

HVAC Service Technician

Company: AO Cooling & Heating LLC

Job Type: Full-Time

Schedule: Monday–Friday | Occasional Weekends / On-Call Rotation

Pay : _____ **Bonus :** Y or N



Job Summary

The HVAC Service Technician is responsible for diagnosing, repairing, and maintaining residential and light commercial HVAC systems. This role includes performing preventative maintenance, identifying system issues, and delivering clear, effective solutions to customers. The technician will replace key components, perform refrigerant diagnostics and adjustments, and accurately document all service activities using mobile software. Maintaining a clean and organized work environment, including company vehicles, and providing professional, high-quality customer service are essential to success in this role.

Who We're Looking For

This is an entry-level position. We are seeking a technician who can operate independently, accurately diagnose issues, and provide professional service to our customers.

We want someone who:

- Has a strong work ethic and accountability
- Is confident in troubleshooting and repair
- Communicates clearly with customers
- Takes pride in quality workmanship
- Can work independently without constant supervision

Minimum Requirements

- Universal EPA Certification
- Valid driver's license, clean driving record
- Expertise in split systems, heat pumps, gas furnaces, and ductless mini-splits
- Proficient in reading schematics and wiring diagrams
- Proven, accurate diagnostic and repair skills
- Must own basic hand tools
- Comfortable working in attics, crawlspaces, and outdoors
- Able to lift 50–75 lbs
- Network during downtime
- Available for occasional evening/weekend work
- Must pass a background check