

**Butler County Transportation Improvement District
Board of Trustees Meeting
March 13th, 2023, at 8:30 A.M.**

1. Call to Order and Roll Call

A Regular Board Meeting of the Butler County Transportation Improvement District (BCTID) Board of Trustees was called to order by Chairperson, Don Hassler, at 8:30 a.m., on Monday, March 13th, 2022, at the Butler County Engineer's Office, Large Multi-purpose Room, 1921 Fairgrove Avenue, Hamilton, Ohio 45011 and roll call was taken.

Attendees Board Members:

Don Hasler, Chairperson
Michael Dreisbach, Vice-Chairperson
Greg Wilkens, Secretary-Treasurer
Larry Burks
Bruce Jones
Laurie Kile
Jesse Lightle
Eric Pohlman
Cindy Wallace

Attendees Non-Voting Board Members:

Dan Corey, Director
Bob Koehler, Non-Voting Board Member

Absent Board Members:

Ben Mann
Joe McAbee
Greg Martin

Other Guests:

Rusty Schuermann, BCTID Legal
Keith Smith, ODOT – District 8
Allen Messer, City of Hamilton
Arun Hindupur, West Chester Township
Molly Kuffner, Geotechnology
Alex Kraemer, Choice One Engineering
Andrea Harth, TEC Engineering
Ben Stollar, O.R. Colan
Dan Hoying, LJB, Inc.
Greg Wollenhaupt, DZL
Jon Brunot, Burgess & Niple
Lynn Corbitt, Rasor Marketing
Shawn Mason, American Structurepoint
Steve Mary, Terracon
Nicole McPherson, The Kleingers Group
Steve Shadix, Stantec
Jennifer Shuey, DLZ
Vanessa Nghiem, AECOM

Nick Yeretian, The Kleingers Group
Linda Bonham, Bonham Farms

3. Approval of Minutes:

Motion made by Mr. Eric Pohlman and seconded by Mr. Greg Wilkens to approve the minutes of the February 13th, 2023 Regular Board Meeting of the Butler County Transportation Improvement District as submitted. By voice vote the motion carried unanimously with all Board Members present each voting yes.

4. Chair's Report – No report.

5. Director's Report

1. Millikin – I-75 Interchange

Geometrics and Final Design – B&N submitted Geometrics for the roundabouts at Millikin/Cin-Day and Millikin/Butler-Warren to BCEO and WCEO on 2/21/23. A Teams Meeting with ODOT Central Office and District 8 to go over the Interchange Geometrics was held on 3/2/23. It is anticipated that the Interchange Geometrics will be submitted to the week of 3/6/23. Interchange Justification Study (IJS) Addendum was submitted to ODOT on 2/6/23. ODOT Central Office has completed their review and has forwarded to FHWA for concurrence.

R/W Phase – The R/W Phase is anticipated commencing in late summer 2023 if funding can be secured.

Partnership Meeting – Liberty Township, Butler County and the BCTID are discussing the local funding plan options that will need to be secured prior to applying for State and Federal Funds. This plan will ultimately be agreed to in the form of a three-party Intergovernmental Agreement (IGA).

Developer Meetings – Liberty Township has been meeting with several developers to discuss their interest in developing the Millikin TIF district area that will generate the Construction Local Match dollars.

Access Management – Multiple meetings were held with the Butler County Engineer's Office, Liberty Township, Warren County Engineer's Office, and ODOT to discuss access management of the local roadways and the limited access right-of-way limits around the interchange.

2. North Hamilton Crossing (NHX)

Preliminary Engineering – A public involvement meeting was held on January 23rd, and we are in the public comment period that will end on March 12th. ODOT Economic Development and Environmental staff visited the project site on February 2nd. On February 7th the project was highlighted on the Cincinnati Edition on WVXU radio. The Project Team is evaluating public comments to recommend conceptual alternatives to be advanced out of the Feasibility Study and into the Alternative Evaluation Review phase of the Plan Development Process (PDP).

