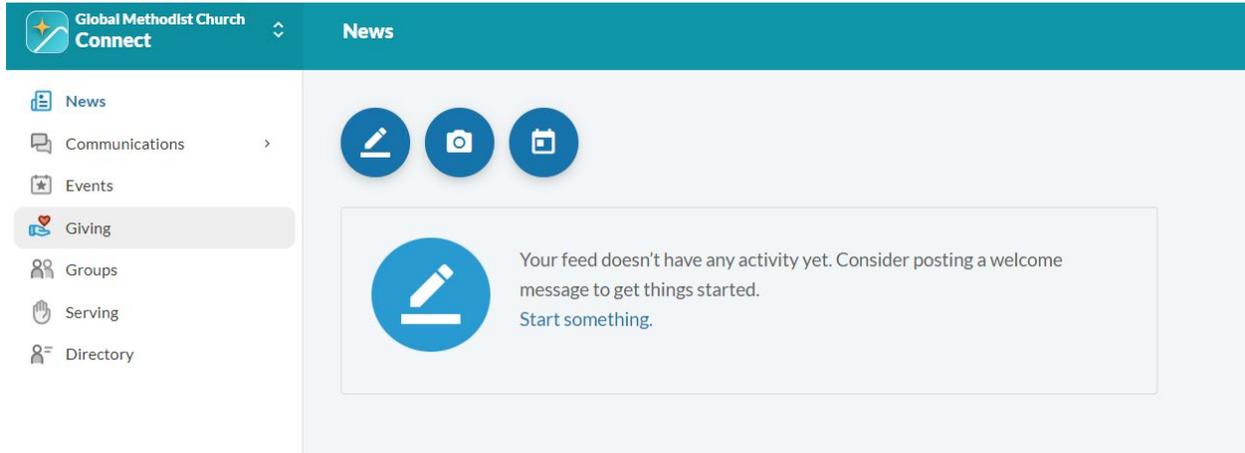


Part 3: Giving in Realm: Setting up a Recurring Donation

Once you have set up your Realm account, you can log in to give your church’s connectional funding and other donations, schedule and manage recurring payments, and see your giving history. These instructions will walk you through setting up a recurring donation for Connectional Funding or another ministry.

From the main screen, navigate to “Giving” on the left menu.



Part 3: Giving in Realm: Setting up a Recurring Donation

Click “+Give” to open the giving form.

Giving

+ Give + Pledge Giving Scheduled [Filter] [Print]

Reset Filters Active, On Hold



There are no recurring gifts to display.
Whenever a gift is scheduled, you will see a summary of its recurrences here.
[Learn more](#)

Part 3: Giving in Realm: Setting up a Recurring Donation

The default fund is your General Church Connectional Funding. You can also select from other funds to donate to, such as Disaster Relief or Church Planting. If you wish to contribute to ministries besides those listed, please refer to the Realm FAQs.

How much would you like to give?

Amount \$

Fund

- SELECT A FUND
- General Church 1% Connectional Funding
- General Use Donation
- Chaplaincy Fund
- Convening Conference
- Disaster Relief - General

GIVE ONCE

Gift date

SUMMARY

Part 3: Giving in Realm: Setting up a Recurring Donation

Enter the amount, and choose the fund you are contributing to. If you are paying your Connectional Funding with a recurring payment, please select “recurring” from the memo drop-down.

How much would you like to give?

Amount Fund

Memo

- August
- September
- October
- November
- December
- Recurring

Part 3: Giving in Realm: Setting up a Recurring Donation

If you wish to add a recurring payment for any additional funds, click “+Another Fund” and enter the amount and fund.

How much would you like to give?

Amount **\$ 20.00** Fund General Church 1% Connectional Funding

Memo Recurring

Amount **\$ 25.00** Fund Church Planting

- Chaplaincy Fund
- Convening Conference
- Disaster Relief - General
- Disaster relief - Africa flooding
- Church Planting**
- Ministerial Training

GIVE ONCE

Gift date Today

SUMMARY

Part 3: Giving in Realm: Setting up a Recurring Donation

Once you have your amount(s), fund(s), and memo(s) filled in, select Give Multiple Times. To select the date on which you want the first transaction to process, set the “start date,” then select the frequency, which would most typically be every month or every 3 months.

How much would you like to give?

