



WORKING WOMEN COMMUNITY CENTRE

Position Title	: Community Health Ambassador (CHA) – Fairview & Flemingdon Area
Status	: 3 months Contract – 15 hours per week - Part time with possibility of renewal
Reports to	: Programs Manager and Health Ambassador Coordinator
Works with	: Working Women Community Centre and Flemingdon Health Centre
Number of positions	: 2
Application deadline	: Open until filled
Hourly Rate	: \$22.00
Job Posting Date	: April 20, 2026

Working Women Community Centre (WWCC) is a non-profit, community-based immigrant and refugee women's organization providing a wide variety of services such as community development, settlement counselling, employment and placement support, support groups and English Language classes. All staff of the agency is responsible for demonstrating support and commitment to the mandate and objectives of the Centre. Staff is expected to work in the spirit of cooperation and to actively promote harmonious relations among staff members.

Position Description Community Health Ambassadors (CHAs): Community Health Ambassadors works on meeting and speaking with Fairview residents in one-on one conversation with community members about chronic disease, mental health resources, cancer screening and health service navigation. Community Health Ambassadors (CHA) will support the above-mentioned initiatives across the **M3C, M4H, M2J, M2M, M2N, M2R and M3H** neighbourhoods, including local retail spaces, high density neighbourhoods, faith-based spaces, vulnerable housing clients, appointment accompaniment, vaccine on-site clinic support and virtual community engagement opportunities.

Duties & Responsibilities:

- Provide up-to-date general information about Flemingdon Health Centre and services available through East Toronto Health Partners.
- Attend all training(s) and information sessions hosted by service providers
- Hours determined as needed in designated building for direct tenant engagement.
- Support and lead multi-week building by building and door by door approaches in the **M3C, M4H, M2J, M2M, M2N, M2R and M3H** neighborhoods
- Attending monthly meetings, completing quarterly reports and other duties assigned as assigned
- Regular face-to-face or virtual interactions or group info sessions with residents
- Provide navigation support to clients, including connecting to services



and follow up

- Ensure that all communications and records be kept confidential and secure
- Establish and maintain relationships with landlord, superintendent, building manager(s), tenants, and tenant groups – upload data to progress tracking tools
- Assist to note, update and maintain accurate information and records
- Other duties as assigned by Agency Staff Leads

Skills & Qualifications:

- Experienced in working with newcomers, racialized and/or vulnerable populations, providing frontline services and outreach
- Excellent motivational communication skills and exceptionally strong organizational skills
- Ability to understand and respond to changing community needs
- Ability to work independently and collaboratively as part of teams, in a fast-paced environment
- Excellent written and spoken English communication skills (using devices and computers)
- Multicultural sensitivity and/or experience working in diverse neighborhoods like Flemingdon Park
- Familiarity in working from an anti-oppression, LGBTQ+ positive framework
- Ability to speak other languages an asset: Pashto, Dari, Farsi, Ukrainian and Russian etc.
- Ability to travel within Fairview and Flemingdon area as required.
- A minimum age of 18 years of age
- Committed to embracing diversity in our communities and promote respect, equity and a sense of belonging in our work environment and in the provision of programs and services through an Anti-Racism Anti-Oppression (ARAO) framework

Equipment Used: Proficiency in the use and have access to computers including word and data processing, virtual meeting programs like Zoom or Microsoft Teams; collaboration tools like Slack; cellphones and associated communications apps (i.e. WhatsApp), home Wi-Fi connection.

Working Conditions & Physical Requirements:

Incumbent will be expected to work some evening and/or weekend hours based on project demands.

Please send your resume to dmoran@workingwomenscc.org with the subject line **Community Health Ambassador (CHA) – Fairview and Flemingdon**



Working Women Community Centre is an equal opportunity employer and welcomes applicants from equity seeking groups. WWCC encourages applications from candidates with diverse cultural backgrounds, visible minorities, Aboriginal people, and people with disabilities. The Centre is a scent-free environment.