

Nursery Education Funding

Funded Place Statement of Offer

Mount Carmel Preschool offers 15 and 30 hour funding to all eligible children if spaces are available. Listed below are details of exactly what the setting provides for funded children.

Included

- All consumables, including stationery and craft resources.
- All snacks are provided for both morning and afternoon sessions, snack consists of fruit and a carbohydrate food.
- All extra-curricular activities including Forest School (with trained Forest School Leaders) and activities such as cookery sessions (run by external providers).
- We provide tissues and wipes for general use in the Preschool.
- Information evenings, Open days, Curriculum and Parents evenings are all included at no extra cost.

Not Included

- We ask parents to send a lunchbox in with children who attend for the full day, we specify that we are a nut free environment and therefore no nuts are to be included in any child's lunchbox due to potential allergies in the setting.

- We ask parents to send in nappies and wipes for their own child and these must be labelled. The setting provides wipes, a change of clothes and nappies in the event of an emergency.
- Our Preschool day starts at 8.45am and ends at 3.00pm. If your child attends for 30 hours per week they are not funded for the full week and there is a shortfall of funding of 1 hour and 15 minutes per week. We invoice parents for the shortfall and this is for 15 minutes per day at a minimal cost of £2 per day. These fees are invoiced half termly and parents are given a minimum of 4 weeks to pay their invoice. For a child attending every day these fees work out to £10 per week. If parents feel that they do not wish to incur the £2 per day charge they will be asked to collect their child on a Friday at 1.45pm as this is when the 30 hours funding ends. Please note that if a child is collected earlier on a Friday, they will not be able to access the full day at Forest School and it is imperative that they are collected promptly (parents who collect their child later than the arranged time will be charged a late fee of £10 for every 15 minutes late).
- We offer a later pick up for children (from 3.00pm to 3.15pm) and this is not included in the 30 hour funding, however children who only attend 4 days or less at the setting can use their funding to allow the later pick up. For children who are accessing 30 hours funding there will be the charge of £2 per day as detailed above plus a charge of £2 for the extra 15 minutes up to 3.15pm. The late pick ups must be booked in advance and are generally only offered as a regular commitment so that staff deployment is in place and ratios are abided by.

For children accessing 15 hours funding

Parents who require 31.25 hours per week but only access 15 hours funding, will need to pay the 16.25 extra hours. This will be invoiced half termly and the excess will be calculated at the session / day rate plus £2 for every extra 15 minutes. For example, the invoice for 16.25 hours per week will show two full days (6.25 hours x 2) plus one half day session (1 x 3 hours) plus 3 x 15 minute sessions at £2.

Parents who wish to apply for a combination of funded hours plus invoiced hours are welcome to do so. This combination of hours must fit in with our set sessions. For example, if a child attends for 3 days per week this equates to 18.75 hours (not including a late pickup). The invoice will show the cost of 1 half day session (1 x 3 hours) plus 3 x 15 minute sessions at £2.

Parents who only require 15 hours and wish to pay no extra fees will be offered either 5 morning or 5 afternoon sessions (3 hours per session). We can only offer this format of sessions if we have availability as demand is high and priority will be given to children accessing a minimum of three days.

Please read the terms and conditions of the Funded Offer carefully as detailed above and complete the form below:-

For children accessing 30 hours funding

Name of Child.....

I agree to receiving an invoice for £2 per day for the shortfall in funding.

I do not wish to pay £2 per day for the shortfall in funding and therefore I will collect my child from the setting at 1.45pm every Friday. I understand that if I am late I will pay a late charge of £10 for every 15 minutes past the time of 1.45pm

Name of Parent.....

Signature..... Date

For children accessing 15 hours funding

I agree to receiving an invoice for any sessions in addition to my funding which will either be the standard day rate, the standard half day rate or for every 15 minutes extra at £2 per day for the shortfall in funding.

Name of Parent.....

Signature..... Date