

# CCS TEACHER APPLICATION

**Calvary Christian School**  
**536 S Main St ~ King, NC 27021**

**INSTRUCTIONS:** Please completely and accurately provide all of the information requested on this application. In so doing we will gain the fullest understanding of your qualifications and interests and be able to give you the most favorable consideration in seeking a position at Calvary Christian School. **PLEASE TYPE OR PRINT ALL INFORMATION.**

## PERSONAL

Last Name	First Name	Middle Name	Date of Application
Address		City, State, Zip Code	
Home Telephone (with area code)	Other day time phone (with area code)	Other phone (with area code)	
Email Address			
Social Security Number	Drivers' Lic #	Date and Place of Birth	
If you have ever used any name (aliases) other than the one listed above, please list here:			
Do you have personal assurance that you are a born-again Christian? <input type="checkbox"/> Yes <input type="checkbox"/> No			
Are you actively involved in Christian work? <input type="checkbox"/> Yes <input type="checkbox"/> No What position(s)?			

☐ Yes ☐ No Are you able to perform the essential functions of the position for which you are applying with or without reasonable accommodation? If no, please explain on a separate sheet of paper.

## POSITION DESIRED AND AVAILABILITY

What position are you seeking at CCS?	<input type="checkbox"/> Full – time <input type="checkbox"/> Part - time	Date you would be available	Anticipated length of employment at Calvary <input type="checkbox"/> 1 yr <input type="checkbox"/> 2 yrs <input type="checkbox"/> Longer
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## PERSONAL BACKGROUND

Please provide the following information concerning your church attendance over at least the past five years:

Current Church: Pastor's Name:	Dates Attended	Address	Phone
Previous Church: Pastor's Name:	Dates Attended	Address	Phone
Previous Church: Pastor's Name:	Dates Attended	Address	Phone

- ☐ Yes ☐ No Are you a United States citizen or alien legally authorized to work in the United States?
- ☐ Yes ☐ No Have you ever been convicted of, or pled guilty or no contest to a crime other than a minor traffic violation, or are you now under charges for any criminal offense? (A criminal conviction will not necessarily disqualify you from consideration for employment.) If yes, please explain on a separate sheet.

**List all previous addresses of residence during the past 10 years:**

	Date (year or years)

## EMPLOYMENT HISTORY

**List your past 3 employers beginning with your most current. (If this does not cover at least the last five years, continue on another sheet of paper.)**

Current or Last Employer			Address, City, State, Zip		
Position			Supervisor or Contact Person for Reference		Phone (w/area code)
Start Date (mo/yr)	End Date (mo/yr)	Start Salary	End Salary	Reason for leaving	
Please describe your duties					

Previous Employer			Address, City, State, Zip		
Position			Supervisor or Contact Person for Reference		Phone (w/area code)
Start Date (mo/yr)	End Date (mo/yr)	Start Salary	End Salary	Reason for leaving	
Please describe your duties					

Previous Employer			Address, City, State, Zip		
Position			Supervisor or Contact Person for Reference		Phone (w/area code)
Start Date (mo/yr)	End Date (mo/yr)	Start Salary	End Salary	Reason for leaving	
Please describe your duties					

## EDUCATION

Circle the highest grade completed - HS: 9 10 11 12 GED College: 1 2 3 4 Graduate School: 1 2 3 4

List all schools attended from high school(s) through college(s):

School	City/State	Dates Attended (mo/yr) From: To:	Graduate?	Degree/Major /Minor	GPA
			<input type="checkbox"/> Yes <input type="checkbox"/> No		
			<input type="checkbox"/> Yes <input type="checkbox"/> No		
			<input type="checkbox"/> Yes <input type="checkbox"/> No		
			<input type="checkbox"/> Yes <input type="checkbox"/> No		

 Please request that a **TRANSCRIPT** be sent from the institutions from which you hold degrees.

