

WEST SHORE FIRE DISTRICT

860 OCEAN AVENUE

WEST HAVEN, CT



www.westshorefd.com

FIREFIGHTER / PARAMEDIC

This application process is only open to candidates who hold a Paramedic License and are Nationally Registered Paramedics.

Entry Level – Grade C Firefighter/Paramedic

\$61,339.47 + A Paramedic Stipend of \$7,750.00 after 1 year of service.

This Application Process will be open indefinitely.

The West Shore Fire District is an Equal Opportunity Employer. Minorities, Veterans, Females, and individuals with disabilities are encouraged to apply.

Qualifications:

Candidates must have/ adhere to the following qualifications.

- Hold a valid Driver's License and be able to obtain a CT Class 2D with a Q endorsement or a CT. CDL Prior to the expiration of the Probationary Period, and maintain that certification while employed for the West Shore Fire District.
- High School Diploma or GED.
- Must be 18 years of age.
- Currently licensed Paramedic and be a Nationally Certified Paramedic with the ability to attain the Yale New Haven Hospital Center for EMS Medical Control within six months of hire date, as well as maintaining your Paramedic License and Medical Control while employed as a Firefighter paramedic as specified by the Collective Bargaining Agreement between the West Shore Fire District and Local 1198.
- Capable of passing a medical and physical examination, Drug Screen, and Background investigation.
- Must not use tobacco products.
- Successfully pass the interview process of the Board of Fire Commissioners and Fire Chiefs
- Candidates should understand that they will be required to function as both a Paramedic and a Firefighter and must be able to perform all requirements of the National Fire Protection Association Standard for Firefighter Professional Qualifications 1001.

Job Description:

This is skilled firefighting work in suppressing, extinguishing, and preventing fires; in rendering medical assistance at medical and other emergency scenes; hazardous materials mitigation; technical rescue; and in operating and maintaining Fire Department equipment, apparatus, and quarters.

Work involves responsibility for the protection of life and property through performing firefighting, rescue, Emergency Medical Service (EMS), and related duties. Work is performed as a team, including training and participation in the use of firefighting and emergency medical apparatus, performance of which may be hazardous under emergency conditions. Work may require the firefighter to remain on duty for several consecutive shifts due to emergency situations. Work may require strenuous exertion in such environments as smoke, fire, heat, confined spaces, and infectious disease.

When not engaged in firefighting, rescue, or first responder activities, a significant portion of time is devoted to training and studying methods and techniques, inspecting premises for fire hazards, routine duties in the care of the station and equipment maintenance, and other Departmental duties as assigned.

Specific orders and assignments are given by a superior officer, in both firefighting and at the fire station, and performed under close supervision in accordance with established policies and procedures. However, performance of the work requires initiative and thorough understanding of firefighting methods and emergency medical care, as learned on the job and in training.

Candidate must be capable of performing all requirements of the National Fire Protection Association Standard for Firefighter Professional Qualifications 1001.

Responds to fire alarms with a company; drives apparatus; operates and uses pumps and ladders, uses chemical extinguishers, hand tools, hooks, hose lines, and other equipment.

Ventilates burning buildings by opening windows and skylights or by cutting openings in roofs and floors; removes persons from danger; administers emergency medical care to ill or injured persons.

Performs salvage operations by placing salvage covers, sweeping water, and removing debris.

Performs emergency medical assistance to fire victims and/or as first responders to medical and other emergency situations.

Participates in daily training sessions; reads and studies assigned materials regarding firefighting, emergency medical care, fire prevention, and related subjects; studies the theory and techniques of firefighting, emergency medical care, hydraulics, fire chemistry, and related subjects; participates in a variety of drills and instructions.

Inspects buildings and premises for familiarization, checks for fire hazards, participates in the inspection and maintenance of fire hydrants, and cleans away snow, ice, and grass for accessibility.

Operates fire apparatus and may assume command of a fire company on an as-needed basis.

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Participates in pre-planning survey of commercial, industrial, and institutional structures.

Performs general maintenance work in the upkeep of Fire Department property; cleans and maintains fire stations and equipment; performs other maintenance duties.

