

**WEST SHORE FIRE DISTRICT  
COMMISSIONERS MONTHLY MEETING  
DECEMBER 11TH  
MEETING MINUTES**

Those present were: Commissioner Bruneau, Commissioner Mink, Commissioner Lepper  
Chief Zayas, Interim Deputy Chief McBurney  
Commissioner Bruneau called the meeting to order at 6:00 p.m., followed by the Pledge of  
Allegiance followed by a moment of silence.

**Open Public Session**

Commissioner Bruneau asks if anyone has any public input  
Frank Rasile -47 Down Draft Dr-Thanks the Commissioners for approving the Santa service  
Commission thanks LT Rasile for all his work with the annual Santa delivery.  
No other public input  
Public input closes at 6:06pm

**Minutes of the Previous Meeting**

Commissioner Bruneau makes motion to approve the meeting minutes from the prior meeting,  
Commissioner Lepper seconds the motion  
All approved  
Minutes were approved.

**Purchase Orders**

Commissioner Bruneau - purchase orders have been signed; they are in the Commissioner's  
office.

**Correspondence**

Chief Zayas reads a thank you letter into the minutes from a resident.

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**Chief Officers' Reports**

Chief Zayas reads his report into the meeting minutes  
Interim Deputy Chief McBurney reads his report into the meeting minutes.  
Fire Marshal Kevin Mullen reads his report into the meeting minutes.

Commissioner Bruneau makes a motion to approve the Chiefs and Captains reports  
Commissioner Lepper approves the motion  
Commissioner Mink seconds the approval  
Approved, all in favor.  
\*All reports including Chiefs and Captains reports are available upon request.

**Old Business**

Chief Zayas updates the Commission:

- New Rescue 35 should be here the end of January 2026
- Monday Dec 15 the Firefighter/Paramedics interviews with Commissioners starting at 4:30pm
- Monday Dec 22<sup>nd</sup> the LT swearing in ceremony at 1:00pm

Commissioner Bruneau mentions his disappointment with Sealegs- out of service issues.

**New Business**

Chief Zayas speaks about the Firefighter Cancer health screenings will take place in April or May.

Deputy Chief McBurney mentions the members are sizing for new exposure suits.

Commissioner Bruneau states he's very excited and looking forward to getting the backup rescue

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Motion made to go into executive session at 6:16pm  
Motion approved  
Executive session: 6:16 pm

Commissioner Bruneau reports out of execution session at 6:35 pm

Voted to allow Firefighter Jenna Franke to be on modified schedule article 10, section 2  
All in favor

Voted to approve MOU for Acting LT and Captains.  
All in favor

**Meeting adjourned at 6:36 pm**  
**All in favor**

Respectfully submitted,  
Kathleen A. O'Brien,  
West Shore Fire District- Office Manager