLE GARDENS BROCKHAM RH4 1NY

Removal of existing single storey rear element and erection of a single storey front extension with side conservatory infill between house and existing garage, removal of chimneys and replacement roof with addition of gable end and raising of ridge height. Erection of a detached summerhouse with raised ground levels to allow step-free access.

29/11/2025

Determined

REFUSED

[MO/2026/00142](#)

PP/2025/01602

11 TANNERS MEADOW STROOD GREEN RH3 7NJ

Demolition of existing conservatory and front porch and erection of a single storey front and rear extensions and conversion of existing garage to habitable accommodation.

25/10/2025

Determined

APPROVED WITH CONDITIONS

[MO/2026/00087](#)

PP/2025/01545

THE ROYAL OAK (PH) BROCKHAM GREEN BROCKHAM RH3 7JS

Erection of a single storey detached building to create an enclosure for Meerkats.

16/10/2025

Determined

APPROVED WITH CONDITION

[MO/2025/02570](#)

PP/2025/01452

NORTH DOWNS PRIMARY SCHOOL WHEELERS LANE BROCKHAM RH3 7LA

Replacement of the existing swimming pool changing room.

01/10/2025

Determined

APPROVED WITH CONDITIONS

[MO/2024/1902](#)

PP-13527052

Kiln Lane Nurseries, Kiln Lane, Brockham, Betchworth, Surrey, RH3 7LX

Demolition of existing buildings and erection of 4 No. dwellings (2x3-bedroom and 2x2-bedroom bungalows) along with ancillary parking and amenity space.

12/11/2024

Determined

APPROVED WITH CONDITIONS

Finance:

MONTHLY RECONCILIATIONS for Current Account

March

	YTD	MONTHLY
Balance B/F	£ 191,395.01	£ 231,547.63
Income	£ 73,549.61	£ 1,310.00
Payments	-£ 74,791.21	£ 21,230.47
	21,473.75	£ -
Total C/F	£ 211,627.16	£ 211,627.16

All Accounts

	b/f	Movement	c/f
Treasurers 00487702 - Current	£ 231,547.63	-£ 19,920.47	£ 211,627.16
Bus Bank 07426679 - Deposit			
Bus Bank 32453460 - War Memo			
Treasurers 32885260 - Web Acc	231,547.63		
Treasurers 32884860 - Youth	-£ 19,920.47		
	£ 211,627.16		

Transactions in March 2026

Transaction Date	Account Number	Transaction Description	Debit Amount	Credit Amount
16/03/2026	00487702	Clerk salary	£ 1,505.70	
17/03/2026	00487702	BANK Charges	£ 4.25	
23/03/2026	00487702	PLAYGROUND	£ 19,702.84	
23/03/2026	00487702	PLANTER REIMB	£ 10.00	
23/03/2026	00487702	PLANTER REIMB	£ 7.68	
26/03/2026	00487702	ALLOTMENT		£ 25.00
26/03/2026	00487702	ALLOTMENT		£ 40.00
26/03/2026	00487702	ALLOTMENT		£ 40.00
26/03/2026	00487702	ALLOTMENT		£ 95.00
26/03/2026	00487702	ALLOTMENT		£ 25.00
26/03/2026	00487702	ALLOTMENT		£ 40.00
26/03/2026	00487702	ALLOTMENT		£ 65.00
27/03/2026	00487702	ALLOTMENT		£ 40.00
27/03/2026	00487702	ALLOTMENT		£ 25.00
27/03/2026	00487702	ALLOTMENT		£ 90.00
27/03/2026	00487702	ALLOTMENT		£ 25.00
27/03/2026	00487702	ALLOTMENT		£ 40.00
27/03/2026	00487702	ALLOTMENT		£ 25.00
27/03/2026	00487702	ALLOTMENT		£ 40.00
30/03/2026	00487702	ALLOTMENT		£ 80.00
30/03/2026	00487702	ALLOTMENT		£ 40.00
30/03/2026	00487702	ALLOTMENT		£ 65.00
30/03/2026	00487702	ALLOTMENT		£ 40.00
30/03/2026	00487702	ALLOTMENT		£ 15.00
30/03/2026	00487702	ALLOTMENT		£ 40.00
30/03/2026	00487702	ALLOTMENT		£ 40.00
30/03/2026	00487702	ALLOTMENT		£ 25.00
30/03/2026	00487702	ALLOTMENT		£ 25.00
30/03/2026	00487702	ALLOTMENT		£ 80.00
30/03/2026	00487702	ALLOTMENT		£ 40.00
30/03/2026	00487702	ALLOTMENT		£ 25.00
31/03/2026	00487702	ALLOTMENT		£ 65.00
31/03/2026	00487702	ALLOTMENT		£ 25.00
31/03/2026	00487702	ALLOTMENT		£ 90.00

Transactions in April:

Transaction Date	Account Number	Transaction Description	Debit Amount	Credit Amount
29/04/2026	00487702	ALLOTMENT		£ 80.00
24/04/2026	00487702	ALLOTMENT		£ 40.00
23/04/2026	00487702	ALLOTMENT		£ 65.00
20/04/2026	00487702	BANK CHARGES	£ 4.25	
20/04/2026	00487702	Brock Fair toilet hire	£ 292.50	
16/04/2026	00487702	TREE and GROUND WORKS	£ 1,320.00	
16/04/2026	00487702	SALC and NALC subs	£ 1,053.67	
16/04/2026	00487702	PAYROLL	£ 66.00	
16/04/2026	00487702	PLAYGROUND	£ 2,583.00	
14/04/2026	00487702	ALLOTMENT		£ 25.00
14/04/2026	00487702	ALLOTMENT		£ 40.00
14/04/2026	00487702	Clerk salary	£ 1,505.70	

13/04/2026	00487702	ALLOTMENT	£	25.00
13/04/2026	00487702	ALLOTMENT	£	40.00
10/04/2026	00487702	MOLE VALLEY D.C. LEY DC	£	24,174.00
09/04/2026	00487702	ALLOTMENT	£	15.00
08/04/2026	00487702	ALLOTMENT	£	25.00
08/04/2026	00487702	ALLOTMENT	£	15.00
08/04/2026	00487702	ALLOTMENT	£	50.00
07/04/2026	00487702	ALLOTMENT	£	55.00
07/04/2026	00487702	ALLOTMENT	£	80.00
07/04/2026	00487702	ALLOTMENT	£	65.00
07/04/2026	00487702	ALLOTMENT	£	40.00
02/04/2026	00487702	ALLOTMENT	£	75.00
02/04/2026	00487702	ALLOTMENT	£	25.00
02/04/2026	00487702	ALLOTMENT	£	25.00
01/04/2026	00487702	ALLOTMENT	£	25.00
01/04/2026	00487702	ALLOTMENT	£	25.00
01/04/2026	00487702	VIRTUAL ASST	£	600.00
01/04/2026	00487702	ALLOTMENT	£	65.00
01/04/2026	00487702	ALLOTMENT	£	15.00
01/04/2026	00487702	ALLOTMENT	£	25.00