Funding -. For the U.S. Department of Transportation application – Rebuilding American Infrastructure Sustainability Equity (RAISE) for 2023 was submitted on

2/27/23. The RAISE application for 2022 receive a “Highly Rated” designation from the Senior Review Team, however, no funds were awarded. An application was submitted in October for the Federal Rail Administration’s funding program called Railroad Crossing Elimination (RCE). The funding request was \$1,250,000. An application with the same type of request was submitted to Consolidated Rail Infrastructure and Safety Improvements (CRISI) in December.

3. Properties

City of Hamilton – The R/W for SR 129 is still being held in the name of the BCTID. BCTID is working on developing the documents necessary to transfer the properties and the City of Hamilton are in anticipating using quitclaim deeds to transfer the properties.

Park and Ride Property – The potential buyer is going through the due diligence period with a rezoning process. It has been discovered during the due diligence period that the property does not have access to public sewers. An acquisition of a private sewer easement to resolve this matter will be presented to the Board for their consideration. A verbal offer was made to the Grantor of the necessary sewer easement. The Grantor asked that the verbal offer be put in writing. Currently, we are working on developing the easement along with a legal description.

4. Operations

Operations Budget – Attached is the Fund Summary, Payment Listing, and Receipt Listing for the month of February.

Insurance – Over the past year the BCTID insurance has been combined from three (3) agencies to one (1) to provide lower cost and higher coverage. The last step to completing this process is to have a Resolution passed to expand the “employee dishonesty and faithful performance of duty coverage” from the Director and Secretary-Treasurer to the Board and employees while reducing cost from \$3100 to \$1600. All BCTID insurance will be provided by the Public Entities Pool of Ohio (PEP) with more coverage and lower premiums.

Depository of Funds – The transferring for funds from 5/3 Bank to First Financial is complete. The result of this action is receiving more interest from our depository funds while reducing our banking service costs.

BCEO Staff – The BCEO staff is periodically providing assistance with website modifications and providing graphics for various project matters.and set up for the monthly Board meetings.

5. New Business

- a. Resolution 2023-03, A resolution authorizing the Director of the Butler County Transportation Improvement District to obtain certain insurance coverages by and through the Public Employee Pool and related actions. Mr. Bruce Jones made a

motion to approve the Resolution and Mr. Greg Wilkens seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes”, thereon.

- b. Resolution 2023-04, A resolution approving and authorizing the disposition to Butler County of property interests, in connection with the State Route 129 Butler Regional Highway Improvements transportation improvement project. Mr. Bruce Jones made a motion to approve the Resolution and Mr. Jesse Lightle seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes”, thereon.
- c. Resolution 2023-05, A resolution approving and authorizing application for HB 23 ODOT TID Grant Funding for advancement of transportation improvement project: Tylersville and Seward Intersection Improvement Project and related actions. Mr. Eric Pohlman made a motion to approve the Resolution and Mr. Bruce Jones seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes”, thereon.

7. Committee Reports

- a. Operations and Governance Committee – No report
- b. Finance – No report

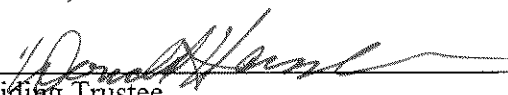
8. Public Comments

No one from the public had a public comment.

9. Adjournment

Motion made by Mr. Larry Burks and seconded by Mr. Michael Dreisbach to adjourn the Regular Board Meeting of the Butler County Transportation Improvement District Board of Trustees, upon the call of the vote, carried with all members present voting aye thereon. Meeting adjourned at 9:20 a.m.

Approved at a regularly scheduled meeting of the Board of Trustees of the Butler County Transportation Improvement District, Warren County, Ohio, this April 10th, 2023.



Presiding Trustee
Butler County Transportation Improvement District

Attest:



Secretary-Treasurer, Greg Wilkens

Butler County Transportation Improvement District

Motion to approve: *Larry Burks*

Seconded by: *Bruce Jones*