



Cystic Fibrosis
Canada



Kin Canada
Kinsmen • Kinettes • Kin

Together for life

BILL SKELLY AWARDS 2024-2025 NOMINATION FORM

Submission Deadline: Wednesday, June 25, 2025

The Bill Skelly Awards, presented by Cystic Fibrosis Canada, is an annual program that recognizes outstanding Kin Canada events that raise funds and awareness for Cystic Fibrosis Canada.

Eligibility & Nomination Criteria

The awards program is open to all Kinsmen, Kinette, and Kin Clubs from across Canada. Only **ONE** event (not a series of events) will be considered per nomination. The event cannot be a Cystic Fibrosis Canada walk. A Bill Skelly Award will be presented to the winning club in each Kin District. In order to qualify the event must:

- Take place between June 1, 2024 and May 31, 2025;
- Raise funds for Cystic Fibrosis Canada (not for an individual or family); and
- Raise public awareness of the cystic fibrosis cause.

A judging committee, with members from both Kin Canada and Cystic Fibrosis Canada, will evaluate the nomination entries. Award winners will be announced at the 2025 Kin Canada National Convention. Winning clubs will receive a Bill Skelly Awards plaque and will be publicly recognized by Cystic Fibrosis Canada.

Your nomination package should include the following:

- 1. A completed Bill Skelly Awards Nomination Form (see below);**
- 2. A narrative (3 pages max.) that includes the following criteria:**
 - **Planning (0-5 points)**
 - o Concept development (and/or history of event)
 - **Organization (0-10 points)**
 - o Resources used
 - o Participation of club members (and other volunteers)
 - **Publicity and Promotion (0-10 points)**
 - o Methods used to promote and advertise the event and the cystic fibrosis cause
 - **Budget/Fundraising Total (0-10 points)**
 - o Budget planning (if applicable)
 - o Funds raised for Cystic Fibrosis Canada (new dollars)

- The size of the community and other factors outlined in the nomination is considered when evaluating fundraising total)

3. **Supporting Documents (6 pages max.):** Photos and newspaper clippings (if applicable)

Submission Criteria

Each nomination should include the nomination form, the narrative and any supporting documents.

The narrative should be no longer than 3 pages. Supporting documents are accepted, but only to support the narrative. No more than 6 pages of supporting documents are allowed. Do not introduce new information in the supporting documents.

The Awards Selection Committee, chaired by the Chair of the Kin-Cystic Fibrosis Canada Liaison Committee will be asked to review the submissions based on the eligibility criteria set out above.

Applicants are strongly encouraged to provide nominations that match the criteria above to ensure the strongest submission. If in the judgement of the Committee, no applications meet the criteria, no award will be given in that district.

If you need more information; please contact Janice Daniels at kin@cysticfibrosis.ca

Submit your nomination using the criteria above complete with supporting documents and the online form found at <https://kin.cysticfibrosis.ca/volunteer>.

Deadline for the forms to be completed is Wednesday, June 25, 2025