

WEST SHORE FIRE DISTRICT COMMISSIONERS MONTHLY MEETING MINUTES

SEPTEMBER 3RD 2026

Those present were: Commissioner Bruneau, Commissioner Mink. Commissioner Al Lepper, Chief Zayas, Deputy Chief Novak
Commissioner Bruneau called the meeting to order at 6:00 p.m. followed by the Pledge of Allegiance followed by a moment of silence.

Open Public Session

Commissioner Bruneau asks if anyone has any public input
No public input
Public input closes at 6:02pm

Minutes of the Previous Meeting

Commissioner Bruneau makes motion to approve the meeting minutes from the prior meeting.
Commissioner Mink seconds the motion All approved
Minutes were approved.

Purchase Orders

Commissioner Bruneau - purchase orders have been signed.

Correspondence

None

Chief Officer Reports

Commissioner Bruneau makes a motion to approve the Chiefs, Captains and Fire Marshal reports.

Commissioner Mink seconds the motion, all approved

All reports are available upon request

Old Business

Chief Zayas speaks about:

The New Rescue is in service

Renovation updates, the project should be completed in October

New Fire Marshal car has been approved by the Commission.

New Business

Chief Zayas asks Firefighter/Paramedic Dieter Scheller to update the Commission regarding new software.

Dieter reviews, explains the proposed new software system, the company name is First Due, the fees are the most cost effective and can do all the scheduling and payroll portion that we would need, Dieter also explained the current company FIREHOUSE we will not be able to access in the near future, so we need to convert to a new system ASAP.

Commissioner Bruneau makes motion to approve the new software company First Due, Commissioner Mink seconds the motion All approved

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New Business

Swearing in of Deputy Chief Robert Novak by
the Commissioners and Chief Zayas

Executive Session

No executive Session- Commissioner Bruneau makes a motion to close the meeting, Commissioner Mink seconds the motion adjourned at 6:19 pm. All in favor. Respectfully submitted;

Kathleen Obrien-Secretary/Treasurer