



# Ohio Middle Level Association

## 2024 COMPONENT AWARD

### Scheduling

#### Component Award Description

This award is given to a deserving middle level school that incorporates best middle level practices into their daily schedule. To be considered for this award you must fill out an application as well as provide a written essay that addresses and provides evidence for all criteria below.

#### Application Criteria

- Schools that apply must be current OMLA Institutional Members.
- A school may apply for a component award in more than one area.
- A school that has received a component award cannot be nominated for a component award in the same area for the following two years.
- Applications must be received by the posted deadline.
- Applicant provides documentation that demonstrates exemplary practices in the specific Component Award area.

#### Awarding the Honor

- A committee of the Ohio Middle Level Association Executive Board members will review all applications.
- Applicants that meet the criteria on paper are notified and a site-visitation team of OMLA members and/or consultants is scheduled to verify the middle level component practice.
- Recipients will be recognized at the state conference awards reception with a plaque honoring their accomplishment.

***\*All criteria below must be addressed in the written application to be considered.***

#### Criteria/Rating Scale

**4** - Accomplished      **3** - Proficient      **2** - Developing      **1** - Limited/No evidence

#### Award Criteria

- Criterion 1** Goals are clearly defined to promote best middle level practices.
- Criterion 2** All stakeholders are represented and have a significant role in the development, application, and regular evaluation of the master schedule.
- Criterion 3** The needs of all students are considered and served within the schedule. (special education, gifted/talented, ESL, at-risk, grade/subject, etc...)
- Criterion 4** Common planning time is provided to teams on a regular basis and is effectively structured to support student learning and the goals of the master schedule.
- Criterion 5** Team members share in the planning and scheduling of activities for their flexible blocks of instructional time.

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**Applications must be submitted online or postmarked no later than March 4, 2024**

**Mike Kauffeld**

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#### About the School

Name of School: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

Name of School District: \_\_\_\_\_

Name of Principal: \_\_\_\_\_

Student Enrollment: \_\_\_\_\_ Grades: \_\_\_\_\_

Brief narrative of the school demographics: \_\_\_\_\_

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#### About the Person(s) Completing the Application

Person(s) Completing Application: \_\_\_\_\_

Date of Submission: \_\_\_\_\_

*Please provide one point of contact for communications:*

Contact's Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

#### Please address each criterion with a separate written response

**citing examples and/or evidence.** *Please attach a separate sheet for each Criterion Heading.*

**Criterion 1** Goals are clearly defined to promote best middle level practices.

**Criterion 2** All stakeholders are represented and have a significant role in the development, application, and regular evaluation of the master schedule.

**Criterion 3** The needs of all students are considered and served within the schedule. (special education, gifted/talented, ESL, at-risk, grade/subject, etc...)

**Criterion 4** Common planning time is provided to teams on a regular basis and is effectively structured to support student learning and the goals of the master schedule.

**Criterion 5** Team members share in the planning and scheduling of activities for their flexible blocks of instructional time.