Performs fire prevention and public fire education work.

Performs related work as required.

Requirements of work:

- Graduation from high school or has a State Equivalency Diploma (GED); and the following knowledge, skills, and abilities:
- Ability to learn a wide variety of firefighting duties, evolutions, and methods.
- Ability to function in a confined space atmosphere.
- Ability to wear and function in a Self-Contained Breathing Apparatus.
- Ability to climb ladders and work at considerable heights.
- Ability to learn locations of streets, hydrants, principal buildings, and other physical features of West Haven.
- Ability to act quickly and calmly in emergency situations.
- Ability to follow oral and written instructions.
- Ability to establish and maintain an effective working relationship with other employees and the public.
- Ability to learn emergency medical care techniques.
- Ability to maintain Medical Control and Paramedic certification, for the length of time specified in the West Shore Fire District / Local 1198 Collective Bargaining Agreement.
- Mechanical aptitude and manual dexterity.
- Physical strength, agility, and the ability to perform arduous tasks under strenuous and adverse conditions.
- Works under the direct or indirect supervision of an officer or other designated superior within the chain of command.

Requirements of Employment

Must be a citizen of the United States

- Must be a minimum of 18 years of age (on the date applications are due)
- Must be a non-tobacco user for his/her entire career as a West Shore Firefighter
- Must live within a 25-mile radius of the West Haven Green or any city or town that falls within that circle in the State of Connecticut on the date of appointment
- Must have and maintain a State of CT **Paramedic License** and Yale New Haven Hospital Center for EMS medical control/authorization for not less than **15 years** from the date of receipt of Yale New Haven Hospital Center for EMS Medical control/authorization.
- Out-of-state National Registry certified Paramedics may apply with the requirement that they obtain Yale New Haven Hospital Center for EMS and DPH medical control within the first 6 months of employment. Written proof of ability to achieve above shall be submitted from CT DPH and Yale New Haven Hospital Center for EMS.
- Must have passed and been certified by the Candidates Physical Ability Test (CPAT) not more than two (2) years prior to applying, or have certification from the Candidates Physical Ability Test (CPAT) on the date of appointment.
- Be in general good health and have sufficient strength, stamina, and agility to perform the duties required by the position.
- Must pass an oral interview, background and credit check, drug testing, and physical examination.
- Be in general good health and have sufficient strength, stamina, and agility to perform the duties required by the position.
- Possess excellent moral character
- Have graduated from High School, OR possess a High School Equivalency Certificate, or some other certificate recognized by the State equal to the GED
- Have normal hearing, normal depth perception, with no marked muscle imbalance.

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- Visual acuity 20/20 to 20/40, corrected to 20/20
- Have a Connecticut motor vehicle operator's license at the time of appointment.

Regarding Criminal Record: Have no criminal record revealing the conviction of a felony under state or federal law; have no criminal record revealing the conviction of a Class A or Class B misdemeanor under State of Connecticut law or of a crime in any other jurisdiction that, if committed in this state, would constitute a Class A or Class B misdemeanor; or have no criminal record revealing a conviction of perjury or false statement.

Undergo a criminal record check by fingerprints, and by name and date of birth. The record check will be conducted in Connecticut and any other state where the applicant has resided. The fingerprints may also be submitted to the Federal Bureau of Investigation for the purpose of determining the existence of any criminal history record.

Undergo a background investigation, including a check of motor vehicle law convictions for operating a motor vehicle under the influence of intoxicating beverages or narcotics or controlled substances or for evasion of responsibility.

Upon receiving a preliminary job offer, candidates must undergo a controlled substance and alcohol screening. The results of this screening must indicate no presence of any controlled substances, except those prescribed by a licensed physician.

Candidates will be subject to other screening phases, including a comprehensive medical examination and credit check. The examinations will be conducted in accordance with applicable law.

The West Shore Board of Fire Commissioners reserves the right to waive certain requirements for employment with the Fire District.