Amount	\$ 20.00	Fund	General Church 1% Connectional Funding	X
Memo	Recurring			
Amount	\$ 25.00	Fund	Church Planting	X

+ Another Fund

GIVE ONCE | GIVE MULTIPLE TIMES

EVERY WEEK | EVERY 2 WEEKS | EVERY MONTH | TWICE A MONTH | EVERY 3 MONTHS

Start date: 5/1/2024 + END

SUMMARY | **\$45.00**
every month

Cancel | Continue

Part 3: Giving in Realm: Setting up a Recurring Donation

Since your connectional funding will be calculated anew come January, it is highly recommended to set this recurring payment to end at the end of the year by clicking the “+END” button. Click Continue.

How much would you like to give?

Amount	\$ 20.00	Fund	General Church 1% Connectional Funding	X
Memo	Recurring			
Amount	\$ 25.00	Fund	Church Planting	X

[+ Another Fund](#)

GIVE ONCE GIVE MULTIPLE TIMES

EVERY WEEK EVERY 2 WEEKS **EVERY MONTH** TWICE A MONTH EVERY 3 MONTHS

Start date: 5/1/2024

Stop giving after: Date End date: 12/31/2024 X

SUMMARY	\$45.00 every month	8 gifts scheduled	\$360.00 in total gifts
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[Cancel](#) [Continue](#)

Part 3: Giving in Realm: Setting up a Recurring Donation

The payment screen defaults to Credit or Debit, but fees are lower using a bank account. Select the method you want to use and enter the required information. You can choose to help offset processing costs by clicking the check box under the account details. When you have completed all of the fields, click “Give \$[amount].”

How would you like to give?

CREDIT OR DEBIT BANK ACCOUNT

Routing Number

Account Number

Billing Name

Billing Address 1 Billing Address 2

Billing City Billing State Billing Postal Code

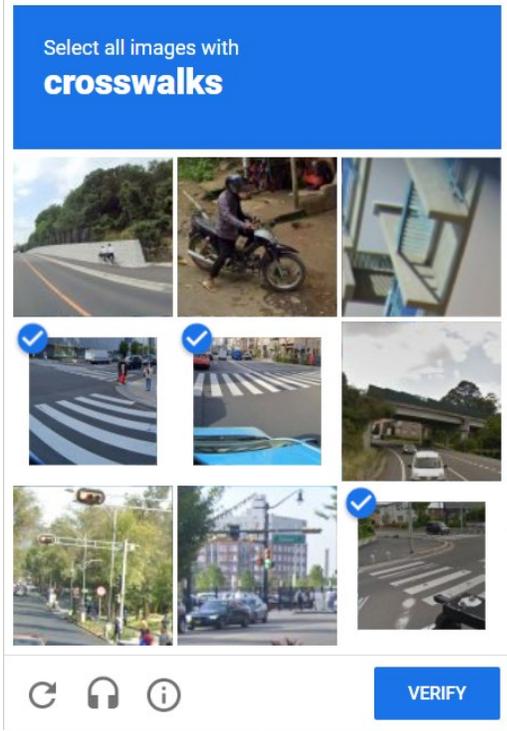
Contribute an extra \$0.45 per gift to help offset processing costs.

SUMMARY	\$45.45 every month	8 gifts scheduled	\$363.60 in total gifts
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Back Cancel Give \$45.45

Part 3: Giving in Realm: Setting up a Recurring Donation

You may be required to verify that you are a real person by completing a CAPTCHA. Perform the requested tasks.



Part 3: Giving in Realm: Setting up a Recurring Donation

If you have already given from Realm, your payment information will have been saved in your account and you can select it from the drop-down, or choose to enter a different method.

How would you like to give?

Payment method
Checking ****(

Contribute an extra \$0.45 per gift to help offset processing costs.

SUMMARY	\$45.45 every month	8 gifts scheduled	\$363.60 in total gifts
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[Back](#) [Cancel](#) [Give \\$45.45](#)

Part 3: Giving in Realm: Setting up a Recurring Donation

The screen will display “please wait while we schedule your gift,” and then will show you a confirmation of scheduling. You will receive an email confirmation once each gift processes.

Thank you for scheduling your gift of \$45.45

Occurs on the 1st day of every month beginning May 1, 2024, and ending December 31, 2024.

Thank you for supporting the work of the LORD through the Global Methodist Church!

You will receive an email confirmation once this gift has processed.

Finish

Part 3: Giving in Realm: Setting up a Recurring Donation

Your scheduled gifts are always eligible to be edited or cancelled. Further details on performing these actions are provided in “Giving in Realm: Giving Management.”



\$45.45 gift scheduled for May 1, 2024

- \$20.00 to Connectional Funding - General
- \$25.00 to Disaster Relief
- \$0.45 to Processing Costs

Monthly on the 1st
Last gift on Dec 1, 2024
8 gifts remaining ending on Dec 31, 2024
Checking ***0823