

Mount Carmel



Preschool and Wraparound Care

Mount Carmel Setting

Policy and Procedure

Behaviour Management

(Also known as Personal, Social and Mental Health)

Statement of intent

Our Setting believes that children flourish best when they know how they are expected to behave and should be free to play and learn without fear of being hurt or restricted by anyone else.

Policy

We at Mount Carmel Setting aim to provide an environment in which there is acceptable behavior and where children learn to respect themselves, other people and their environment.

Procedure

The persons who have overall responsibility for issues concerning behavior are the Supervisor and the Deputy supervisor.

They need to;

1. Keep up to date with legislation and research on managing children's behavior.
2. Access relevant sources of expertise on handling children's behavior.
3. Check that all staff have relevant in-service training on managing children's behavior. A record of this training is kept on file.

- The setting requires all staff, volunteers and students to provide a positive model of behavior by treating children, parents and one another with friendliness, care, courtesy and respect.
- The setting requires all staff, parents, volunteers and students to use positive strategies for handling any conflict by helping children find solutions in ways which are appropriate for the age and stage of development of the children,
- i.e. distraction, praise, reward.
- We ensure that all staff and volunteers are familiar with the Behavior Management policy and procedure.

We expect all members of the Setting children, staff, volunteers and students to keep to the rules, requiring these to be applied consistently.

- We praise and endorse desirable behavior such as, kindness and willingness to share.
- We avoid creating situations in which children receive adult attention only in return for undesirable behavior.
- We recognize that codes for interacting with other people vary between cultures and require staff to be aware of and respect those used by members of the Setting.
- When children behave in unacceptable ways, we help them to see what was wrong and how to cope more appropriately.
- We do not shout with our voices in a threatening way to respond to children's behavior.
- We NEVER send children out of the room by themselves.
- We NEVER use physical punishment, such as smacking or shaking. Children are NEVER threatened in this way.
- We do not use techniques intended to single out and humiliate individual children.
- We only use physical restraint such as holding to prevent injury to children or adults and/or serious damage to property.

- If an incident occurs that warrants being recorded, it should be brought to the attention of the Supervisor and the following should be recorded in the Incident Book:
 - Details of the event:
 - What happened
 - What action was taken
 - By whom
 - Name of witnesses
- The parent is informed on the same day and must sign the incident book to indicate they have been informed.
- Observations are taken ABC to see what triggers the behavior and if there are any patterns
- Staff are encouraged to ask for support
- In cases of serious misbehavior, such as racial or other abuse, we make it clear immediately the unacceptability of the behavior and attitudes, by means of explanations rather than personal blame.
- We work in partnership with the children's parents. Parents are regularly informed about the child's behavior by staff. We work with parents to address recurring unacceptable behavior, using objective observation records to help us to understand the cause and jointly decide how to respond appropriately. If bad behavior persists, a meeting with the Supervisor and parents is arranged. If the bad behavior still persists then with parental permission, contact will be made with other professionals such as the Area special needs coordinator.
- Worse case scenario the exclusion policy is followed.