Application Instructions:

THE INSTRUCTIONS SHOULD BE REVIEWED CAREFULLY BY THE CANDIDATE AND RETURNED TO THE FIRE CHIEF - WEST SHORE FIRE DISTRICT, WEST HAVEN, CT

INSTRUCTIONS

Read each question in the Application carefully. Candidates are required to answer every question. If a question does not apply to you, please mark N/A (not applicable).

1. All entries, except your signature, must be printed legibly in blue or black ink or be typed. If you cannot complete a question in the space provided, use a separate sheet and attach it to the application, and indicate that additional information is attached.
2. All applications must be returned to:

Fire Chief
West Shore Fire District
860 Ocean Avenue
West Haven, CT 06516

All applicants are required to properly complete all forms involved in the application and testing process. Applicants are reminded to have notarized all applicable pages prior to returning the application. A Notary Public is a person who is legally authorized to witness and certify documents. Documents can usually be certified at a Town or City Clerk's administrative office.

All applications must be submitted in person or received by a mailing or delivery service. No applications will be accepted via fax machine or at locations other than the location above.

Incomplete packages will be disqualified.

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Application:

Name _____
Last First Middle

Present Address _____
Street

City State Zip

Telephone (____) _____(C) (____) _____

E-Mail _____

Social Security # _____ - _____ - _____

Personal History:

Are you a U. S. Citizen? Yes _____ No _____

List any other names, nicknames, or aliases that you may have been known by:

List chronologically all of your residences for the past ten years (beginning with your current address and working backward):

From	-	To	Street	City	State	Zip
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Education:

Name & Location of School.	Did you graduate?	Degree Received?
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High School _____		
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City/State _____		
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College/ University _____		
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City/State _____		
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College/ University _____		
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City/State _____		
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Other School _____		
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City/State _____		
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Employment:

Starting with the present or most recent employment and working backward, consecutively list all employment.

Dates of Employment: _____ to _____

Company Name and Address:

Position Held (Description): _____

Name and Title of Supervisor: _____

Reason for Leaving: _____

Dates of Employment: _____ to _____

Company Name and Address:

Position Held (Description): _____

Name and Title of Supervisor: _____

Reason for Leaving: _____

Page 10 Continued:

Dates of Employment: _____ to _____

Company Name and Address:

Position Held (Description): _____

Name and Title of Supervisor: _____

Reason for Leaving: _____

References:

Give the names of three references (not relatives or former employers) who have known you well during the past three years.

Name _____ Telephone _____

Address _____

Occupation _____ Years Known _____

Business Address _____ Telephone _____

Name _____ Telephone _____

Address _____

Occupation _____ Years Known _____

Business Address _____ Telephone _____

Name _____ Telephone _____

Address _____

Occupation _____ Years Known _____

Business Address _____ Telephone _____

Motor Vehicle:

Are you a licensed automobile operator? Yes _____ No _____

State, operator number, and classification,

Have you ever been convicted of a motor vehicle offense?

Yes _____ No _____ if yes, list the offense(s), date(s), disposition(s) and location(s).

<u>Offense</u>	<u>Date</u>	<u>Disposition</u>	<u>Location</u>
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Has your operator's license ever been revoked or suspended?

Yes _____ No _____ if yes, please explain:

General:

Are you presently using, ingesting, injecting, sniffing, absorbing, or otherwise using any non-prescription drugs or substances, including hallucinogenic drugs, stimulants, depressants, narcotic drugs, other types of chemicals, or alcohol?

Yes ____ No ____ if yes, please answer the following:

When was the last time you used a drug or substance? _____

Which drug(s) or substance(s) did you use? _____

List any special skills, qualifications, and licenses you possess (do not include motor vehicle operator's license).

Are you presently applying to or have you ever applied for employment with any fire department?
Yes ____ No ____ if yes, list agencies:

Are you presently employed by any fire department(s)? Yes ____ No ____

Is there anything that would prevent you from working rotating shifts, nights, weekends, holidays, or in any other way from being able to work the required work schedules of a firefighter or from working several consecutive shifts due to emergency situations?