## TRAINING, EXPERIENCE, ABILITIES, INTERESTS

Please give the name of your teaching advisor / supervisor in the college where you earned (will earn) your teaching degree:

\_\_\_\_\_

Where did you do your student teaching? \_\_\_\_\_ Grade taught? \_\_\_\_\_

Can you teach ☐ Speech ☐ Art ☐ Choir \ vocal music ☐ Piano ☐ Other instrument(s) \_\_\_\_\_

What special school activities can you conduct? \_\_\_\_\_

Have you served in the Armed Forces? ☐ Yes ☐ No What branch? \_\_\_\_\_

Years of military service \_\_\_\_\_ Date of discharge \_\_\_\_\_ Rank at discharge \_\_\_\_\_ Type of discharge \_\_\_\_\_

Please explain the nature of your military training and responsibilities \_\_\_\_\_

List any additional training or experience you have had that qualifies you for the position you are seeking, including professional license or certification:

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## PERSONAL REFERENCES

List below three **personal** references who are well acquainted with you. Please **do not list relatives**. Also, please **do not list pastors** and **former employers already listed** on this application.

Personal Reference	Address	City, State, Zip	Phone (w/area code)
Personal Reference	Address	City, State, Zip	Phone (w/area code)
Personal Reference	Address	City, State, Zip	Phone (w/area code)

## PERSONAL TESTIMONY

On a separate sheet of paper please give the **testimony of your salvation, growth in the Lord and call to the ministry.**

## PERSONAL STANDARDS OF SEPARATION

On a separate sheet of paper please give a **detailed statement of your personal convictions** re. lifestyle choices. Particularly please explain your understanding of Biblical separation as it relates to these choices. Please be **specific**.

## ADDITIONAL INFORMATION

On a separate sheet of paper summarize additional information as needed to describe your full qualifications for the position for which you are applying, & expand statements made in other sections of this application as needed.

## APPLICANT'S STATEMENT – READ CAREFULLY!

In consideration of the receipt and evaluation of this application by Calvary Christian School, I agree and represent that:

- The information contained in this application is correct to the best of my knowledge. I understand and agree that providing false or misleading information on this application is grounds for my immediate dismissal, if I am hired.
- I authorize any references, schools, current or former employers, current or former supervisors, churches or denominational agencies, or any other person or organization, whether or not identified in this application, to give you any information (including opinions) regarding my character and fitness for ministry or other employment. I hereby release any individual, employer, church, denominational agency or official, reference, or any other person or organization, including record custodians, both collectively and individually, and whether or not identified in this application, from any and all liability for damages of whatever kind or nature which may at any time result to me, my heirs, or family, on account of compliance or any attempts to comply with this authorization, excepting only the communication of knowingly false information. I further state that **I have carefully read the foregoing release and know the contents thereof, and I sign this release as my own free act.** A facsimile or photocopy of this authorization shall be as valid as the original.

I ☐ waive, ☐ do not waive, the right to inspect information provided about me by any person or organization.

Should my application be accepted, I agree to be bound by the Teacher Agreement and policies of the school, and to refrain from any conduct in violation of the teachings of Calvary Baptist Church or Calvary Christian School.

I understand and agree that nothing contained in this application for employment or in any pre-employment interview is intended to or shall create a contract between myself and the school or church for either employment or the providing of any benefit. I further understand that a criminal records check may be conducted on me, and I consent to such check.

**I HAVE READ & UNDERSTAND THE ABOVE PROVISIONS, & AGREE TO THEM. THIS IS A LEGAL DOCUMENT, AND I UNDERSTAND THAT I HAVE THE OPPORTUNITY TO CONSULT WITH AN ATTORNEY BEFORE SIGNING IT.**

\_\_\_\_\_  
Signature of applicant (unsigned applications will not be considered)

\_\_\_\_\_  
date

**NOTE:** If application is returned by mail address it to: **Attn: Mr. Main** & mark the envelope **Personal and Confidential**.

## FOR SCHOOL USE ONLY

Reference	Telephone Interview		Reference Form		Follow-up Letter	
	Date Called	Form Completed	Date Mailed	Reply Date	Date Mailed	Reply Date
Current or Last Employer						
Employer #2						
Employer #3						
Personal Reference #1						
Personal Reference #2						
Personal Reference #3						