

**WEST SHORE FIRE DISTRICT
COMMISSIONERS MONTHLY MEETING
NOVEMBER 13TH 2025
MEETING MINUTES**

Those present were: Commissioner Bruneau, Commissioner Mink, Commissioner Lepper
Chief Zayas, Interim Deputy Chief McBurney
Commissioner Mink called the meeting to order at 6:00 p.m., followed by the Pledge of
Allegiance followed by a moment of silence.

Open Public Session

Commissioner Mink asks if anyone has any public input
2nd request
3rd request
None
Public input closes at 6:02pm

Minutes of the Previous Meeting

Commissioner Mink makes motion to approve the meeting minutes from the prior meeting,
Commissioner Lepper seconds the motion
All approved
Minutes were approved.

Purchase Orders

Commissioner Mink - purchase orders have been signed; they are in the Commissioner's office.

Correspondence

NONE

Chief Officers' Reports

Chief Zayas reads his report into the meeting minutes
Interim Deputy Chief McBurney reads his report into the meeting minutes.

Commissioner Bruneau makes a motion to approve the Chiefs and Captains reports

Commissioner Lepper approves the motion
Commissioner Mink seconds the approval
Approved, all in favor.

*All reports including Chiefs and Captains reports are available upon request.

West Shore Fire Commissioner Meeting
November 13th 2025
Page 2

Old Business

Chief Zayas updates the Commission:

- CPP Program
- Car 37 has been loaned to the Center District
- Car 34- New Shift Commander car

New Business

Chief Zayas asks for a motion to approve car wash memberships for the two new Chief's cars, \$32.00 per month-unlimited washes.

Commissioner Bruneau makes a motion
Commissioner Lepper seconds the motion
Commissioner Mink agrees
All in favor, approved

Commissioner Bruneau asks for a motion to continue following the same Fire Marshal and Plan review fee structure as the other districts.

Commissioner Lepper seconds the motion
Commissioner Mink agrees
All in favor, approved

Commissioner Bruneau inquires to the Chief when the new Rescue will be in.

Chief Zayas - Should be in the end of January.

West Shore Fire Commissioner Meeting
November 13th 2025
Page 3

Executive session: 6:19 pm

Commissioner Mink reports:

Voted to allow Chief to promote personnel and interview Paramedics
All in favor

Meeting adjourned at 6:45 pm
All in favor

Respectfully submitted,
Kathleen A. O'Brien,
West Shore Fire District- Office Manager