Yes ____ No ____

If yes, please explain:

Certifications:

FOR THE BELOW INFORMATION, PLEASE FILL IN ONLY THOSE SECTIONS WHICH APPLY TO YOU AND ATTACH PROOF!

Paramedic License #. And Date: _____ (attach copy)

Connecticut Fire Academy Recruit School Certificate date: _____
(Attach copy)

Driver's License #: _____ Expiration Date: _____ State _____ (Attach copy)

Birth Certificate (Attach copy)

High School Diploma or GED (Attach copy)

Social Security Card (Attach copy)

Please do not attach any other certifications or documents other than what is being requested in the application package!

I hereby swear that all answers on this application are true. Dated on this the _____ day of _____.

Signature of Applicant

Subscribed to and sworn to before me at _____ on this the _____ day of _____

Notary Public

SEAL (Required)

Agreements and Certifications

I understand that a positive and properly confirmed drug test for controlled substances or refusal to submit to a drug test is grounds for denial or termination of employment.

I authorize representatives from the West Shore Fire District to obtain pertinent information from my previous employers, references, and other persons with knowledge of my work history and background. I authorize my previous employers, references, and persons with knowledge of my work history and background to provide pertinent information to the West Shore Fire District of West Haven, CT and hereby release all such persons and waive any and all claims, demands, or causes of action whatsoever, in connection with the request for and release of such information.

I certify that the information on this job application is true and complete to the best of my knowledge. I understand that any willful omissions or falsification will be reason for withdrawal of a job offer or termination of employment whenever the omission or falsehood is discovered. I authorize any investigation into the statements I have made in this application as necessary to arrive at any employment decision.

I understand that nothing stated by the West Shore Fire District, in writing or orally, during the interview and/or hiring process is to be construed as creating a contract between the applicant and the West Shore Fire District.

I have read, understand, and agree to the foregoing.

Signature of Applicant

Print Name

Subscribed to and sworn to before me at _____ on this the _____ day of _____.

Notary Public Seal Required

**West Shore Fire District
AGREEMENT**

I hereby authorize representatives of the West Shore Fire District of West Haven, CT, to obtain a consumer credit report, including an investigative consumer report, as part of my application for employment.

I have read, understand, and agree to the foregoing.

Signature of Applicant

Print Name

Subscribed to and sworn to before me at _____ on this the ____ day of _____.

Notary Public

SEAL
(Required)

Memorandum of Understanding:

**West Shore Fire District
Memorandum of Agreement**

I, _____, am currently a candidate for the position of Firefighter/EMT, Firefighter/Paramedic in the West Shore Fire Department (herein after "Department"). As a part of training and preparation for the responsibilities as a firefighter, the Department provides uniforms as well as extensive training at the Department's expense. I understand that the Department will be spending in excess of \$8,925.00 dollars for such training and uniforms and that receipt of such training will significantly increase employment opportunities.

In exchange for the Department's funding of training and providing uniforms, if I am hired, I agree that I will not voluntarily leave my employment with the Department during said training and for a period of five (5) years after my training has been completed. In the event that I do not fulfill this commitment to the Department, I will, within thirty (30) days of voluntarily leaving my employment with the Department, repay to the Department all funds that it has expended on my training as a firefighter as specified below:

1. Prior to completion of my training, 100% of the Department's expenditure;
2. During the first year after my training, 100% of the Department's expenditure;
3. During the second year after my training, 80% of the Department's expenditure;
4. During the third year after my training, 60% of the Department's expenditure;
5. During the fourth year after my training, 40% of the Department's expenditure;
6. During the fifth year after my training, 20% of the Department's expenditure;

I also agree that I will pay to the Department any reasonable costs and/or attorney's fees incurred by the Department in collecting the above-referenced repayment.

I _____, have read and understand the foregoing and voluntarily agree to its terms., I have also been given the opportunity to discuss this document with counsel of my choice and have, in fact, been advised by the Department to do so.

I have read, understand, and agree to the foregoing.

Signature of Applicant

Print Name

Subscribed to and sworn to before me at _____ on this the ____ day of _____.

Notary Public, Seal Required

