

Child Protection Policy and Procedures

Here at Little Cherubs Kindergarten, all staff have a legal responsibility to safeguard the children in their care in line with the procedures laid out in the London Child Protection procedures. The procedures set out the actions that must be taken to identify and respond to any welfare concerns staff may have about a child in their care.

All staff are trained to identify all types of abuse and are encouraged to voice any concerns they have in confidence. Here at Little Cherubs, we have a designated Lead Child Protection Officer and Child Protection Advisor. *(Please see Child Protection Notice Board for their names)*. All staff and parents are aware of this and are encouraged to address any concerns to them.

Child Protection Procedure

- If any member of staff has any concerns about the welfare of a child they must report this to the Child Protection Officer or a member of the management team
- All staff are aware they must record all findings with the exact action and or words exactly as they happened
- The Child Protection Officer will then contact the multi-agency safeguarding hub (MASH) for advice and guidance
- If a child has injuries that cause concern or cannot be justified by the parent/carer, if this causes a member of staff to feel the child is at risk the Child Protection Officer, manager or advisor will get advice from MASH
- All injuries are recorded on an existing injuries form if the child has sustained the injury before arriving at the setting
- All information / conversations are recorded and filed which are only shared on a need to know basis.

Mash Contact Details

MASH (multi agency Safeguarding Hub)

Tel- 020 8708 3885

Fax- 020 87083886

Email- capt.referrals@redbridge.gov.uk

| Review Date | Reviewed by: | Additional Information |
|-------------|--------------|------------------------|
| 12.11.2024 | Aliya Mamoon | No Changes Made |