



HVAC Service Technician Helper

Company: AO Cooling & Heating LLC

Job Type: Full-Time

Schedule: Monday–Friday | Occasional Weekends / On-Call Support

Pay : _____ **Bonus :** Y or N

Position Overview

The HVAC Service Technician Helper supports experienced service technicians in diagnosing, maintaining, and repairing residential HVAC systems. This is an entry-level position designed for individuals who want hands-on training in troubleshooting, system performance, and customer service.

Key Responsibilities

- Assist service technicians with:
 - HVAC system diagnostics and troubleshooting
 - Preventative maintenance and tune-ups
 - Basic repairs and component replacement
- Help clean and service system components:
 - Coils
 - Filters
 - Blower assemblies
- Carry tools, materials, and parts to job sites
- Assist with taking basic system readings (temperature split, pressures, etc.)
- Help document service calls, including notes and photos
- Maintain clean and organized work areas and company vehicles
- Follow all safety procedures and company guidelines
- Learn HVAC systems, tools, and diagnostic processes

This is just the base , as the season begins more responsibilities will be added

This role includes independently handling service calls when necessary.

Requirements

- Strong work ethic and willingness to learn
- Ability to follow instructions and work as part of a team
- Valid driver’s license preferred
- EPA Universal and TDLR Registered Technician Card within 3 months
- Must be dependable and punctual